

# Michigan Gamma chapter Fourth General Meeting

10 March 2020









#### President - Reed

- Elections: March 31st at 6:30pm, location TBD
  - Nominate yourself or others on the website for positions
- TBP Scholarships: Due April 1st
  - More info at https://www.tbp.org/scholarships.cfm



#### Vice President - Joe

- ALL Requirements due by 5th Gen (April 7th)
  - 16 Hours of service ( + extra hours for missed meeting)
  - 2 Social Events
  - 2 Professional Development Events
  - Electee Exam, 6 peer interviews (turn in @ the Bullpen)
  - One time, \$100 Membership Fee
- Note: Events with multiple shifts won't show up on your profile until ALL shifts are over (e.g. tutoring)



### Vice President-Joe

- 2 Team Meetings before 5th General
  - Meet with your team to craft your Desert and Yell for the competition





#### Vice President - Joe

- Initiation is April 11th at 6:00 PM
  - Business Professional Attire
  - Banquet will start ~8:00 pm at Zingerman's
     Greyline
    - We will get you there one way or another
    - Sign up on the website by April 5th
- If you cannot make this date, let me know TONIGHT



# Undergraduate Electee of the Week

**Daniel Yan** 

Is on track to earn
Distinguished Electee Status

Major: Mechanical Engineering

#### **Favorite Bagel:**

"Whole wheat bagel with guacamole and cream cheese, toasted. Don't Judge"

**TBP acronym:** Too Bad, Punk





#### Grad Vice President - Olamide

- All electing requirements due April 7th
  - 10 service hours
  - 2 socials (at least 1 must be grad social)
  - 2 grad electee meetings
  - General meetings, paperwork, \$100 dues
- Initiation is April 11th at 6:30 PM
  - If you cannot make this date, let me know ASAP!!

# Tau The Engineering Honor Society Beta Pi

#### Grad Electee of the Week

**Jason Conti** 

Major: Aerospace Engineering (Msc)

**Favorite Bagel**: Cinnamon raisin with cream cheese

- Signed up for 30 hours!
- Co-lead the Mcdonald's project
- Plays Bass for the Michigan Basketball band.

Thought Breeds Progress





#### Treasurer - Joe

- Reminder Membership Dues are due soon for electees!
  - Due <u>BY</u> 5th Gen (aka please get it to me sooner)
  - Place \$100 cash/check in envelope with your name
  - Make the check out to Tau Beta Pi Michigan Gamma
  - This is a requirement so if you will have trouble doing this come talk to me (Joe Rottner), Joe Brenner, or Olamide
  - Bring this to me during meetings or during my OH
     (Mondays 12:30 1:30pm in the Bullpen)
  - Andrew will also take money for me in my absense.



Secretary - Ike

tbp.org/catalogcard



- Undergrads: 2 people still missing
  - You/I know who you are
- Do it right now! Takes < 2 min.</li>
- PIN #2303
- Grads: you can now fill yours out too!



# External Vice Presidents - Eileen & Sarah

- Apply to be a career fair chair!
  - https://tinyurl.com/cf20chair





# Service Coordinator- Sydney

- Upcoming Service Events:
  - Knitwits this Thursday 7:30-9pm
  - Kiwanis Thrift Store, Saturday March 14th 9am-1pm
  - Bent Decoration: Light Up the Bent!, Monday March 16th
     5:30-6:30pm
  - Volunteer with Bloomberg (the company, not Michael), Service/PD credit all in one! Sunday march 29th 12pm-4:30pm (free lunch provided!)

External service: 3 hours grad electees, 5 hours undergrad electees



## K-12 Outreach Officers- William & John

MindSET 1 this weekend!

Spots still open for MindSET 3 so go sign up



# Campus



- MLK Luncheon Tomorrow!
  - 11:30am-1pm in Lurie Engineering Center
  - Guest speaker: David Tarver
  - Free food provided by Jerusalem Garden!
- Tau Beta Pi Day next Monday!
  - 10-2pm in the Dude connector
  - Like Breakfast Party but with pies!
  - Come get free pie!
- Next Breakfast Parties on 3/24, 4/7, and 4/21





### Activities - Andrew

- Movie Night
  - Saturday, 3/14 at 7pm
  - 1437 Mason Hall
- Euchre Tournament
  - Wednesday, 3/18 at 6pm
  - 1003 EECS
  - With HKN, SWE, oSTEM, and other Bullpen orgs
- IM Indoor Soccer
  - Wednesday, 3/18 at 8:10pm
  - Michigan Sports Coliseum



## **Activities - Andrew**

- Banquet
  - Saturday, 04/11 at 6pm, immediately after Initiation
  - Hosted off-campus, at Zingerman's Greyline in Ann Arbor.
     Please sign-up for the carpool!
  - Plus-Ones are encouraged, with a fee of \$10.
  - Check out the event page on the website. Please sign-up immediately so that we can get an accurate headcount.



