Tau Beta Pi
The Engineering Honor Society

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Michigan Gamma Chapter

First Actives Meeting

27 August 2024

FIRST ACTIVES MEETING AGENDA

1. Officer Updates
    - Upcoming events/dates
    - Reminders & Announcements
2. Leadership Opportunities
3. Electee Interviews – Best Practices

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PROCEDURE FOR FOOD SIGNUPS

- Fill out the dietary restrictions form if you have not already
  - tbpmig.org/food
- If you would like food at a meeting, you will need to sign up for the event (in person) on the website AT LEAST 48 hours before that event
  - Eg. If you want food at a Tuesday Chapter Meeting (like today's) you would need to sign up for the website event by 6:30pm on the Sunday before.
  - This is a hard deadline, we will copy this list at that time and use it to determine our food order every Sunday.

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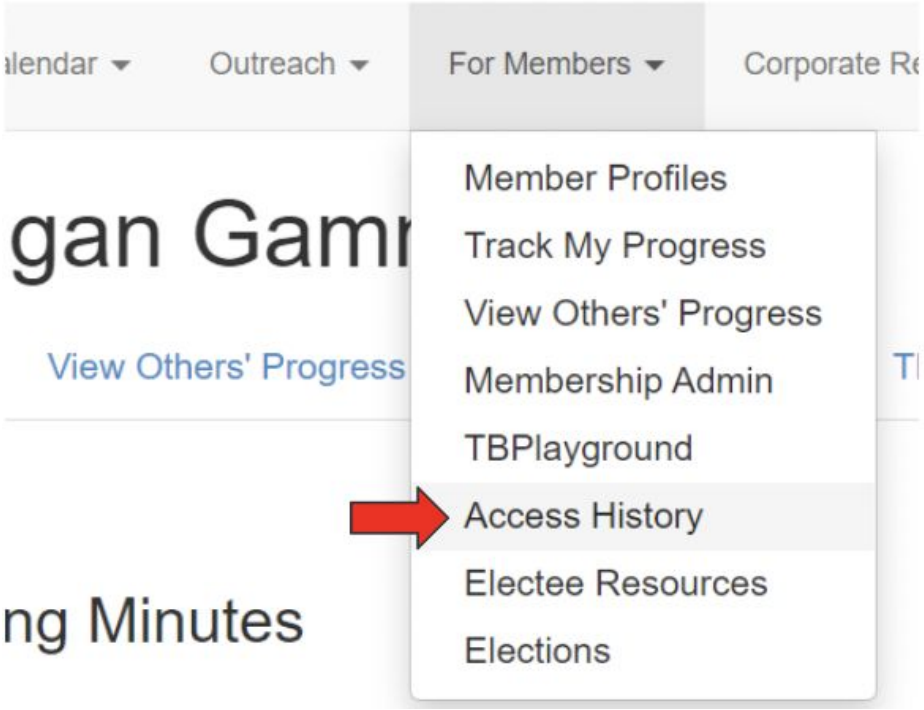
MEETING SLIDES ARE ON THE WEBSITE

- You can find slides from most meetings on the website (uploaded shortly after each meeting)



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OFFICER UPDATES

EXECUTIVE TEAM

President – Hunter

- We have taken your feedback to streamline all leadership opportunities into a single form
  - Committee Participation
  - Chair Positions
  - Project Leaders
- Guided form that helps get things moving quicker by narrowing in on specific interests in leadership
- Different Leadership Opportunities require a different amount of effort
  - Visit tbpmig.org/leadership-guide for more information
- All positions earn a leadership credit, a crucial component of earning DA/PA status

OR VISIT
tbpmig.org/
F24ChairApplication

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EXECUTIVE TEAM

Vice President – Karen

- Sign up to be an electee team lead!
  - Easy way to earn leadership credit for DA/PA
  - Involves attending general meetings and holding 2-3 electee team meetings throughout the semester
- Sign up to be an interviewer!
  - September 18th-20th, 9 am-5 pm
  - Reminder: actives must complete at least 1 interview for DA/PA and all interviews count as service hours

Electee Team Lead Interest Form

OR VISIT
tbpmig.org/ElecteeTeamLead

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EXECUTIVE TEAM

Vice President – Karen

- Sign up for Coffee Chats!
  - *OPTIONAL* short meetings (15-30 mins) to help electees learn more about the chapter and electing process
  - Sign up by September 10th
  - Pairings will depend on electee interest
  - Receive 1 service hour for participation

Coffee Chat Interest Form

OR VISIT
tbpmig.org/CoffeeChat-Active

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EXECUTIVE TEAM

Grad Vice President – Abdur-Raheem Al-Hallak

- Grad Actives: Sign up to be a GSAC!
  - Help plan Grad Social Events
  - Sign-up at: tbpmig.org/F24ChairApplication
- GSAC Description

The Graduate Student Activities Chair(s) will work with the graduate student vice president to help plan and execute events for graduate student actives and candidates. Further, the chair(s) will support the graduate student vice president in the execution of his/her duties. The chair(s) will be members of the Events Team but shall collaborate with the Graduate Student Vice President.

