



Tau Beta Pi

The Engineering Honor Society

Michigan Gamma Chapter
Fourth General Meeting

Nov 22, 2022

Happy Tau Beta Pituesday

Welcome to Fourth General



Agenda

- Announcements/Reminders
 - Email will be sent out with all necessary information
- Officer Spotlights
- Pictionary



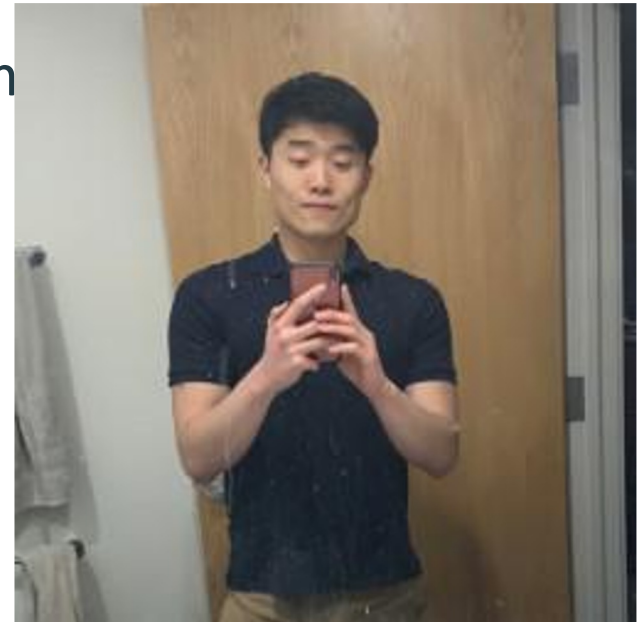


Announcements

Undergrad Electee of the Week

Toney Zheng

- Completed $\frac{1}{2}$ the social/PD requirements
- Completed all service hours
- Great job on all the requirements completed thus far!



Grad Electee of the Week

Aaron Villiger

- Completed all the social/PD
- Completed all service hours
- Overall completed 20.5 hours
- Great job!



