



Electee Requirements - Winter 2016

Tau Beta Pi MI-G

The following is a list of the requirements to join Tau Beta Pi MI-G

I. Attend all of the required meetings.

If you cannot attend a meeting email the Vice President at tbp.vicepresident@umich.edu, look over a copy of the meeting's agenda at tbp.engin.umich.edu, and make up the meeting with one hour of service. All meetings, except for Elections, may also be made up with one social or professional development credit.

- i. First General on January 19 at 6:30pm in 1013 Dow
- ii. Second General on February 2 at 6:30pm in 1013 Dow
- iii. Third General on February 16 at 6:30pm in 1013 Dow
- iv. Fourth General on March 8 at 6:30pm in 1013 Dow
- v. Elections on March 29 at 6:30pm in 1013 Dow
- vi. Fifth General on April 5 at 6:30pm in 1013 Dow
- vii. Initiation on April 16 at 4:00pm in 1500 EECS
- viii. Banquet on April 16 at 5:30pm, Location TBD

II. Complete 18 total hours of service projects.

These include the 5 hours that we recommend you to complete by Second Actives (February 2nd) and the 10 hours that are required by Third Actives (March 15th). These hours include the 3 required hours at an approved K-12 event, and 1 required hour of tutoring/flyering. The remaining 14 hours can be satisfied through any activities of your choice. You may do a maximum of 5 independent hours of service (hours not associated with Tau Beta Pi) provided you show adequate proof of your involvement, and that the hours do not count for another society. Signing up for a service project is a commitment to attend; you must un-sign up at least 24 hours in advance or you will have to complete an extra hour of service projects. Sign up for service projects at tbp.engin.umich.edu.

i. Volunteer for one hour of TBP tutoring/flyering.

Our tutoring service pairs students interested in receiving tutoring (mainly for intro-level classes) with qualified TBP tutors. TBP tutors will meet with the student several times throughout the semester and receive service hour credit for the hours they have spent tutoring as verified by the student. If you do not feel like you can commit to tutoring a student for a whole semester, you may complete this requirement by helping to post flyers about TBP tutoring for an hour. Sign up for tutoring at tinyurl.com/TBPTutoring-W16. Sign up for flyering at tinyurl.com/TBPFlyering-W16.

ii. Participate in at least one approved K-12 Outreach event.

Each electee must participate in at least one approved K-12 Outreach event for a minimum of 3 hours as determined by the K-12 Outreach Officers. The three types of events that can count to fill this requirement are Cub Scouts Day, Science Olympiad Volunteering or any of the MindSETs. Any leftover hours from these events will count towards the minimum requirement for service hours. The MindSET sessions will be posted on the website in the Events List. Cub Scouts Day will take place on March 13th. Science Olympiad volunteering sessions are Wednesdays from 2:30 to 5:00. You must turn in an Ann Arbor Schools background check form and complete the Boy Scouts of America Youth Protection Training in order to interact with youth while volunteering at any of the K-12 approved events. The background check form should be turned in by **February 2nd** at the latest. We will be offering the Boy Scouts Youth Protection Training at the end of Second General. If you cannot attend Second General, you can complete it online and send your certificate from the online training to David Martel (tbp.service@umich.edu) by **February 2nd**. See the "Forms for Working with Minors" page of the electee packet for further details.

III. Attend Part I and Part II of the Character Interview.

You will complete an Electee Interview Questionnaire regarding exemplary character and submit your answers, along with a copy of your resume, to the website by **Wednesday, January 27th at 11:59 pm**. The interview questionnaire can be found under Electee Resources on the website (tbp.engin.umich.edu). Your resume should be submitted to your website profile. You will then attend two interview shifts with current actives in the Duderstadt Connector Conference Rooms on January 29th, February 1st, or 2nd. You must sign up for a Part I and a Part II of the interview, which are connected events on the website. Each interview part should last about 25 minutes and starts no later than 5 minutes after start time (to allow for travel time from classes), which will require a total commitment of 1 hour. **Sign up for your interview on the website (tbp.engin.umich.edu).**

IV. Complete and submit the electee exam.

Hand in the electee exam, which tests your knowledge of the history of TBP and our chapter. We encourage you to work on it together! It is not meant to be stressful. Feel free to drop by office hours to ask officers for answers. Please don't ask for answers via e-mail — we want to get to know you! **Turn in the completed exam at the TBP Office (1226 EECS) or at meetings.**

V. Interview six fellow Tau Bates.

The interviews are to get to know your fellow members in Tau Beta Pi a little better. These interviews should be casual. At least two of the people interviewed must be active members. Think of 6 creative questions to ask members — no mundane questions will be accepted (“What is your favorite color?”). The questions may be typed, but answers must be hand-written by you, not your interviewee. To encourage personal interaction, interviews should be done in person, so no e-mail interviews. Please have your interview subject sign the sheet afterwards. **Turn in interview questions and answers at the TBP Office (1226 EECS) or at meetings.**

VI. Attend a total of at least two TBP social or professional development events.

Social events include IM sports, TG's, movie nights, game nights, intersociety events, etc. Professional development events include corporate information sessions. Sign up for social and professional development events at tbp.engin.umich.edu.

VII. Attend at least two Electee Team activities.

You must attend at least two Electee Team activities with at least half of your Electee Team present. You must make a team dessert and Yell for a competition during Fifth General (you will receive more information about this later).

VIII. Pay a one-time membership fee of \$90.

A one-time fee to be a member of Tau Beta Pi, which pays for electee supplies, the banquet, your bent, your certificate, your lifetime membership, etc. given to the Treasurer, Kallen Schwark. Checks should be made out to Tau Beta Pi. Cash is also accepted.



Electee Deadlines - Winter 2016

Tau Beta Pi MI-G

The following requirements must be completed on or before the dates listed.

I. First General - January 19

- i. Fill out a brief questionnaire at <http://tinyurl.com/tbp-electee-survey>.
- ii. Create a website profile at: tbp.engin.umich.edu.

II. Interview Questionnaire and Resume - January 27

- i. Complete the Electee Interview Survey, located under Members → Electee Resources on the website and submit your resume to your website profile by Saturday, January 27th at 11:59 pm.

III. Interviews - January 29, February 1, & 2

- i. Attend Part I and Part II of the character interview in the Duderstadt Connector Conference Rooms (sign up on the website). Bring the completed AAPS Administrative and Human Resources Services Volunteer Certification Form.

IV. Second Actives - February 9

- i. Attend at least one TBP social event.
- ii. Attend at least one Electee Team activity.
- iii. Complete the online Youth Protection Training offered by the Boy Scouts of America. It will be offered at the end of Second General or online (tinyurl.com/TBP-boyscoutstraining). If completed on-line, you must email David Martel (tbp.service@umich.edu) a copy of your certificate to receive credit.
- iv. Turn in the AAPS background check to the TBP Service Coordinator or the TBP Office (1226 EECS) if you did not bring it to your character interview.
- v. *Recommendation:* Complete at least five hours of service projects.

V. Third Actives - March 15

- i. Complete at least ten hours of service projects.

VI. Fifth General - April 5

- i. Pay \$90 membership fee to the Treasurer, Kallen Schwark.
- ii. Attend an Electee Team activity where you make a dessert and devise a Yell.
- iii. Complete all other Electee requirements

VII. Initiation & Banquet - April 16

- i. Attend Initiation at 4:00pm at 1500 EECS.
- ii. Attend Banquet at 5:30pm, Location TBD.