#### PD - Allie

- Interviewing Skills Workshop
  - Wed Mar 17, 7-8pm
  - o TBD
- Networking Etiquette workshop
  - TBD but keep an eye out!
- SWE Women in Leadership Conference
  - Not for credit
  - But a great opportunity!
  - Mar 29, 11:30-3pm



# Chapter Development - Allison

Please fill out this form about Sequoia Place events:

# tinyurl.com/SequoiaPlace







# Publicity - Riki tinyurl.com/TBPhotoContest





















Publicity - Riki

# Semester Photo Competition!

tinyurl.com/TBPhotoContest

tbpmig











Submit photos here! Link is on Cornerstone!

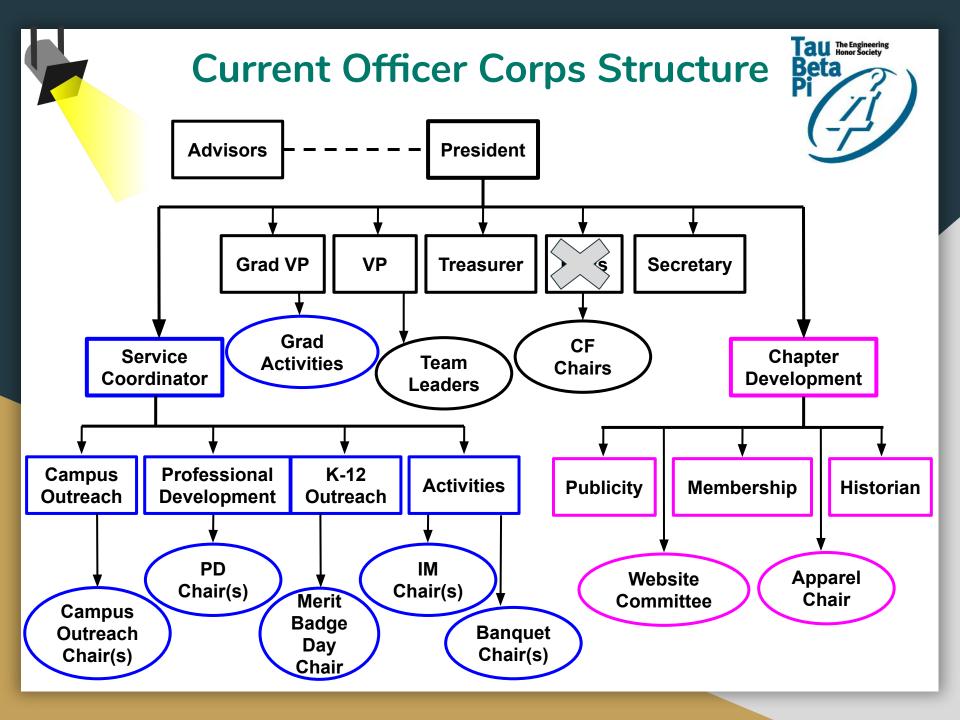




# **Officer Corps Structure**



- Team Structure
  - Executive
  - Events
  - Chapter
- Each team has a team lead, they assist and directly oversee the officers in their team
- Lots of officers, lots of support in the role
- Chair positions:
  - Career Fair, Professional Development,
     Campus Outreach, Website, Apparel, and more!







#### President\*

#### 1 semester position + restriction on incumbent eligibility

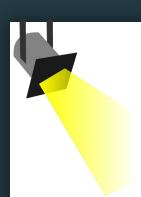
#### **Responsibilities:**

- Planning, scheduling, and running chapter, officer, and Adv. Board meetings
- Overseeing Executive team and rest of officer corps
- CEO & COO of Tau Beta Pi Michigan Gamma
- Ensure all officers have the resources to be successful
- Long-term changes & planning for the chapter
- President + Treasurer oversee financial health of chapter
- Mailout printed invitations and emails to eligible candidates
- Liaison with faculty advisor + University
- Voting delegate to Convention, planning for MI-G convention delegation

#### **Skills:**

- *(recommended)* Prior experience in at least 1 officer position

Best Part: Getting things done!





