

# Advisory Board Meeting Agenda

11 March 2018

## I. Attendance

### A. Voting

1. Paul Kominsky
2. Kyle Lady
3. Pritpaul Mahal
4. Elvhin Encarnacion
5. Brianna Lax
6. Jack Weeks

### B. Non-Voting

1. Michael Fisher
2. Angelo Vozza
3. Ilkka Kovanen
4. Eshita Khera
5. Joanna Ciatti

### C. Absent

1. Gunseli

### D. Other

## II. New Topics

### A. Update to Budget (Eshita)

1. Conventions Arrangements Officer
  - a) Gave out some awards last banquet but didn't print certificate
  - b) Include \$50 to budget to print certificates
  - c) Move to add CA Officer (Executive Team) and said expense into budget:
    - (1) Paul Kominsky - Y
    - (2) Kyle Lady - Y
    - (3) Pritpaul Mahal - Y
    - (4) Elvhin Encarnacion - Y
    - (5) Brianna Lax - Y
    - (6) Jack Weeks -Y

### B. Treasurer Officer Position for Fall 18 (Bri)

1. Michael will be leaving for co-op after this semester
2. Option 1 - 1-Term Treasurer
  - a) Website currently does not support nominations or Treasurer

- (1) Kyle Lady: We can change website s.t. It works
- 3. Option 2 - Shift Treasurer term to Academic Year
  - a) Problem: filing taxes. We want fiscal year s.t. Treasurer can file taxes for entire term, instead of half-and-half
- 4. Another point - entirely new executive team this coming semester
- 5. Learning curve: "Not that bad." "Doable." Michael Fisher - 2018
- 6. Election Procedure:
  - a) Not much changes - similar to when Andrew left as PD officer
  - b) Change to only a 1-semester position
- 7. @Michael - Do officer spotlight at 4th Gen. To make sure position is open but only for remainder of his term
- C. 2 Freshman electees (Jack)
  - 1. Residency Req: Section IV.2(c)
    - a) Andrej Coleski & Tommy Cohn
  - 2. Chapter Constitution:

**SECTION IV.2. ELIGIBILITY OF NEW MEMBERS** In addition to the requirements in **C-VIII of the Constitution of the Association**, candidates must meet the following requirements:

- (a) **RESIDENCY** To be eligible for membership in the Chapter, an undergraduate student must have completed the equivalent of two full-time terms at the University of Michigan–Ann Arbor with at least one term in the College of Engineering, or be within one semester of graduation from the University of Michigan–Ann Arbor College of Engineering, or have been invited to join Tau Beta Pi at his/her previous school.

National:

(d) A chapter must list in the Bylaws of the chapter all curricula that it deems worthy to qualify a candidate for eligibility. See Bylaw V, Sec. 5.03(d)(6).

(e) Juniors who are scholastically in the upper eighth of all juniors of curricula listed in the chapter's Bylaws per Subsection (d) shall be eligible for election.

(f) To be considered juniors, students shall be in the next-to-the-last year of their curriculum or shall have completed the institution's requirements for junior standing. In institutions with a cooperative program, students may be regarded as juniors when fifty percent of the institution's specified undergraduate academic degree requirements have been completed.

- 3. Nationals hasn't caused too much an issue with this
- 4. Coleski, Andrej: National System -> Computer Science
- 5. Cohn, Thomas: National System -> Engineering
  - a) It is eligible major in Chapter Bylaws
  - b) Principle: Intended for sophomores and transfer students who are super close to declaring

(1) NOT for 2nd semester freshman in junior standing

- (2) Easy as emailing the registrar to filter out freshman
  - c) Many schools define “junior” as taken the 1st class in their major
  - d) Transfer students have their own protocol for having them join
  - e) If left unchecked, may have an influx of students with just high GPAs their first semester and a lot of transfer credits.
6. Motion: for Andrej and Thomas, interpret residency as them meeting it and in the future say: “Must have completed 2 full semester TO BE INVITED...”
- a) We may still have to clarify with nationals about their programs of study
    - (1) Tell Rebecca or nah?
      - (a) Yes for clarification
      - (b) No because they have already been approved through National system AND programs are eligible under chapter constitution
  - b) Vote:
  - c) Paul Kominsky - Y
  - d) Kyle Lady - Y
  - e) Pritpaul Mahal - Y
  - f) Elvhin Encarnacion - Y
  - g) Brianna Lax - Y
  - h) Jack Weeks - Y
  - (1) Motion passes

D. TBP banner design is ready; where does it go in the budget? (Ilkka)

- 1. Will order from FedEx (~\$190 before any discounts)
  - a) No specific item in budget
  - b) \$800 already in chap. Dev team printing budget
  - c) Reallocate from discretionary
  - d) @ Ilkka - talk to Bruna & Angelo regarding it
- 2. Banner will be 32" x 80" and is retractable with an attached stand thing
- 3. [Here's the design with the textured background](#)

E. DA/PA Gifts (Bri)

- 1. Notes from NI meetings
  - a) Concerned about monetary gifts after 6 term achievement
  - b) Current practice: 1/15 do not like current setup
    - (1) At higher end, amounts have gotten very high
    - (2) Almost at pay levels at higher end
  - c) Use tokens of appreciation instead of \$\$\$ → have Membership officer pick out item, and get a new item each semester

