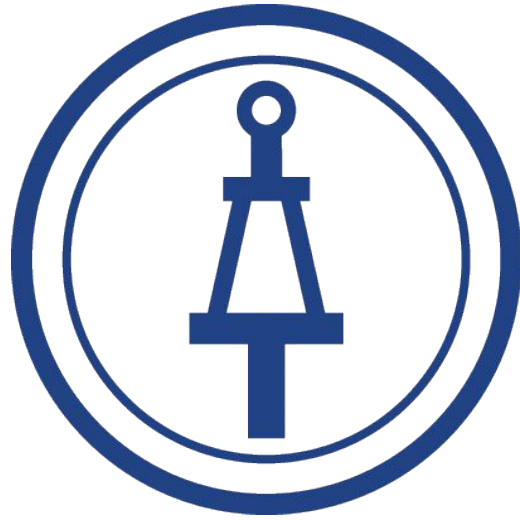


Tau Beta Pi

The Engineering Honor Society

3 slices of pizza per person!

tbpmig.org/signin



Tau Beta Pi

The Engineering Honor Society

Michigan Gamma Chapter
Third Actives Meeting

tbpmig.org/signin

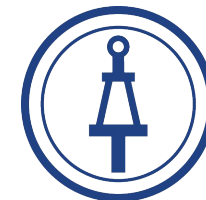
26th March 2024

tbpmig.org/signin

MEETING AGENDA

1. Announcements & Reminders
2. Career Fair Chairs
3. Officer Spotlights
4. Review of Voting Procedure
5. Voting
 - Eminent Engineer Candidate
 - Election of Candidates to Membership
 - Proposed Bylaw Amendments

tbpmig.org/signin



Tau Beta Pi
The Engineering Honor Society



ANNOUNCEMENTS
& REMINDERS

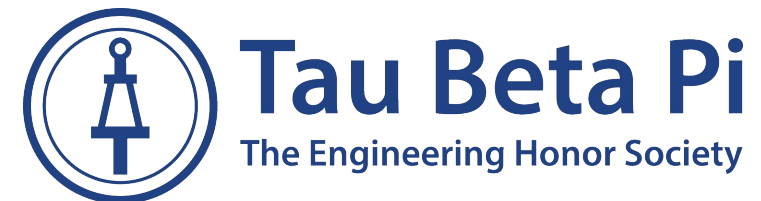
BANQUET

The Semesterly Banquet is a celebration of the accomplishments of the chapter and its members from across the semester

- Immediately follows Initiation
 - April 20th from 5:00 to 8:30 PM
- Website event contains the sign-up form
 - DO NOT sign up for the website event
 - Similar to 1-on-1 tutoring website event
 - A refundable deposit is associated with sign-up



- Direct questions to tbp.banquet@umich.edu or Advika Jhingran on Slack!



ORDER OF THE ENGINEER

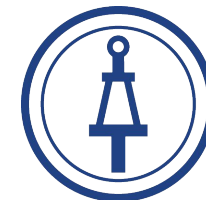


The Order of the Engineer is an organization that seeks to promote professionalism and ethics among engineers.

- W24 grads eligible
- Initiation ceremony: May 1, 11:30–1, Kuenzel Rm (Union)
- \$20 fee (covers ring and food)
- TBP volunteer opportunity (sign up on website)



tbpmig.org/ooe



Tau Beta Pi
The Engineering Honor Society

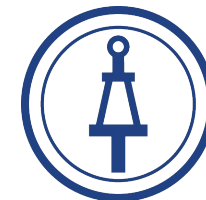
UPCOMING EVENTS

Service

- The Breakfast Party (3/27)
- Knitwits III (3/28)
- NEST + SERVE
- K-12 Content Development + MindSET III
- MBD
- Undergraduate Research Symposium
- NROTC Tutoring and 1-on-1 Tutoring

Professional Development

- DEI Talk - Accessibility in Engineering (TOMORROW!)
 - Professional Experience Panel
 - DEI Potluck
 - Zachary Goldston Info Session (CS/CE)
 - Grad School Panel
 - Intel Info Session
-
- See all of our upcoming events on the website and sign up!