#### Vice President

#### **One Semester Position**

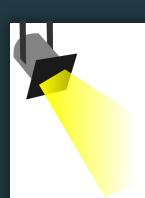
#### Oversee all of the Undergraduate Electees

- Answer questions for electees
- Check on all electees' progress throughout semester
- Run the electee games and interviews

#### Be a part of the advisory board

Vote on important things

Best Part: Answering your questions. Send more of them!



# **Grad Vice President**



#### One semester position

#### **Major Responsibilities:**

- 1. Oversee the graduate electee process
  - Set-up and coordinate interviews with VP
  - Track grad electee progress
  - Point-of-contact + team lead for grad electees
- 2. Oversee/administer graduate activities (with GSACs)

#### Other Responsibilities:

- Support the undergraduate electee process
- Member of executive team + attend officer meetings
- Non-voting member of the advisory board + attend advisory board meetings

**Average Time Commitment:** ~2-4 hours/week (front-loaded)

Favorite Part: Tracking the progress of electees.





# Secretary (2-Semester)

# Mitochondria of Michigan Gamma

- Primary liaison to National HQ & neighboring chapters
- Meeting minutes for Officer and Advisory Board meeting
- Leader in the 8 Primary Reports to HQ
- Room Reservations and Office Hours

# Highlight(s)!

- Delegate to National Convention
  - Columbus, OH this October!
- Opportunity to expand position
- High cross-team collaboration within Officer Corps
- Watching everything come together







- Responsibilities (semester long position):
  - Project Leaders (10-15 or more!)
  - Events Team Lead (be familiar with team's ongoings)
    - Campus Outreach (Campus Outreach chair)
    - K12 Outreach (MindSET, Cub Scouts Day, Merit Badge Day chairs)
    - Activities Officer (IM Sports chair, Banquet chair)
    - Professional Development (PD Chairs)
  - Manage External Service
- Best Part: Leading yourself and others to success
- Skills:
  - Multitasker extraordinaire: manage upwards of 10 different projects at one time
  - Excellent at communication,
  - Sales, sales, sales: you've got to sell projects to leaders





# Campus Outreach (1 semester)

#### **Responsibilities:**

- Facilitate tutoring program
- Run the Breakfast parties,
   MLK Luncheons, Pi Day etc.
- Make necessary reservations/food orders/help hand food out if available

#### **Best Part:**

Bringing joy to campus

#### **Skills:**

 Organize and manage events and their volunteers









# Professional Development

#### Year Long Position!

- Corporate information sessions surrounding career fairs
  - Communicate with company representatives and arrange catering
- Miscellaneous PD events and workshops
  - Engineering Futures workshops, LinkedIn critiques, public speaking workshops, etc.
- Oversee PD Chairs and delegate tasks

#### **Skills**

Organization, persistence, good time management, fast response to emails

#### **Best Part**

Meeting really cool individuals from industry!





## **Activities Officer**

#### **Semester Long Position**

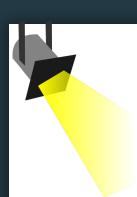
- Plan and organize all social events
- Host banquet (or get chairs to do it)
- Captain the IM sports teams (or get a chair to do it)

#### **Skills**

- Opportunity to be creative!
- Organized, inclusive

#### **Best Part**

All the fun social events are guaranteed to fit your schedule.





# Chapter Development

#### **Semester Long Position**

- Organize New Initiatives meetings
- Work with President and other officers to implement ideas from NIs
- Lead the Chapter Team

#### **Skills**

- Familiar with the chapter
- Experience in implementing changes
- Ideas for improvements!

#### **Best Part**

Freedom to improve the chapter in a variety of ways







### Historian

#### **Semester Long Position**

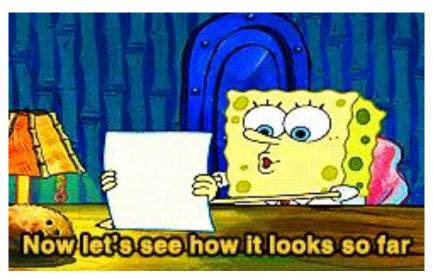
- Create Cornerstones for General and Active Meetings
- Send out a monthly Alumni Newsletter
- Take/collect pictures of TBP events

#### **Skills**

- Editing
- Designing Layouts
- Creativity

#### **Best Part**

- Chance to interact with our alumni
- Lots of flexibility in what can be included in the publications





#### **Elections**



# Tuesday, Apr. 2

- Predetermined election order in the bylaws
- Elections run by *Robert's Rules* more on that later
- Outgoing and Incoming presidents cannot participate in discussion of candidates
- Most officers:
  - Speech < 1.5 min, total 2.5 min (speech + questions)</li>
- Team Leads: Ch. Dev. & Service Coord.
  - Speech < 2 min, total 2.5 min (speech + questions)</li>
- Pres, VP, GVP
  - Speech < 3 min, total 5 min (speech + questions)</li>







# What are they?

Rules!