DEADLINES



Treasurer: Richard

Get your electee dues in **before Fifth General (December 6)!**

The Banquet People: Riley, Colin, DFM, Zack, VPs

Sign up for Initiation and Banquet (December 10) **as soon as possible!**



Officer Spotlights

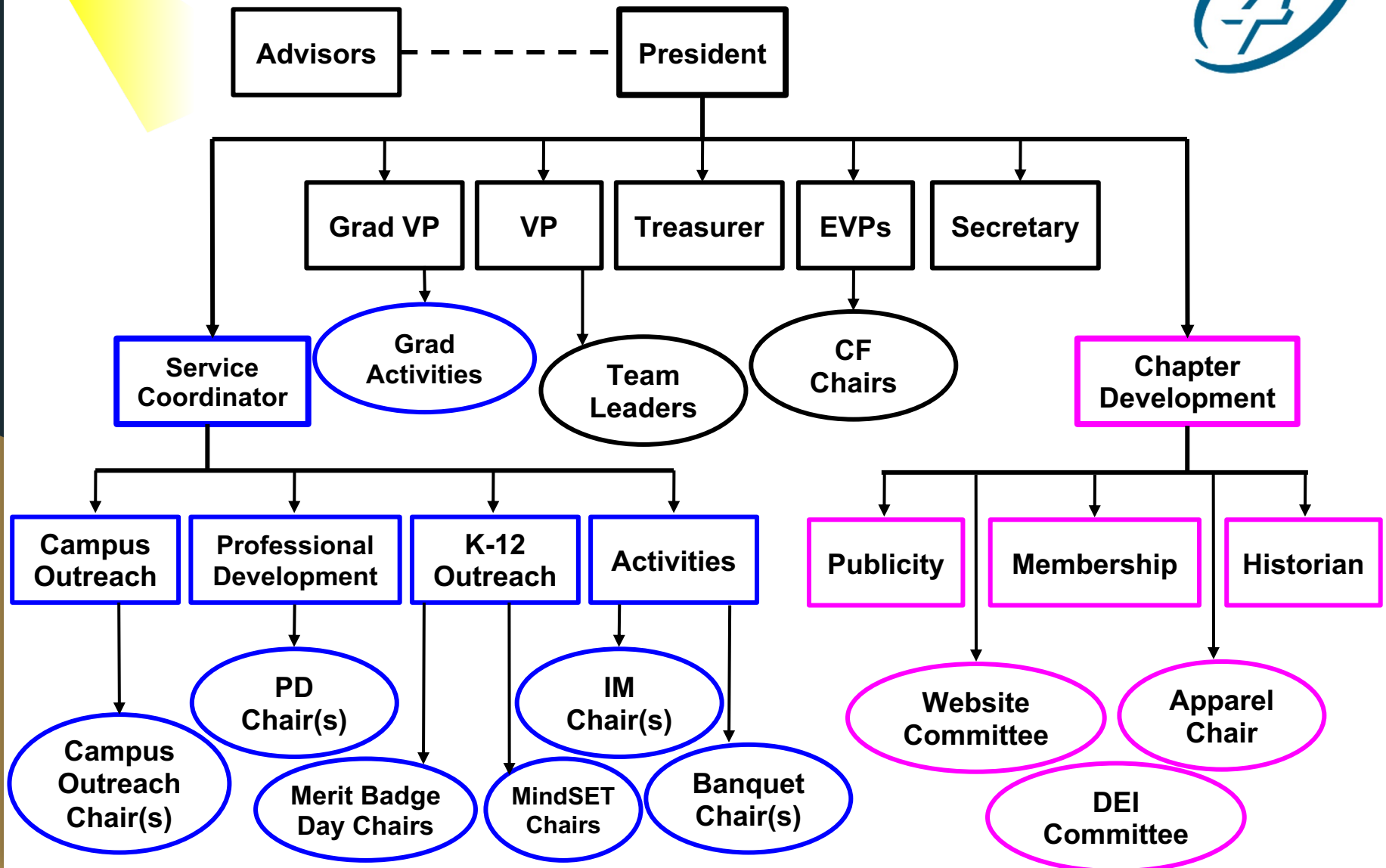
A graphic of a spotlight shining from the top left corner onto the first bullet point.

Officer Corps Structure



- Team Structure
 - Executive
 - Events
 - Chapter
- Each team has a team lead, they assist and directly oversee the officers in their team
- Lots of officers, lots of support in the role
- Chair positions:
 - Career Fair, Professional Development, Campus Outreach, Website, Apparel, and more!
 - Chair spotlights at Fourth Gen!

Officer Corps Structure



Officer Corps Structure



Run for any position!

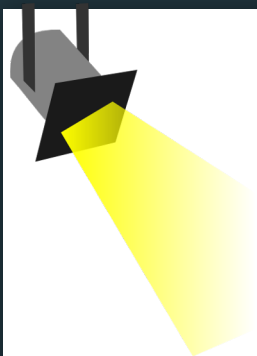
- Grads can run for any position
- Undergrads can run for any position
- This semester's officer corps is a collection of grads and undergrads!



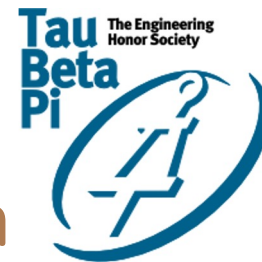
"ANYONE CAN ~~COOK!~~"

BE AN OFFICER!