BE MY GSAC

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EXECUTIVE TEAM

External Vice Presidents – Vance & Ibrahim

- Volunteer at Career Fair!
  - Sun–Tues, Sept. 8–10, North Campus
  - 40-year TBP collaboration with SWE

OR VISIT
tbpmig.org/cf24volunteer

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Upcoming Service Events

Service Coordinator - Karis

- Girl Scouts Hands-On Robotics Workshop (8/31)
  - Contact Zahraa Bazzi for more details and/or a ride
- Career Fair! (9/9-9/10)
  - We'll need all hands on deck for this one, so it'll be a great opportunity to earn service hours
- Electee Interviews (9/18 - 9/20)
- New Initiatives (9/24, 10/22, 11/12)
- MindSET (10/6, 10/27, 11/17)
- Keep an eye out for new service opportunities! The list will be updated frequently :)

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EVENTS TEAM

Activities – Paco

- First TailgateBP!
  - This Saturday 8/31, 4:30-6:30pm
  - 416 S 5th Ave
  - Come hangout before the Fresno State game and get drinks + free food!

IM Sports Interest Form

OR VISIT
tbpmig.org/IMSports

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EVENTS TEAM

Campus Outreach - Sabrina

- Sign up to be a 1-on-1 tutor!
- TheBreakfastParties (tentatively) begin 9/27
  - Help set up and hand out bagels
  - Earn service hours

1-on-1 Tutoring Form

OR VISIT
tbpmig.org/tbptutoring

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EVENTS TEAM

K-12 Outreach – Dylan & Evelyn

- Your Youth Protection Training May Need Renewal (Due 10/1)
  - Required for all K-12 Outreach events - expires every 2 years
  - BSA training can be completed online: tbpmig.org/ypt
  - Upload certificate at: tbpmig.org/ypt-confirm
- University Background Checks (Due 10/1)
  - Expire every 2 years - tbpmig.org/bc
- MindSET Events: 10/6, 10/27, 11/17
- Engineering Day: 11/3
- Cub Scouts Day: 11/10
- Merit Badge Day: 10/20, 11/24

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K-12 Symposium in March 2025

1. Presentations

   10 minutes presentation of STEM or engineering topic and 5 minutes of Q&A

2. Booklet exhibition

   Analogous to poster exhibition, each booklet will explain or introduce a scientific topic in a children-book-like manner.

3. Booths
   a. Make-my-own-booklet
   b. Physics and engineering with Minecraft
   c. Origami and mathematics

4. Special activity per group

   Any hands-on activities such as bridge building and rocket building.

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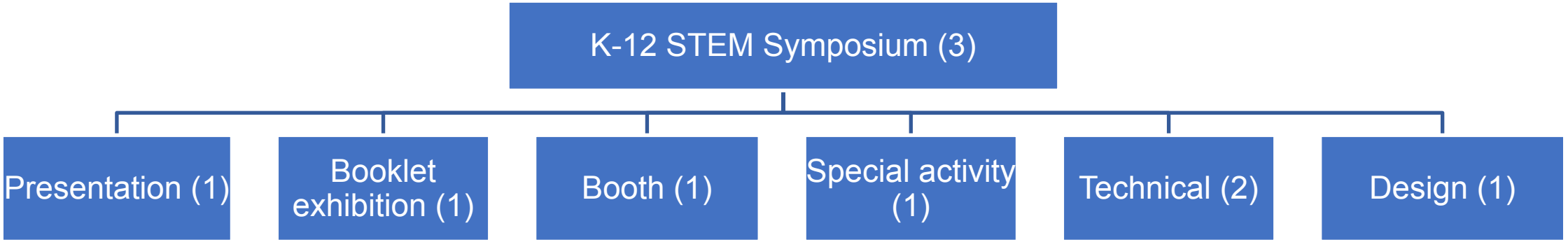
Recruiting project leaders!



Submit your application to tbpmig.org/k12symposium-project-leader-application by October 1st !

