



# Electee Requirements - Fall 2014

Tau Beta Pi MI-G

The following is a list of the requirements to join Tau Beta Pi MI-G

## I. Attend all of the required meetings.

If you cannot attend a meeting email the Vice President at [tbp.vicepresident@umich.edu](mailto:tbp.vicepresident@umich.edu), look over a copy of the meeting's agenda at [tbp.engin.umich.edu](http://tbp.engin.umich.edu), and make up the meeting with one hour of service. All meetings, except for Elections, may also be made up with one social.

- i. First General on September 16 at 6:30pm in 1013 Dow
- ii. Second General on September 30 at 6:30pm in 1013 Dow
- iii. Third General on October 21 at 6:30pm in 1013 Dow
- iv. Fourth General on November 4 at 6:30pm in 1013 Dow
- v. Elections on November 18 at 6:30pm in 1013 Dow
- vi. Fifth General on December 2 at 6:30pm in 1013 Dow
- vii. Initiation on December 6 at 4:00pm in 1500 EECS
- viii. Banquet on December 6 at 6:00pm at Campus Inn

## II. Complete 18 total hours of service projects.

These include the 5 hours that we recommend you to complete by Second Actives (October 7<sup>th</sup>) and the 10 hours that are required by Third Actives (November 11<sup>th</sup>). These hours include the 2 required hours of Career Fair, 3 required hours of MindSET and 1 required hour of tutoring/flying (i.e. 2 hours Career Fair, 3 hours MindSET, 1 hour tutoring/flying, 12 hours of your choice [which may be completed through any of the previous activities]). You may do a maximum of 5 independent hours of service (hours not associated with Tau Beta Pi) provided you show adequate proof of your involvement, and that the hours do not count for another society. Signing up for a service project is a commitment to attend; you must un-sign up at least 24 hours in advance or you will have to complete an extra hour of service projects. Sign up for service projects at [tbp.engin.umich.edu](http://tbp.engin.umich.edu).

### i. Volunteer for 2 hours at Career Fair.

Volunteer for at least two hours during Career Fair set-up and receptions on September 21<sup>st</sup> or during Career Fair on September 22<sup>nd</sup> and 23<sup>rd</sup>. **Sign up at [volunteer.umcareerfair.org](http://volunteer.umcareerfair.org).**

### ii. Volunteer for one hour of TBP tutoring/flying.

Our tutoring service pairs students interested in receiving tutoring (mainly for intro-level classes) with qualified TBP tutors. TBP tutors will meet with the student several times throughout the semester and receive service hour credit for the hours they have spent tutoring as verified by the student. If you do not feel like you can commit to tutoring a student for a whole semester, you may complete this requirement by helping to post flyers about TBP tutoring for an hour.

### iii. Volunteer for at least one MindSET session.

Volunteer for at least one MindSET session (equivalent to three hours of service). Any other hours of MindSET will count towards the minimum requirement for service hours. The MindSET sessions will be held on October 25<sup>th</sup>, November 8<sup>th</sup>, and November 15<sup>th</sup>. You must turn in a background check form in order to volunteer. Turn in the forms to the K-12 Outreach Officers (Sara Rusignuolo or Eric Colomb) or to the TBP Office (1226 EECS) by Second General (September 30<sup>th</sup>). University of Michigan also requires volunteers working with minors to complete a separate background check and training. The UofM background check should be completed as soon as you get the e-mail notification. The training session should be completed online at [myscouting.org](http://myscouting.org). Save your certificate proving you have completed the

training and send it to Scott Cooper (smcoop@umich.edu) by October 11<sup>th</sup>. See the "Forms for Working with Minors" page of the electee packet for further details.