***EXCEPT FOR KYLE LADY**

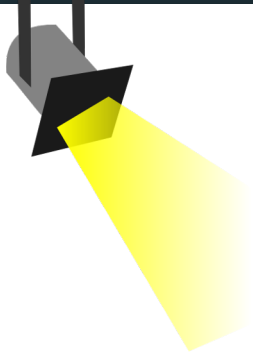


Elections Overview



How to Run for an Officer Position

- Nominate yourself or accept a nomination
 - Can be done via the website or at the Elections meeting
- At elections, nominees will give a short speech and Q&A
 - **President, VP, GVP:** 3 min speech, 2 min Q&A
 - **Service Coord, Chap. Dev:** 2 min speech, 1.5 min Q&A
 - **All others:** 1.5 min speech, 1 min Q&A
- Nominees leave the room for discussion and vote
- K-12 Officers and EVPs require an application



EXECUTIVE TEAM

President



1 semester position + restriction on incumbent eligibility

Responsibilities:

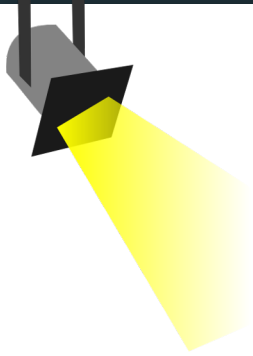
- Planning, scheduling, and running chapter, officer, and Adv. Board meetings
- Overseeing Executive team and rest of officer corps
- CEO & COO of Tau Beta Pi - Michigan Gamma
- Ensure all officers have the resources to be successful
- Long-term changes & planning for the chapter
- President + Treasurer oversee financial health of chapter
- Mailout printed invitations and emails to eligible candidates
- Liaison with faculty advisor + University
- Voting delegate to Convention, planning for MI-G convention delegation



Skills:

- *(recommended)* Prior experience in at least 1 officer position
- Good communication + planning

Best Part: Seeing it all come together :)



EXECUTIVE TEAM

Vice President



Biggest Responsibility: Undergraduate Electees

- Update/create electee resources + set requirements
- Run character interviews with the Grad VP
- Organize the teams and help out team leads
- Check on all electees' progress throughout semester
- Run the electee games and get to know a whole lot of people



Additional Responsibilities: Voting member of the advisory board

Skills: Time management, enjoying talking to people (you will have many a conversation :D)

Best Part: Watching everyone laughing and getting to know each other!



Sign in now:
tbpmi.ga/signin

EXECUTIVE TEAM

Grad Vice President

One Semester Position



Major Responsibilities:

1. Oversee the graduate electee process
 - Set-up and coordinate interviews with VP
 - Track grad electee progress
 - Point-of-contact + team lead for grad electees
2. Oversee/administer graduate activities (with GSACs and project leaders)



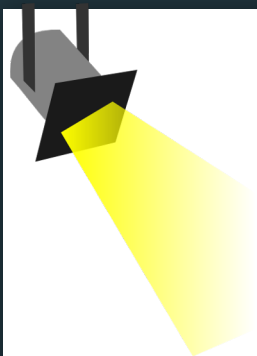
Up for
Election!

Other Responsibilities:

1. Support the undergraduate electee process
2. Member of executive team + attend officer meetings for updates
3. Non-voting member of the advisory board + attend advisory board meetings

Average Time Commitment: ~2-4 hours/week (front-loaded)

Favorite Part: Getting to know the fellow and future Tau Bates closely



EXECUTIVE TEAM

Treasurer



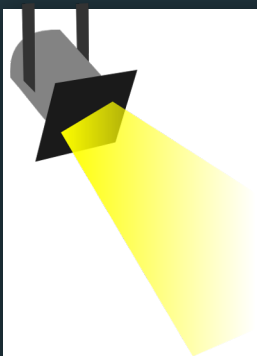
Full Year Position (Jan - Dec)

Oversee all of the Chapter's finances

- Prepare each semester's budget
- Work with all officers to manage finances
- Submit reimbursements to SOAS
- File chapter's taxes at the end of your term



Best Part: Learning how the entire chapter operates, interact with tons of people and help TBP run smoothly



EXECUTIVE TEAM



External Vice President(s)

Full Year Position (Jan - Dec), not elected, application-based

Winter: Organize Honors Brunch and plan for Career Fair

Summer: Handle company registration for Career Fair

Fall: Run Career Fair



- Work with SWE, ECRC, and OSA
- Oversee the event responsible for most of the chapter's income