Why?

Order!



## Okay, but for real.

Democracy!

Productivity in the presence of disagreement

Protect the rights of the minority

A skill that can be used in large and small meetings



#### **Basic Structure**

- Motion
  - "I move that the chapter do a thing."
  - Debate
  - Amendment
    - "I move to amend the motion to read..."
    - Debate
    - Amendment
      - Vote
    - Vote
  - Vote



## When Do I Get To Interrupt?

- Point of order
  - The chair is doing something procedurally wrong
- Point of personal privilege
  - Text on the screen is too small
  - Speaker is too quiet



#### When Do I Get To Cut The Line?

- Point of information
  - Factual question
  - Current state of debate
- Point of parliamentary inquiry
  - Would an amendment be in order?
  - What magic words should I say?

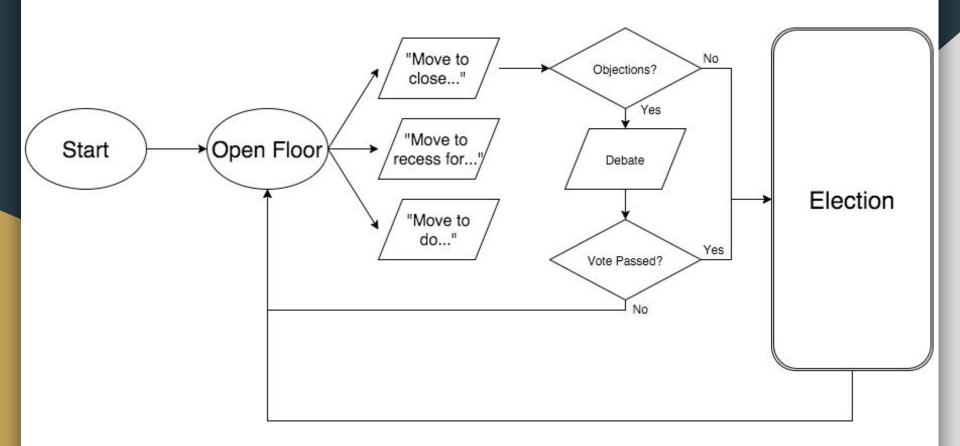


# What Will Benson Complain About?

- Cross-debate
  - One person at a time, speaking to the chair/body
- Method of voting
  - Variety of ways to vote
  - Some are restricted by constitutions or bylaws
    - "Secret ballot"
- 555

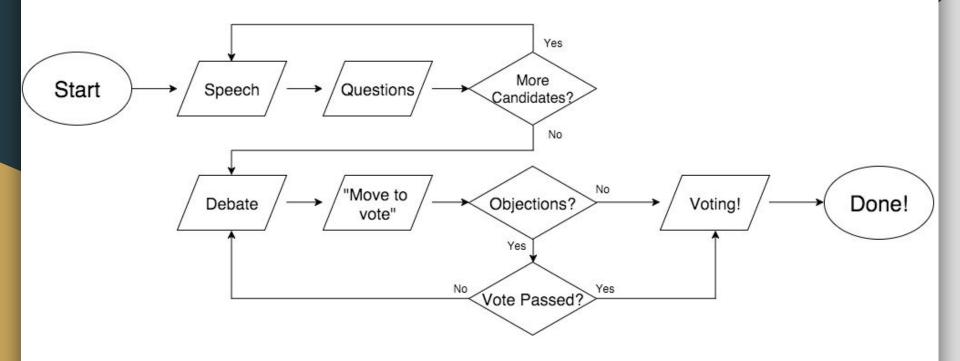


## **TBP Elections**





# A Single Officer Election





## I'm Confused.

- We all are.
  - What is life?

# Meeting Sign-in:

**Spicy** 





## **Jeopardy Rules**



## Rules of Jeopardy

- 1. Buzz in using buzzin.live
  - a. Code is on the board
  - b. Please use your team name as the nickname
  - c. ONE BUZZER PER TEAM
  - d. You may buzz as soon as the button is displayed
  - e. Once I call on your team, you will have 5 seconds to give an answer
- 2. All Answers must be in the form of a question
- 3. Points will be subtracted for incorrect answers
- 4. Don't Talk about Jeopardy