### **III. Attend Part I and Part II of the Character Interview.**

You will complete an Electee Interview Survey regarding exemplary character and submit your answers, along with a copy of your resume, to the website by **Saturday, September 27<sup>th</sup> at 11:59 pm**. The interview survey can be found under Electee Resources on the website (tbp.engin.umich.edu). Your resume should be submitted to your website profile. You will then attend two interview shifts with current actives in the Duderstadt Connector Conference Rooms on September 29<sup>th</sup>, September 30<sup>th</sup>, or October 1<sup>st</sup>. You must sign up for a Part I and a Part II of the interview, which are separate events on the website. While many find it convenient to do so, there is no need to schedule your interviews back-to-back or in order. Dress is business casual. Each interview part should last about 25 minutes and starts no later than 5 minutes after start time (to allow for travel time from classes). **Sign up for your interview on the website (tbp.engin.umich.edu).**

### **IV. Complete and submit the electee exam.**

Hand in the electee exam, which tests your knowledge of the history of TBP and our chapter. We encourage you to work on it together! It is not meant to be stressful. Feel free to drop by office hours to ask officers for answers (up to three). Please don't ask for answers via e-mail — we want to get to know you! **Turn in the completed exam at the TBP Office (1226 EECS) or at meetings.**

### **V. Interview six fellow Tau Bates.**

The interviews are to get to know your fellow members in Tau Beta Pi a little better. These interviews should be casual. At least two of the people interviewed must be active members. Think of 6 creative questions to ask members — no mundane questions will be accepted ("What is your favorite color?"). The questions may be typed, but answers must be hand-written by you, not your interviewee. To encourage personal interaction, interviews should be done in person, so no e-mail interviews. Please have your interview subject sign the sheet afterwards. **Turn in interview questions and answers at the TBP Office (1226 EECS) or at meetings.**

### **VI. Attend a total of at least two TBP social events.**

Social events include IM sports, TG's, movie nights, game nights, intersociety events etc. Sign up for social events at [tbp.engin.umich.edu](http://tbp.engin.umich.edu).

### **VII. Attend at least two Electee Team activities.**

You must attend at least two Electee Team activities with at least half of your Electee Team present. You must make a team dessert and Yell for a competition during Fifth General (you will receive more information about this later).

### **VIII. Pay a one-time membership fee of \$90.**

A one-time fee to be a member of Tau Beta Pi, which pays for electee supplies, the banquet, your bent, your certificate, your lifetime membership, etc. given to the Treasurer, Jason Cassel. Checks should be made out to Tau Beta Pi; cash is also accepted.



# Electee Deadlines - Fall 2014

Tau Beta Pi MI-G

The following requirements must be completed on or before the dates listed.

## I. First General - September 16

- i. Fill out a brief survey at [goo.gl/tQ3FWF](http://goo.gl/tQ3FWF).
- ii. Create a website profile at: [tbp.engin.umich.edu](http://tbp.engin.umich.edu).

## II. Interview Survey and Resume - September 27

- i. Complete the Electee Interview Survey, located under Members → Electee Resources on the website and submit your resume to your website profile by Saturday, September 27<sup>th</sup> at 11:59 pm.

## III. Interviews - September 29, 30, & October 1

- i. Attend Part I and Part II of the character interview in the Duderstadt Connector Conference Rooms (sign up on the website for both parts).

## IV. Second General - September 30

- i. Turn in MindSET background check forms to the K-12 Outreach Officers (Sara Rusignuolo and Eric Colomb).

## V. Second Actives - October 7

- i. Attend at least one TBP social event.
- ii. Attend at least one Electee Team activity.
- iii. *Recommendation:* Complete at least five hours of service projects.

## VI. Boy Scouts of America Youth Protection Online Training - October 11

- i. Send a pdf of the certificate, proving that you have completed the training, to the Service Coordinator, Scott Cooper ([smcoop@umich.edu](mailto:smcoop@umich.edu)).

## VII. Third Actives - November 11

- i. Complete at least ten hours of service projects.

## VIII. Fifth General - December 2

- i. Pay \$90 membership fee to the Treasurer, Jason Cassel.
- ii. Attend an Electee Team activity where you make a dessert and devise a Yell.
- iii. Complete all other Electee requirements

## IX. Initiation & Banquet - December 6

- i. Attend Initiation at 4:00pm in 1500 EECS.
- ii. Attend Banquet at 6:00pm at Campus Inn.