Tau Beta Pi
The Engineering Honor Society

WHY YOU SHOULD
BE A CAREER FAIR
CHAIR

Overview

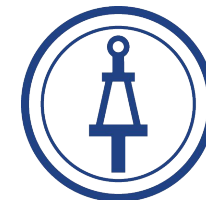
Plan and run the chapter's largest event!

Position:

- April–September 2024
- Member of a committee (TBP + SWE)
- Light to moderate summer workload (varies by committee, all remote)
- Early September: in-person setup, staffing, and teardown



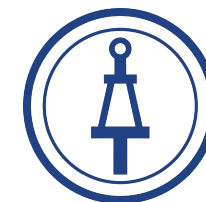
tbpmig.org/cf24chair



Tau Beta Pi
The Engineering Honor Society

Service to CoE and the Chapter

- Help students find jobs!
 - One of the largest student-run career fairs in the US
- Career Fair brings in the majority of chapter revenue each year
- CF23 had 280+ companies
- Impact thousands of students



Tau Beta Pi
The Engineering Honor Society

Path to Future Leadership

President

Kevin Masel

tbp.president@umich.edu



Vice President

Karen Jin

tbp.vicepresident@umich.edu



Treasurer

Alex Li

tbp.treasurer@umich.edu



External Vice President

Vance Kreider

tbp.externalvicepresident@umich.edu



External Vice President

Ibrahim Musaddequr Rahman

tbp.externalvicepresident@umich.edu



Service Coordinator

Drew Boughton

tbp.service@umich.edu



K-12 Outreach Officer

Jacob Miller

tbp.k12outreach@umich.edu



Chapter Development Officer

Advika Jhingran

tbp.chapterdevelopment@umich.edu



Membership Officer

Mitra Makhlesi

tbp.membership@umich.edu



Campus Outreach Officer

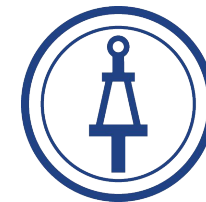
Hunter Muench

tbp.campusoutreach@umich.edu



Personal Benefits

- Every single CF23 Chair earned Prestigious Active Status
 - 2 DA/PA gifts!
 - Three weeks into the semester!
- Resume automatically submitted to every company
- Get to know interesting people from TBP and SWE—you WILL make friends
- Hard work, but one of the most rewarding opportunities in TBP



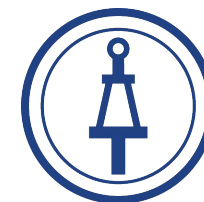
Tau Beta Pi
The Engineering Honor Society

Apply!



tbpmig.org/cf24chair

Applications Due 3/31



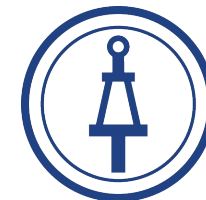
Tau Beta Pi
The Engineering Honor Society