- (1) Reimbursements allow for member choice over options
- d) How should we encourage active participation?
  - (1) Used to have greater numbers of DA status, PA → Why lower?
  - (2) \$200 is current cap to be used within one year, or lost it
  - (3) Membership officer used to pick out gift for person
  - (4) Pritpaul: current electee/DA/PA status levels are fine
- 2. 3/11 - discussion
  - a) Point © is for DA status in general, not just for after 6-terms
  - b) Used to let people request things off the catalog, instead of Membership officer chooses one specific item
  - c) Also, used to let people be able to receive something under a certain budget cap
  - d) Question: How should we use the money we have? The issue is the amount that people get
    - (1) Poss solution: Lower the max cap,
    - (2) \$200 is an outrageous limit
      - (a) Value of sems 1-6 don't change, then changes dramatically with number of terms.
      - (b) Other point: notion of giving money in exchange for involvement is outrageous
        - (i) Esp. at an honor society.
        - (ii) More value at getting the recognition, rather than getting the reward
    - (3) There are more people getting more DA/PA
  - e) Proposal: Lower Cap to fixed amount + token of appreciation
  - f) Motion: \$50 limit for DA, \$80 limit for PA (for post-6 term DAPA status)
    - (1) Convention may be the reason why so many people reached DAPA status
    - (2) Amendment: Initial motion, with recommendation for new officer corps to make final decision
  - g) Vote: Unanimous pass through raise of hands

### III. Last Meeting Topics

- A. Making team leads part of AB (Bri)
  - 1. Last AB meeting we said yes
  - 2. Decided to hold off on voting at Second Actives
  - 3. What is value added in making Team Leads mandatory AB meeting attendees?

- a) Pritpaul: I'm glad Benson came around
- b) Maybe require their attendance for budget discussions
- 4. Point was proposed for sake of discussion
- 5. There is value to small-group discussion, instead of having more "cooks in the kitchen"
- 6. Consensus amongst team leads: We usually go to AB meetings anyway
- 7. Aaaaaaaaaand that's a no. We're moving on.

B. CCI Status Update (Bri)

- 1. Last semester notes:
  - a) Letter to OGL - Benson - Other national organizations having similar troubles
  - b) CCI - rejected our constitution because process isn't EXPLICITLY STATED in our constitution
  - c) Advisory Board will be CC'ed on email to OGL to see how we can deal with CCI

C. Transition Reports (Bri)

- 1. Joanna, Alexa, and I have updated [Who Does What When?](#)
  - a) EK: This might look less dense in an Excel sheet format
- 2. Will be going through all transition documents, reformatting, deleting extraneous and incorrect details

D. Book Swap

- 1. 1/7 notes:
  - a) Worthwhile to try it again this semester, one last time.
    - (1) Collect books at end of this semester. Sell those books at beginning of Fall 18
  - b) There are ways to make it happen
    - (1) Drop off times. During OHs?
    - (2) Advertising people to donate books and such.
  - c) Will be discussed at NI or another meeting
- 2. Last semester notes:
  - a) Either do it or not.
  - b) If do it, then expand on it to become more institutionalized
  - c) Service Coord. In charge of book swap, but should chap. Development get it?
    - (1) Book Swap Chair technically in charge
  - d) Because this is service to college, we should try until we have a better replacement!
  - e) Next semester: advertise for book swap chair, leadership doesn't matter (Service or CD Officer).

- (1) It's been revived before we can do it again!
3. 3/11 Notes:
  - a) Give it one trial run this year to test the waters one last time
  - b) Why has it not been a thing?
    - (1) Less people buying paper textbooks
    - (2) Timing is off, beginning of semester is key
      - (a) But less outreach on advertising
    - (3) Been on a downward trend even before David's tenure as Service Coord.
  - c) Proposal: Keep it in 5-year plan but talk with College to maybe talk about alternatives. Send out survey to gauge interests, use that as material for when we talk to College
    - (1) No blowback in past 3 semesters of not doing it. Thus, we can gauge how College would like to see it happen, but don't care if we don't.
    - (2) Nobody volunteered to run it last time it was tried
    - (3) Also, straight buying back iClickers. Stamp them with TBP Logo?
  - d) Motion: Chap Dev officer to make survey about Book Swap and other services, and coordinate with Executive Team in its execution of solicitation and services.
    - (1) Vote: Passes by raise-of-hands (2 no, 0 abs)
4. 5 Year Plan Review (Bri)
  - a) Tabled at 1/7 meeting
  - a) Available for review [here](#)
  - b) Angelo and I discussed adding DE&I into the plan, no mention of it
    - (1) Some action items we came up with (some from NI)
      - (a) Having IGR speak at a meeting
      - (b) Explaining to members what the DE&I plan actually is and what the college is doing to implement it
      - (c) Socials with identity-based orgs
2. Transition Materials
  - a) There are no AB transition materials...
3. NI Action Items (Angelo and Bri)
  - a) Alumni relations: having happy hours with members and alumni
  - b) Engaging members before they are eligible: underclassmen mixer
4. District 7 Relations
  - a) Interchapter chair position
  - b) I will email other presidents to begin relations, new president will be

in charge of maintaining relations

5. Other things

a) Bookswap is in five year plan

#### **IV. Open Floor**