Best Part: Making connections with other CoE organizations and corporate representatives; representing the chapter publicly



EVENTS TEAM



Service Coordinator

One Semester Position



**Up for
election!**

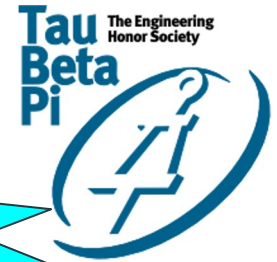
Oversee Chapter's Service Events and Lead the Events Team

- Recruit project leads and work with them to put on events
- Plan new events and help new project ideas come to life
- Work with the whole team and offer any guidance / assistance needed (during Events Team Meetings or Events Team Group Office Hours)

Skills Required: Be a good recruiter, be able to work well with others

Best Part: Working with really great project leads and gaining leadership skills

EVENTS TEAM



K-12 Outreach

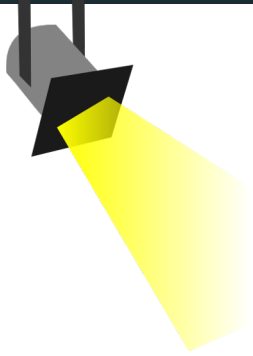
Apply
now!

- K-12 Officer Application for **Winter 2023 - Fall 2023**:
 - tbpmi.ga/k12-apply
(We'll be sending out an email soon!)
 - Please email us with any questions (tbp.k12outreach@umich.edu)
 - Expose our youth to ~joys~ of STEM and put your passion on display to be an inspiration to the next generation of engineers!



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EVENTS TEAM

Activities Officer



One Semester Position

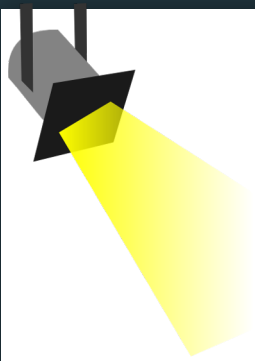
- Plan fun social events
 - Plenty of freedom to choose
 - Examples
 - Volleyball, Cantina Night, Ice Skating, Halloween Party
- Banquet Committee
 - Oversee organization/execution of Banquet

Skills

- Creativity
- Coordination
- Communication

Best Part

- Meeting people
- Freedom
- Very fun events



EVENTS TEAM

Activities Officer: Colin



- Almost Thanksgiving Break!
- Look out for the final 2 socials after Thanksgiving
 - Ice Skating 2
 - 11/27, 1:30-2:50
 - Game Night
- **Banquet - 12/10**
 - Sign up Form on website
 - Refundable \$20 Deposit



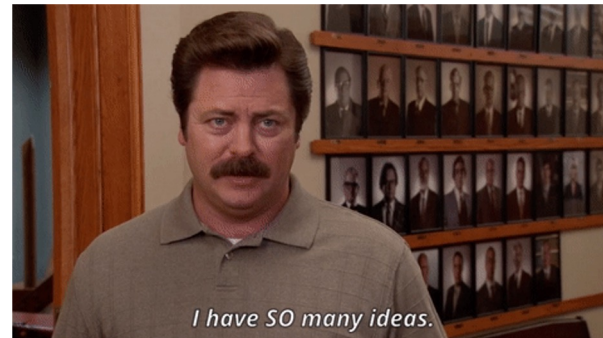
EVENTS TEAM



Campus Outreach

Up for election!