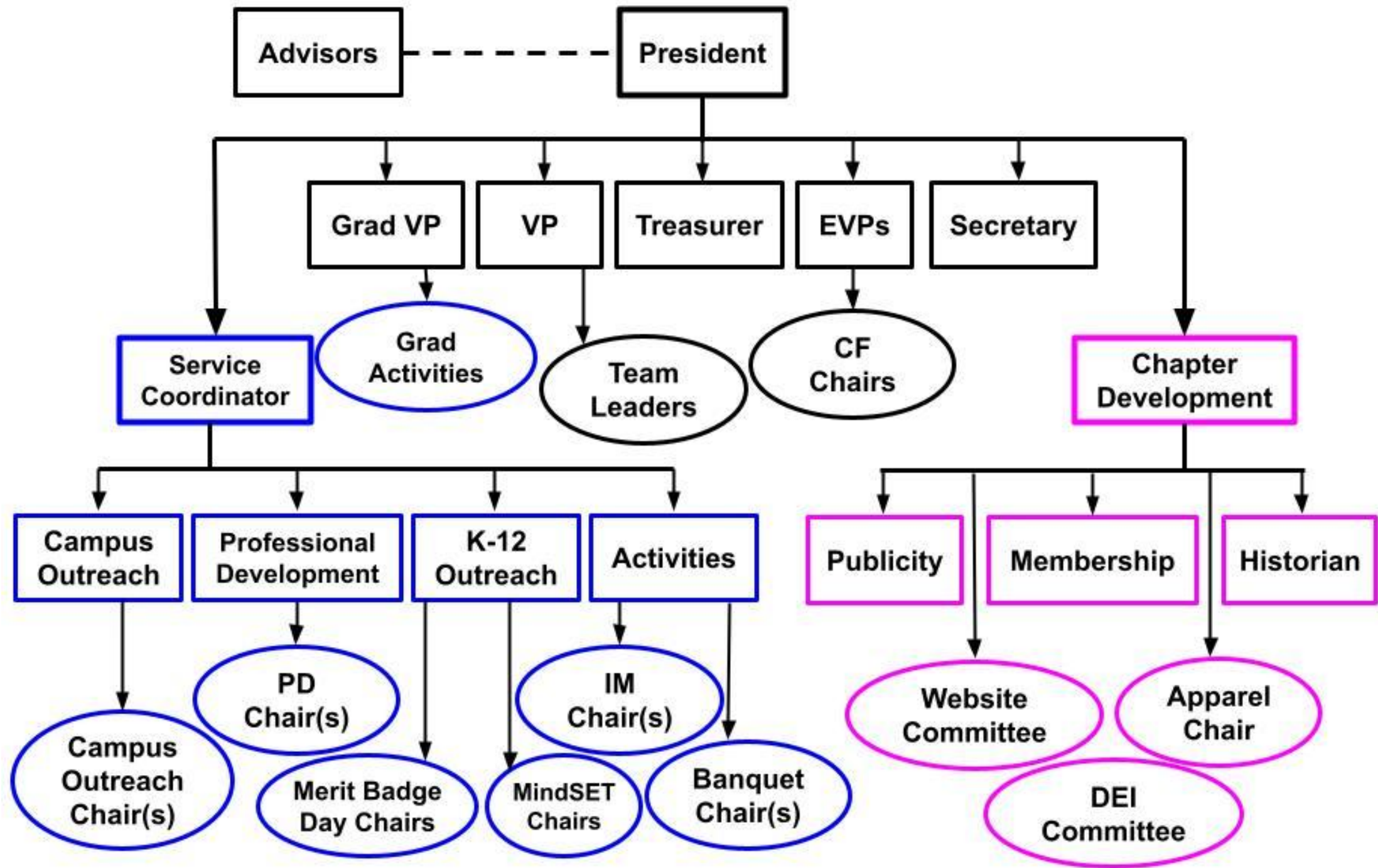
OFFICER
SPOTLIGHTS

OFFICER CORPS STRUCTURE

- Team Structure
 - Executive
 - Events
 - Chapter
- Each team has a team lead, they assist and directly oversee the officers in their team
- Lots of officers, lots of support in the role
- Chair positions:
 - Career Fair, Professional Development, Campus Outreach, Website, Banquet, DEI and more!



Tau Beta Pi
The Engineering Honor Society



OFFICER CORPS STRUCTURE

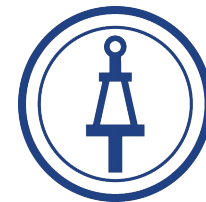
Run for any position!

- Grads can run for any position
- Undergrads can run for any position
- This semester's officer corps is a collection of grads and undergrads!
 - This semester has 14 undergrad students and 3 grad students



~~"ANYONE CAN COOK!"~~

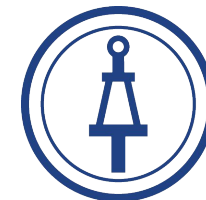
BE AN OFFICER!



Tau Beta Pi
The Engineering Honor Society

HOW TO RUN FOR AN OFFICER POSITION

- Elections are on Tuesday, April 9th
- You can nominate yourself or accept a nomination from someone else
 - Can be done via the website or at the Elections meeting
 - Nominations are now open!
 - For Members -> Elections
- At elections, nominees will give a short speech and Q&A
 - President, VP, GVP: 3 min speech, 2 min Q&A
 - Service Coord, Chapter Dev: 2 min speech, 1.5 min Q&A
 - All others: 1.5 min speech, 1 min Q&A
- Nominees leave the room for discussion and vote
- K-12 Officers and EVPs require an application



Tau Beta Pi
The Engineering Honor Society



EXECUTIVE TEAM

President

1 semester position + restriction on incumbent eligibility

Responsibilities:

- CEO & COO of Tau Beta Pi - Michigan Gamma
- Planning, scheduling, and running chapter, officer, and Adv. Board meetings
- Overseeing Executive team and rest of officer corps
- Ensure all officers have the resources to be successful
- Long-term changes & planning for the chapter
- President + Treasurer oversee financial health of chapter
- Mailout printed invitations and emails to eligible candidates
- Liaison with faculty advisor + University
- Voting delegate to Convention, planning for MI-G convention delegation (fall semester only)



Skills:

- *(strongly recommended)* Prior experience in at least 1 officer position
- Excellent communication + planning
- Resilience and willingness to tackle issues as they arise

Best Part: Working with so many wonderful people in the officer corps to ensure a great semester and ensuring the chapter is stable for semesters to come



EXECUTIVE TEAM

Vice President

1 semester position

Biggest Responsibility:

Undergraduate Electees

- Update/create electee resources + set requirements
- Run character interviews with the Grad VP
- Organize the teams and help out team leads
- Check on all electees' progress throughout semester
- Run the electee games and get to know a whole lot of people

Additional Responsibilities: Voting member of the advisory board

Skills:

- Time management
- Enjoy talking to people (you will have many a conversation :D)

Best Part: Getting to know all of the electees and working with other actives and officers to make gen meetings fun! Lots of leadership development opportunities, including attending TBP National Convention and District 7 Regional Conference.





EXECUTIVE TEAM

Graduate Vice President

1 semester position



Biggest Responsibility: Graduate Electees

- Update/create electee resources + set requirements
- Run character interviews with the VP
- Organize the team(s) and help out team leads
- Check on all electees' progress throughout
- Oversee and administer graduate activities (with GSACs & Project Leads)

Additional Responsibilities:

- Member of Executive Committee + attend officer meetings
- Non-voting member of Advisory Board + attend AB meetings

Skills:

- Time management

Time commitment: 4–6 hours per week, often fewer

Best Part: Getting to meet and work with all the new grad electees!



EXECUTIVE TEAM

External Vice Presidents

Full Year Position (Jan - Dec)
not elected, application-based



Winter Responsibilities:

Organize Honors Brunch and plan for Career Fair

Summer and Fall Responsibilities:

Career Fair

- Work with SWE, ECRC, and OSA
- Oversee the event responsible for most of the chapter's income

Other responsibilities: Order of the Engineer

Skills:

- Facilitation and Delegation
- Understanding the bigger picture
- Time Management + Communication

Best Part: Seeing hard work come to fruition and providing mentorship to future leaders



EXECUTIVE TEAM

Secretary

Full Year Position (Sep - May)



Act as the bridge between the chapter and the national organization

- Keeping track of who is electing and ensuring they are recognized by nationals
- Finding points of organizational improvement for the chapter
- Acts as a voting member of the advisory board

Responsible for taking minutes at meetings and take point on booking rooms

- Take notes during Advisory Board, Officer, and Actives Meetings
- Make meeting minutes available to the active membership on the website
- Book rooms for all on-campus events and meetings

Skills Required:

- Detail oriented
- Self-directed

Best Part: The opportunity to interact and support a wide variety of roles in the chapter



EXECUTIVE TEAM

Treasurer

Full Year Position (Jan - Dec)

Responsibilities:

Oversee all of the Chapter's finances

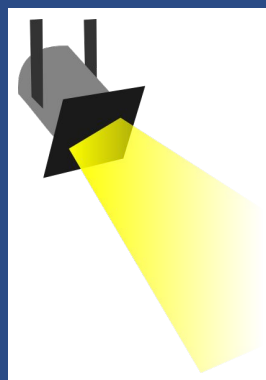
- Prepare each semester's budget and present to the AB
- Work with all officers to manage finances
- Submit reimbursements to SOAS
- File chapter's taxes at the end of your term
- Non-voting member of advisory board + attend AB meetings

Skills:

- Basic understanding of managing finances is preferred
- Time Management + communication

Best Part: Getting a keen awareness of our chapter's operations and financial standing, learning to manage numerous tasks and responsibilities, and working with pretty much everyone in the chapter!





