Graduate Electee Checklist — Fall 2024
Tau Beta Pi, MI-G

Use this quick checklist to stay organized with all the requirements and deadlines for the TBP electing process!

Done	Due Date	Requirement
_____	Sept 3	**First General Meeting****
_____	Sept 16	Create profile on website
_____	Sept 16	Online Electee Questionnaire
_____	Sept 16	Sign-up for interview (Sept 18, Sept 19, Sept 20)
_____	Sept 16	Submit Advisor and OGEF forms
_____	Sept 17	**Second General Meeting****
_____	Sept 17	UofM Background Check
_____	Sept 18-Sept 20	Complete Interview
_____	Oct 1	One grad electee team meeting
_____	Oct 1	3 service hours total (recommended)
_____	Oct 8	**Third General Meeting****
_____	Oct 29	≥ 5 service total hours (required)
_____	Oct 29	≥ 1 social event total (required)
_____	Nov 5	**Fourth General Meeting****
_____	Nov 19	**Elections****
_____	Dec 3	**Fifth General Meeting****
_____	Dec 3	Complete ≥ 10 service hours total
_____	Dec 3	Complete ≥ 2 social hours total (≥ 1 grad social)
_____	Dec 3	Attend ≥ 2 grad electee team meetings
_____	Dec 3	Pay $100 dues to the Treasurer
_____	Dec 7	**Initiation**** and Banquet**

** indicates REQUIRED MEETING. If you cannot attend a meeting, please inform the Graduate Vice President (tbp.gradvicepresident@umich.edu).