



## Forms for Working with Minors - Winter 2023

Tau Beta Pi MI-G

The University of Michigan, Ann Arbor Public Schools, and the Boy Scouts of America require anyone volunteering with children to complete background checks. This means that in order for anyone to volunteer and interact in any way with youth at TBP Events, he or she must complete a background check form. **Before you can complete the background check, you need to opt-in to the process by filling out the background check opt-in form ([tbpmi.ga/opt-in](https://tbpmi.ga/opt-in)). Please do this as soon as you can.** After you do, the K-12 officers will submit your name to receive a background check, and in the days after, you will receive an email from a third-party (GIS) to complete a background check form (check your spam). **You must submit a screenshot of the end of the survey by January 31 (Second General) in order to volunteer with youth at MindSET, Cub Scout Day, or Merit Badge Day. You will not receive a confirmation email unless something is flagged.** If you are unable or unwilling to complete the form and submit the background check, your participation at K-12 events will be limited to roles that ensure non-interaction with youth.

The University of Michigan requires that all individuals volunteering with minors also complete training. To fulfill this training requirement, Tau Beta Pi is requiring members to complete Youth Protection Training, offered through the Boy Scouts of America. It takes around an hour to complete and can be found at [tbpmi.ga/ypt](https://tbpmi.ga/ypt). You will need to create an account before proceeding to take the training online, and after completing online training, you must save your certificate as a PDF document and send it to the K-12 officers.

Submit the screenshot of the background check and the YPT certification at [tbpmi.ga/ypt-confirm](https://tbpmi.ga/ypt-confirm). If you have any questions about the background check or training, or if you do not wish to complete the background check, please contact the K-12 officers, Tara and Yicheng ([tbp.k12outreach@umich.edu](mailto:tbp.k12outreach@umich.edu)).

**To summarize, please complete the following by 2nd Gen (January 31):**

1. University background check opt-in AND follow-up third-party form.
2. Boys Scouts of America Youth Protection Training (YPT) at [tbpmi.ga/ypt](https://tbpmi.ga/ypt). Submit the certificate that will be emailed to you to [tbpmi.ga/ypt-confirm](https://tbpmi.ga/ypt-confirm).

\*If you miss any of these deadlines but wish to participate in events involving youth, you may contact the K-12 Officers to check if there is enough time to complete the background check prior to the event.