EVENTS TEAM

Service Coordinator

1 semester position

Responsibilities:

Oversee Chapter's Service Events and Lead the Events Team

- Organize and manage volunteers for multiple events per week
- Create and discover diverse service opportunities
- Recruit project leads to help put on events
- Support and regularly meet with Events Team officers
- Create SERVE and NEST projects and manage leads/mentors
- Advertise upcoming events every week

Skills Required:

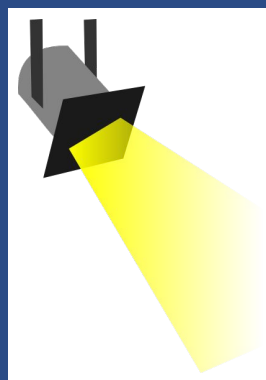
- Absolutely *love* community service and attending our events
- Be a good recruiter and work well with others
- Excellent communication, proactiveness, and imagination

Time Commitment:

- 4-14 hours per week (dependent on timing, planning, and personal event attendance)

Best Part: Seeing others try new things and become more involved with serving their community!





EVENTS TEAM

K-12 Outreach Officer

Full Year Position (May - April)
not elected, application-based



Responsibilities:

- Expose our youth to ~joys~ of STEM and put your passion on display to be an inspiration to the next generation of engineers!
- Coordinate event planning amongst a variety of different K-12 events with their own project leaders/chairs
- Coordinate the K-12 Outreach Committee to oversee all the K-12 events

Skills Required:

- Excellent communication skills
- Passionate about working with children

Best Part: Grow your ability to plan and organize events; serve local community by providing children hands-on engineering learning experience and mentorship.



EVENTS TEAM

Activities Officer

1 Semester position

Responsibilities:

- Plan fun social events
 - Lots of freedom to run whatever events you want
 - Examples
 - Boba Socials, Cantina Night, Ice Skating, BWW
- Banquet Committee
 - Oversee organization/execution of Banquet

Skills Required:

- Creativity
- Coordination
- Communication

Best Part: Lots of creative freedom and learning how to run large-scale events





EVENTS TEAM

Professional Development Officer

Full Year Position (Jan - Dec)



Responsibilities:

- Corporate information sessions
 - Communicate with company representatives and organize events
- Miscellaneous PD events and workshops
 - Engineering Futures workshops, resume workshops, graduate school panels, DEI speakers, etc.
- Oversee PD Chairs and delegate tasks

Skills Required:

- Organization, persistence, good time management, professionalism
- Good communication skills - Fast response to emails

Best Part:

- Grow/develop excellent event management, recruiting, and communication skills
- Help Tau Bates find professional opportunities!



EVENTS TEAM

Campus Outreach Officer

1 Semester position



Responsibilities:

Expanding and improving our presence on campus

- Tutoring
- Breakfast Parties
- Pi day events
- Collaboration with other orgs on campus
- Collaboration with other TBP chapters
- Any other activities/events that you think would help meet this goal!

Skills Required:

- Organization, good time management, professionalism
- Willing to collaborate with other officers/organizations/etc

Best Part: Hearing others share how TBP has positively impacted their time at U-M



CHAPTER TEAM

Chapter Development Officer

1 Semester position

Responsibilities:

- Plan and run the New Initiatives meetings
- Lead the Chapter Team
- Work to improve the chapter and implement new ideas
- Oversee the operations of the DEI Committee

Skills Required:

- Initiative to implement changes
- Planning & prioritizing effectively to carry out ideas
- Delegate action items
- open communication with rest of officers
- Ideas for improvements

Best Part: Seeing people's ideas come to life!





CHAPTER TEAM

Membership Officer

1 Semester position

Responsibilities:

- Responsible for meetings logistics and catering
- Manage email lists for all of TBP
- Track DA/PA status for all members
- TBPals & other projects to increase active engagement

Skills Required:

- Coordinating with others / communication
- Coming up with and putting new ideas in motion

Best Part: You choose what we eat for the semester + lots of opportunities to work with actives!