Also if you are part of or know organizations interested in collaborating, please let those who are interested in collaborating to fill out tbpmig.org/k12symposium-collaborating-orgs-form

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EVENTS TEAM

Professional Development – Maggie

- Career Fair Info Sessions
  - Companies like P&G, Lucid Motors, Texas Instruments, and more!
  - To the right for info session information

tbpmig.org/corporateevents

- Volunteer as a TBP Rep!
  - 1 hr service + PD credit
  - Sign up to the left

tbpmig.org/corporatevolunteer

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CHAPTER TEAM

Chapter Development – Aiden

- Sign up to be a project lead!
- New Initiatives I in four weeks
  - NI 1: 9/24
  - NI 2: 10/22
  - NI 3: 11/12
  - We're always looking for new and interesting ways to grow as a Chapter, so reach out!

OR VISIT
tbpmig.org/
F24ChairApplication

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CHAPTER TEAM

Publicity – Grace

- Day in a Life Video
  - Example: day in life folder
  - Interest Form: tbpmig.org/dayinlife
- Photo Competition
  - tbpmig.org/photocomp
  - ¼ social hour credit per valid submission (1.5 hrs max)
  - Prizes TBD
- Follow Our Social Media!
  - TBP LinkedIn Page: https://www.linkedin.com/company/tbp-mi-g/
  - Instagram: @tbpmig
  - Tiktok: @tbpmig
- Questions, comments, or suggestions?
  - tbp.publicity@umich.edu
  - Slack @Grace Yoon

day in life interest

photocomp

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CHAPTER TEAM

Historian – Arthur

- Optional Digital Cornerstone!
  - Excluding The Best Puzzles + One Minute Reads, you can only find the edition on the website.
- Please fill out this quick form to give feedback about the digital Cornerstone.
  - tbpmig.org/digitalcornerstone
- Also feel free to fill out the Cornerstone Contribution Form to have your ideas included or to give some general feedback.
  - tbpmig.org/cornerstonecontribution

Digital Cornerstone Feedback Form

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ACTIVE REQUIREMENTS

GENERAL ACTIVE REQUIREMENTS

Hours: 3.0 Total

- Social/PD: 1.0
- Service Hours: 2.0
- Conducted Interviews: 0.0

Meeting Attendance: 2.0 Total

- Voting Meeting Attendance: 2.0

Leadership: 0.0

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GENERAL ACTIVE REQUIREMENTS

- Active Status means you are eligible to vote during these voting meetings
- The only difference between Active and Inactive is the ability to vote
- So please come to meetings and events to earn active status for next semester!
- Direct questions about active status to Membership Officer
- If the website says you are inactive, email tbp-website@umich.edu and copy tbp.membership@umich.edu on the email so we can sort it out

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DA/PA ACTIVE REQUIREMENTS

Distinguished Active (DA)

Hours: 15.0 Total
- Social/PD: 2.0
- Service Hours: 11.0
- Conducted Interviews: 0.5

Meeting Attendance: 5.0 Total
- Voting Meeting Attendance: 3.0

Leadership: 1.0

Prestigious Active (PA)

Hours: 33.0 Total
- Social/PD: 2.0
- Service Hours: 24.0
- Conducted Interviews: 0.5

Meeting Attendance: 5.0 Total
- Voting Meeting Attendance: 3.0

Leadership: 1.0

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DA/PA GIFTS

1st Semester: Graduation Cord/Stole

2nd Semester: Quarter-Zip

3rd Semester: Hat

4th Semester: Blanket

5+ Semesters: Money

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ELECTEE INTERVIEW BEST PRACTICES

INTERVIEW STRUCTURE

- 25 min interviews/30 min time slot
  - Before
    - Sign up for interview on the website
    - Review electee's questionnaire response
  - Minutes 0-10
    - Introductions - introduce yourselves, get to know them, first section of electee questionnaire
  - Minutes 10-25
    - Short answer/long essay from electee questionnaire, other questions related to character
  - After
    - Fill out evaluation form on the website

- REMEMBER: Signing up for an electee interview is a requirement for achieving DA/PA status!

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INTERVIEW PREP

- Electee Questionnaire answers will be shown once signed up for an interview
  - Check under For Members → Access History → View Electee Questionnaire Responses
- Attire is business casual for everyone
- More info and a reminder coming out before the interview
  - Includes instructions for navigating the website

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INTERVIEW TIPS

- Friendliness and gentle questioning/encouragement is effective!
  - Be nice to the electee and remind them that the interview isn't supposed to be scary.
- Don't get caught up on sticking to the "schedule"
  - Focus on learning about the electee, not following the outline.
- Stay professional
  - We are an honor society, after all.

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SIGN-IN CODE

firsTmeetingBP

TRY SIGNING IN ON THE WEBSITE FIRST

If you cannot sign-in on the website,

please see Alyssa for a QR code

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Alternate Sign In QR Code

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