

# Officer Meeting Agenda

8 April 2018

*Fifth General*

## Updates

### Executive

#### *President (Bri)*

- I. Initiation is this Saturday, April 14th at 4:00pm
  - A. Initiation setup will begin at 1:00 pm
  - B. This is required for all officers, please let me know if you will not be there
- II. Chair applications will be going out on Tuesday
  - A. [Speaker series chair? \(Eshita\)](#)

#### *Vice President (Jack)*

- I. (Almost) Everyone is gucci
  - A. 4 people need to do service hours to make up PD/Social
    1. Will reach out and tell them “Do or die” so not too worried

#### *Grad Vice President (Eshita)*

- I. Grad electee progress -- all 8 electees set with requirements
  - A. Michael Szocik has achieved Electee PA
    1. I believe this means he should get stole/cord and quarter zip (not one or the other as he was informed)?
      - a) [He gets both because PA](#)
  - B. Michael Wang has achieved Electee DA
    1. Why is total hours for electee DA status on the website 26 hours, even though it's only 20 service + 3 social?
      - a) [Take a look if convention hours got mixed into that](#)
      - b) [Benson clarified discrepancy, it's in the bylaws -- all good \(Eshita\)](#)

SECTION D.2. ATTAINING DA DURING INITIATION SEMESTER An electee may count any hours beyond those needed for initiating toward achieving DA status. Requirements follow.

(a) LEADERSHIP: Serve as a project leader, committee chair, officer/advisor, or achieve a sufficient level of involvement in a committee as defined in Appendix G.1. If an electee is unable to meet this requirement, an hour of service may be substituted.

(b) SERVICE Complete at least eight hours of Tau Beta Pi service projects (project leaders may count only the participating hours of their project toward these hours).

16

(c) SOCIALS Attend one social or professional development activity (social or professional development event leaders may count their event). Any electee group meetings beyond the required number can count towards this requirement.

(d) EXTRA Participate in at least 3 more hours than required above in (D.2.b) or (D.2.c). Each of these hours can be earned by completing an hour of service or attending a social event.

- C. Pengji Zhou is close to Electee DA status (needs 2.5 service hours)
- II. TBP Speaker series this Saturday (April 14)

- A. Sending another email through grad coordinators helped - speaker spots nearly all booked (2 spots available in June)
- B. Finally got RELATE on board (sort-of) -- Joe Iafrate, PhD student in Applied Physics as a panelist this Saturday
- C. Need TBPanelist(s) and possibly faculty panelist for 5th May**
- D. Thoughts on having TBP run this as a regular/recurring event starting Fall 2018/Winter 2019?
  - 1. If good turnout, keep doing it while it works
    - a) \$1000 per semester (?), and university paid for it this semester.
      - (1) Can re-apply for university funding next semester too!
    - b) Time commitment issue, will it be a problem since it took a lot of time this semester to plan?
      - (1) It was so long now bc this is pilot semester
      - (2) Eshita is willing to head the project while she's in TBP
    - c) If it's heading towards "Signature Event" type of event, maybe open up a chair position?
      - (1) Possible implementation: have Eshita and whoever as co-chairs so that they can head it
    - d) We can also host them at any time depending on our audience target

***Secretary (Elvhin)***

- I. All certificates and keys are in
  - A. Confirming with Em Eng.
  - B. All other initiation materials, locked in the keyless cage
    - 1. Talk to Lou Pernia? He is authorized, we need to get it resolved this week
- II. Alternate initiation: Here in Michigan Gamma on Tuesday 4/17 6:30 - 8pm
  - A. Room TBD
  - B. Required for Officer Corps to attend
  - C. E-mail that to Mike Hand and have him show up

***Treasurer (Michael)***

- I. Reminder: Electee dues are \$100 paid in cash/check
  - A. Make check to: Tau Beta Pi - Michigan Gamma

***External Vice Presidents (Zach & Josh)***

- I. Chair transition meetings are going well.
  - A. Transfer money over

**Events**

***Service Coordinator (David)***

- I. Upcoming Service Events:

- A. Design Expo (Apr 11, 12)

***Professional Development (Kevin)***

- I. Sent alumni survey (31 responses so far)
- II. Earth Day service event (4/22) with AAAAC
  - A. Picnic after?
  - B. That sunday is transitional AB meeting

***Campus Outreach (Daniel)***

- I. Pinewood Derby-attendance around 10
  - A. No non-TBP members showed up
  - B. Maybe have tools on-site to deck out the cars
  - C. Use some university tools to help it?
- II. Last Breakfast Party on Tuesday
- III. Finals Tutoring on 18th
- IV. 101 exam snacks on the 23rd

***K-12 Outreach (Michael & Swetha)***

- I. We have our new K-12 officer: Andrej Coleski!
- II. Shadow Day did not go well, only 3 high school students came out of the 10 signed up
  - A. We'll work on reaching out earlier and to more schools
  - B. Only 1 out of 7 absents, K12 officers were notified

***Activities (Greg)***

- I. We done(almost/maybe)
  - A. Bdubs TG on Thursday 4/19 6:30 - 8:30pm? Announce at 5th Gen

**Chapter**

***Chapter Development (Angelo)***

- I. Any ideas for future NI? Pass them on to me and I will add them to the transition list

***Membership (Michelle)***

- I. Tios Nacho bar ordered for Tuesday. Ordered for ~90 people

***Publicity (Bruna)***

- I. N/A

***Historian (Mitch)***

- I. N/A

**Points for Discussion**

- I. Updates from D7 Conference (Benson & delegation)
  - A. Shared contact info with Wayne State, who wants to organize interchapter events between us and other chapters in SE Michigan (Kevin)
  - B. MI-I (UM Dearborn) is also interested in inter-chapter events with MI-G. I have the contact info of Sarah Overbeck, the current President of MI-I (Eshita)

- II. Propose a DEI chair (Bruna)
  - A. Responsible for having/integrating events with other organizations NSBE, SWE, MUSES, etc..
    - 1. DEI = Diversity, Equity, and Inclusion
    - 2. Difference against Intersociety Chair? -> focused on identity based orgs
    - 3. DEI should also be responsible to be involved with DEI advisory board
      - a) Get involved with university plans for DEI
    - 4. Proposal: Wait to propose until Fall semester, that way, with more time to create and describe, the position can be hashed out and be done to its fullest potential. Simultaneous to changes of 5-Year Plan
      - a) To act on DEI, project that TBP is committed to DEI?
      - b) Reaching out to other orgs is just an aspect
      - c) We need to take this time to describe the position fully in terms of what we want to get out of a DEI chair
      - d) Be open to it being an ad hoc or full-on officer position depending on what we want to do with position
      - e) Pay attention to how position collaborates with other leadership positions, because all DEI shouldn't fall on one person in all of TBP
      - f) This is both of question of definition & implementation
- III. MINDSET CHAIR The Mindset Chair(s) will work with the K-12 Officers and Service Coordinator to plan and execute MindSET events. The chair(s) will be members of the Events Team. (Swetha)
  - A. Term semester 1-length:
  - B. Motion: above at term length
    - 1. Amendment: strike through "the 3" and "for elementary school students"
    - 2. Passes
  - C. Motion: above
    - 1. Passes

## Open Floor

I.

## Upcoming Events

I.