CHAPTER TEAM

Publicity Officer

1 Semester position

Responsibilities:

- Sending weekly emails
- Managing Social Media - potentially continuing day in a life video
- Organizing Semester Photo Competition
- Advertising TBP public events

Skills Required:

- Familiarity with social media
- Good communication

Best Part: managing social media and writing fun email sign offs :)





CHAPTER TEAM

Historian

1 Semester position

Responsibilities:

- Create Cornerstones for General and Active Meetings
- Send out an Alumni Newsletter
- Take/collect pictures of TBP events

Skills Required:

- Editing
- Designing Layouts
- Creativity

Best Part: Creative potential for any and all publications you want to put out there

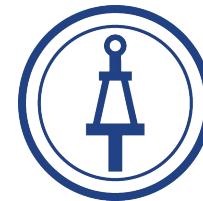


VOTING PROCEDURE

ROBERT'S RULES OF ORDER

- Motion - "I move that the chapter [...]"
 - Second
 - Debate
 - Amendment - "I move to amend the motion to read [...]"
 - Debate
 - Amendment
 - Vote
 - Vote
- Vote

[tbpmig.org/
signin](https://tbpmig.org/signin)



Tau Beta Pi
The Engineering Honor Society

ROBERT'S RULES OF ORDER

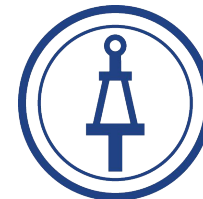
- Interrupt:

- Point of order
 - The chair is doing something procedurally wrong
- Point of personal privilege
 - Text on the screen is too small, Speaker is too quiet

- Speak before others waiting:

- Point of information
 - Factual question, Current state of debate
- Point of parliamentary inquiry
 - Would an amendment be in order? What magic words should I say?

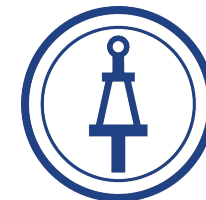
[tbpmig.org/
signin](https://tbpmig.org/signin)



Tau Beta Pi
The Engineering Honor Society

VOTING RULES – WHO CAN VOTE?

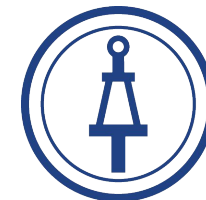
- Active membership: undergrads + grads + alumni, all of whom have met active requirements either this semester or last semester
- Can make motions/points, second motions, discuss / debate, and call the question
 - Please wait to second a motion until the chair asks for a second!
- Raise your hand to speak and use the microphone. We will follow the order in which hands are raised.



VOTING RULES - QUORUM

- We must maintain quorum in order to continue voting. Please stay here until the end!
- If you must leave, sign out with the same google form, or with the officers standing by the door:

tbpmig.org/signin



Tau Beta Pi
The Engineering Honor Society

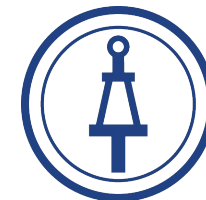
tbpmig.org/
signin

VOTING SYSTEM

We will be using Poll Everywhere (Pollev) to cast votes. You can either join the polling site on your phone/tablet/laptop via browser or vote by text message (SMS)

1. Option 1: pollev.com/michaelbenson715
 - Make your name in pollev your uniqname!
1. Option 2: Text **MICHAELBENSON715** to **37607**

If you don't have access to a device that you can vote from, please write your vote on a piece of paper and hand it to Kevin.



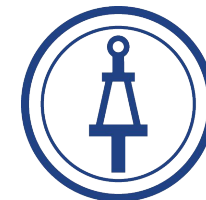
Tau Beta Pi
The Engineering Honor Society

tbpmig.org/
signin

TEST VOTING SYSTEM

Test Question: Are you joining this meeting in 2505 GGBL or over Zoom?

- Zoom: **Z**
- 2505 GGBL: **G**



Tau Beta Pi
The Engineering Honor Society

EMINENT ENGINEER
CANDIDATE

Eminent Engineer Candidate Requirements

ARTICLE II SECTION 5. Eligibility of Eminent Engineers.

(a) Alumni of engineering institutions who graduated more than ten years ago and who have achieved distinction for eminent attainments in engineering may be considered for membership.

(b) An engineer who is not a graduate of an engineering institution, who has had fifteen years of experience in the practice of engineering, and who has achieved distinction for eminent attainments in engineering may be considered for membership.

(c) All candidates considered under this section shall comply with the applicable provisions of Const. Art. II, Sec. 6.

