

Officer Meeting Agenda

18 February 2018

Third General

Updates

Executive

President (Bri)

- I. Honor Council coming to talk about the Honor Code
 - A. @ 3rd Gen this week
 - B. Pres. of HC and Treasurer of ESG
- II. D7 Conference is Sat. April 7th- we need to decide representatives before SB
 - A. Supposed to send new/current secretary and pres
 - B. Elvhin and I will both be out of town
 - C. @ Oxford, OH (Miami U of Ohio)
 - D. TBP pays for hotels and such. Friday night - Saturday afternoon / night
- III. Mid-semester team meetings after SB

Vice President (Jack)

- I. Playing Minute to Win it at 3rd Gen

Grad Vice President (Eshita)

- I. Grad electee of the week:
 - A. Open to any nominations! :D
- II. Upcoming grad socials/events
 - A. Grad Trivia Night: The Beaver Trap (Feb 22nd 6-8:30pm)
 - B. Grad Electee meetings
 1. Meeting # 2
 - a) Mon, Feb 19th (6-9pm)
 - b) Midterms study night
 - c) Grad actives are also welcome!
 2. Ideas for meetings #3 (March 9) and #4 (TBD)?
- III. TBP Graduate Student Speaker Series: *Training (for) Better Presentations*
 - A. First event on Saturday went well!
 1. Tutorial event
 2. 8 attendees (hopefully can get that number up in future events)
 - a) Expected about 20
 - B. Description of event can be found [here](#)
 1. Select Saturdays, 9am-11am, 1180 Duderstadt Teleconference room

2. Open to all of CoE
- C. Recruiting panel members!
 1. TBP Grad actives (application [form](#)) - counts for service credit
 2. Faculty members (please enter recommendations here!)
 - a)
 3. Other scientific communication professionals/experts
 - 4.
- D. Speaker sign-up [form](#) (forward to anyone you think will benefit from event)
- E. Audience sign-up on [website](#) (counts for PD credit)

Secretary (Elwhin)

- I. Kyle is still working on eligibility reports
- II. Rebecca hasn't responded to extension request last week

Treasurer (Michael)

- I. Anyone who played IM sports pls send reimbursement form
 - A. <https://goo.gl/forms/n82TAtHKJlccbgEp2>
- II. Has reached out to SOAS about Membership's reimbursements

External Vice Presidents (Zach & Josh)

- I. Career fair chair applications will be released tomorrow
 - A. Can be CF Chair and Officer at same time!

Events

Service Coordinator (David)

- I. Upcoming Service Events:
 - A. Sequoia Place 3 (Wed, 6-7 pm)

Professional Development (Kevin)

- I. Optiver is giving the chapter free "limited edition" t-shirts
- II. Mentorship within the chapter

Campus Outreach (Daniel)

- I. Free Bagels tomorrow-ordered more than past weeks
 - A. Should have leftovers - ordered 7 dozen for tomorrow
- II. MLK Luncheon 2 Tuesday, Robert Scott- I will miss my office hours!
 - A. Tues. 11:30am-12:30pm - Bri can cover

K-12 Outreach (Michael & Swetha)

- I. Mindest 1 is the first saturday back from break - Mar. 10th
- II. Cub Scouts day is the first sunday after break - Mar. 11th
- III. AAPS forms and YPT Certificates are "due" at third gen (@jack)
- IV. Want to get a chair position for Merit Badge Day (new event)

- A. MERIT BADGE DAY CHAIR The Merit Badge Day Chair(s) will work with the K-12 Officers and Service Coordinator to plan and execute merit badge day events for boy scouts. The chair(s) will be members of the Events Team.
- B. Discussion: Maybe useful to have interview w/ K12 officers beforehand. Already have prospects for position.
- C. Pls still make application and announce it at 3rd gen
- D. Vote: Passes by voice vote (0 no, 0 abs.)

Activities (Greg)

- I. Ice Skating or TBP Game Night/Euchre Tournament Thursday
 - A. Game night these week.
 - B. Ice Skating maybe this week, guaranteed 2 attendees if another thursday
- II. HKN wants they money
- III. TG first week after break or second

Chapter

Chapter Development (Angelo)

- I. NI III is March 6th (Tuesday after Spring Break)
- II. Any topics we should discuss?
 - A. Send email to Angelo

Membership (Michelle)

- I. Lucky kitchen ordered- easiest ordering process EVER.
 - A. Big +++

Publicity (Bruna)

- I. What is the situation of the email list?
 - A. Michelle updated with Benson's list.
 - B. Further updates occurred, but Benson has yet to update Michelle on them
- II. Can I ask the event leader for a event photo?
 - A. DavidM: Yes, tell them/encourage them to take photos in advance
 - 1. "I encourage you to take some pictures. And if you do, send them to tbp.service@umich.edu"
- III. Posting events on CoE calendar
 - A. Please, have a full professional description of the event.
 - 1. If speaker, what will they be speaking about?
 - a) Who is the speaker, like his/her/their background?
 - 2. E.g. see Dance Marathon CoE event for good description
 - B. Finding a way to cancel it on time.
- IV. Banner ([Banner photo](#))
 - A. Courtesy of: Illka, Alexa, Katelyn

- B. There are various backgrounds you can use to make banner pop.
 - 1. Joanna will be able to send that to you
- V. Announcement Text: (from Joanna)
Congratulations to the winners of the 2018 Tau Beta Pi Michigan Gamma Scholarships!
Thank you to everyone who applied, you made the selection process very difficult!
 - Alexandria Bopp*
 - Eshita Khera*
 - Bryan Maldonado*
 - Caymen Novak
 - Jeffery Zhang*

* Denotes TBP Member

Historian (Mitch)

- I. Electees of the week??
 - A. And why
 - B. Jack: I'll get it to you tomorrow
 - C. Jack and Eshita will send to you
- II. Add the recipients of the Rice Award
 - A. EVPs email Bruna

Points for Discussion

- I.

Open Floor

- I.