- One Semester Position
- Very open ended - basically this position focuses on expanding and improving our academic presence on campus
 - Tutoring
 - MLK Luncheons
 - Breakfast Parties
 - Pi day events
 - Collaboration with other orgs on campus
 - Any other activities/events that you think would help meet this goal!
- Best Part: Pretty flexible, you get to decide what events to run



CHAPTER TEAM



Chapter Development Officer

Responsibilities

- Plan and run the New Initiatives meetings
 - Order food
- Coordinate the Chapter Team (team lead!)
 - Also includes the DIE committee and website stuff
- Work to improve the chapter and implement new ideas

*1-semester
position*

**Up for
election!**

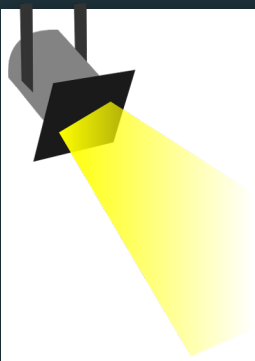
Skills

- Familiar with the chapter
- Initiative to implement changes
+ delegate action items
- Ideas for improvements!

Favorite Part

- DISCRETIONARY FUND





CHAPTER TEAM

Membership (one semester)

Responsibilities

- Be responsible for meetings and catering
- Manage email lists for all of TBP
- Track DA/PA status for all members
- TBPals & other projects to increase active engagement



Favorite Part

- Interacting with members through meetings and projects like TBPals!
- Helping out in the chapter in various ways.

Skills

- Coordinating with others / communication
- Coming up with and putting new ideas in motion

CHAPTER TEAM

Publicity (one semester)

Responsibilities:

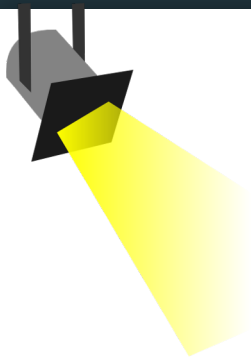
- Sending weekly emails
- Managing Social Media
- Organizing Semester Photo Competition
- Advertising TBP public events



**Up for
election!**

Favorite Part: Being more involved with the chapter and seeing lots of photos

Skills: Familiarity with social media, good communication



CHAPTER TEAM

Historian



Semester Long Position

- Create Cornerstones for General and Active Meetings
- Send out an Alumni Newsletter
- Take/collect pictures of TBP events

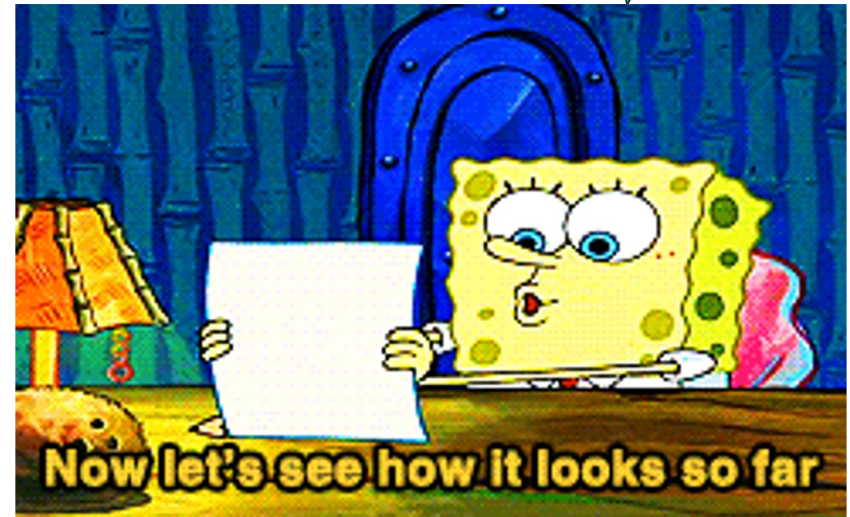
Up for election!

Skills

- Editing
- Designing Layouts
- Creativity

Best Part

- Great Low Stress Intro to the Officer core
- Lots of flexibility in what can be included in the publications





Pictionary!

Rules

- Each round, each team will take turns sending up 2-3 representatives to draw the chosen item
- At the end of the allotted time, all teams will get a chance to guess what was drawn
- If a team guesses the item correctly, they get 2 points and the team that drew the item gets 1 additional point for a correct guess

Sign-In Code



TBPictionary

Contact the Membership Officer
(Alexander Kalams) if you have
any issue signing in!