ARTICLE II SECTION 6. Alumni and Eminent Engineer Eligibility Requirements.

(a) To be considered for membership under Const. Art. II, Secs. 4 or 5, a candidate shall:

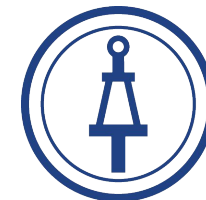
- (1) Be a person of character, ability, and integrity;
- (2) Have a continuous record of intellectual activity and attainment in engineering;
- (3) Be a person a student member of the Association would strive to become; and
- (4) Be a person who would add credit and honor to the Association.

The qualifications regarding attainment in engineering are not required of candidates who are otherwise eligible under Const. Art. II, Sec. 4(a)(l).

(b) Teaching professional engineering subjects shall be considered as professional engineering experience. Administrators with engineering training and experience whose duties include supervision of professional engineering work shall be considered as being engaged in the engineering profession.

(c) Complete proof of the candidate's worthiness, scholastic eligibility, professional engineering record where required, the desirability of bestowing membership, and the approval of the chapter's Advisory Board considering the candidate shall be sent to Headquarters for approval.

(d) At a new chapter's establishment, neither alumni nor eminent engineers shall be initiated unless the requirements of this section and of Const. Art. II, Secs. 4 or 5 shall have been complied with in all details for each candidate by the petitioning group acting as a chapter.



Tau Beta Pi
The Engineering Honor Society

tbpmig.org/
signin

VOTING: Eminent Engineer

Dennis Sylvester



Nomination passed by a
vote of 62-0



Professor

University of Michigan

Aug 2000 - Present · 23 years 8 months



Founder

Ambiq Micro

Jan 2010 - Present · 14 years 3 months



Visiting Professor

Nanyang Technological University

Aug 2013 - Aug 2014 · 1 year 1 month

Singapore



Visiting Associate Professor

National University of Singapore

Sep 2006 - May 2007 · 9 months



Sr. R&D Engineer

Synopsys

1999 - 2000 · 1 year



Graduate student

UC-Berkeley

1995 - 1999 · 4 years

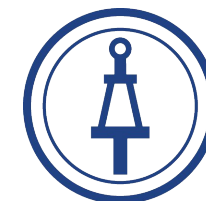


TCAD Engineer

Hewlett-Packard Laboratories

1996 - 1998 · 2 years

His CV:



Tau Beta Pi
The Engineering Honor Society



**PROPOSED BYLAW
AMENDMENTS**

BYLAW VII

Section 2 (adjust all other section numbers appropriately)

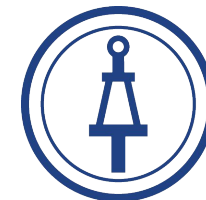
APPROVAL OF MINUTES

At all meetings where minutes are recorded using a format that permits all attendees to synchronously observe the draft of the minutes (such as screen sharing or in-person projection), any motion to adjourn, including any determination of the chair that adjournment is in order (including but not limited to exhausting the agenda or exigent physical circumstances), implies dispensation of the reading of those minutes and approval of such minutes under the parliamentary authority as provided for in Article 1.3 of the chapter constitution, subject to the following conditions:

- (a) any person with parliamentary rights may object to either (i) the adjournment as a whole, or (ii) only the automatic dispensation and approval of minutes;
- (b) if a person with parliamentary rights objects to the adjournment itself, the objection must be addressed under the normal processes prescribed by the parliamentary authority;
- (c) if a person with parliamentary rights objects only to automatic approval under this special rule, the body must not proceed with automatic approval but may proceed with adjournment; and
- (d) if the chair acts to adjourn without a motion, the minutes can only be considered automatically approved under this special rule if the chair provides an opportunity to object to publication immediately prior to acting to adjourn.

The approval of any minutes which are not approved using the special rule in this section is addressed by the parliamentary authority.

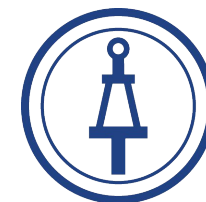
Bylaw was adopted by a vote of
45-3-8 (Y-N-A)



Tau Beta Pi
The Engineering Honor Society

Sign in code

elecTeesBP



Tau Beta Pi
The Engineering Honor Society