



Elections Agenda

April 2, 2013

Welcome (Kristin Graf - grafk)

Electee Information

I. Undergrad: Requirements for April 9 (Ryan Chen - ryanchen)

1. Give \$90 one-time member fee to Joe Menzia (jmmenz), check payable to Tau Beta Pi.
2. One more group meeting. Use this to prepare for the Bake-off and Yell competition (and complete your peer interviews).
3. Bring your TBP-themed dessert and be ready to perform your Yell at E/A III.
4. Finish all other Electee Requirements (exam, service hours, socials, tutoring, MindSET, peer interviews). If you will have trouble completing them, please email Ryan ASAP.
5. If you have any questions about Electee Requirements, please talk to or email Ryan.

II. Grad Info (Kyle Lady - kylelady)

1. Requirements for 9 April
 - Give \$90 one-time member fee to Joe Menzia (jmmenz), check payable to Tau Beta Pi.
 - Finish all other Electee Requirements: 8(+) service hours, 2 socials, attend E/A III
 - TBP themed dessert competition? - email if interested
2. Upcoming Social: Grad Whirlyball w/ GradSWE
 - Saturday, 13 Apr, 4:30pm - 6:30pm
 - Note: this is after E/A III; if you want this to count as a social for electee requirements, email Kyle ASAP
3. Possibly another Happy Hour - details to come

III. Initiation

1. **Initiation:** (Ryan Chen - ryanchen and Kyle Lady - kylelady) Apr 14 at 4:00 pm in 1109 FXB
 - Required to become a member—let Ryan/Kyle know ASAP if you have a conflict
 - Dress is business formal
 - Bring a form of photo ID.
 - Plan on arriving at least 30 minutes early, doors lock at 4:00 pm

IV. Paper Catalog Cards (Chris McMullen - cmcmull)

1. Please return a paper catalog card to Chris if you have not already completed one.
 - Follow the directions on the card. Use ink.
 - On the reverse, include your UMID and a phonetic spelling of your name

Actives Information

V. DA/PA Status (Matthew Khoo - khoowx)

1. Please complete DA/PA requirements by E/A III: 9 April.
2. An email was already sent out to those who have attained DA status as well as those who are close to it. Contact Matt if you did not receive the email or if you wish to know what requirements you are missing to achieve DA/PA status.

Service Events

VI. Service Projects (Maria Schneider - schneima)

1. Upcoming Service Projects

NOTE: Below are all the service projects left this semester. If you are in need of service hours, sign up now. If these do not work for you, please take advantage of the external service hours (see below) and talk to Maria and we will figure something out.

- CoE Blood Battle Volunteering: Wednesday, April 3, 12:00pm - 6:00pm (half hour shifts)
- CoE Blood Battle Volunteering: Thursday, April 4, 12:00pm - 6:00pm (half hour shifts)
- BookMARK Session: Friday, April 5, 1:45pm - 3:15pm
- Recycle Ann Arbor: Friday, April 5, 2:00pm - 5:00pm
- TBP District 7 Conference Volunteering: Saturday, April 6, 1:30pm - 3:30pm (1 hour shifts)
- Adopt-A-Highway: Sunday, April 7, 1:00pm - 4:00pm
- Sequoia Place V: Wednesday, April 10, 7:00pm - 9:00pm

2. External Hours

- If you need ideas for external service, see the TBP home page.
- Up to 5 independent hours of service (hours not associated with Tau Beta Pi) may be counted provided that the hours do not count for another society.
- Give a signed letter from the organization you volunteered through to Maria or have them send her an email confirming your participation and the number of hours.

3. Project Leaders

- When you complete your project, please complete the event on the website and fill out the project report form: <http://tinyurl.com/TBPreport> (required to earn your leadership credit)
- Dont forget to give yourself the service hours for your event (assuming you attended)

4. Sign up to be a Book Swap Chair!

- Apply here: <http://tinyurl.com/BookSwapApplication>
- Applications are due by Sunday, April 7, 11:59pm
- Decision will be made by E/A III
- See the Cornerstone for more details

VII. K-12 Outreach (Marissa Lafata and Alex Waselewski - malafata and waselewa)

1. Last module this weekend, if you are an electee and have not attended MindSET you MUST come this Saturday (April 6) if you wish to elect.
2. Contact Marissa or Alex if you have any issues.

VIII. Tutoring Opportunities (Laura Kruger - krulaura)

1. Make sure to finish your tutoring requirement, sign up to flyer if you haven't yet.
2. Congratulations tutors! We have tutored twice as many students as last semester and have tutored over 60 hours!

Social

IX. Banquet (Shannon Liu - liushuo)

1. Where: Campus Inn (615 E. Huron St.)
2. When: Immediately following Initiation (rides will be available after)
3. Dress is business formal
4. Electees attend for free—attendance is expected.
5. Third-term-plus DAs, PAs, top 5 actives by service, and group leaders attend for free.
6. Tickets for all other actives are \$25; tickets for guests are \$35
7. RSVP by end of the day (<http://bit.ly/TBPBanquet>)
8. Reception: 5:30pm; Dinner: 6–8pm

X. Activities (Shannon Liu - liushuo)

1. TG II, Apr 4 6:30pm–9:00pm, Buffalo Wild Wings

XI. Intersociety (Jason Cassell - jasocass)

1. Broomball playoff game; time TBA
2. Laser Tag with HKN, IEEE, and SWE—April 5 (Fri.), 8:00pm (Sign up for carpool via TBP Events page)
3. Killer—Nerf Gun War with HKN and SGT—April 13 (Sat), 2:00pm

Chapter

XII. New Initiatives (Jacob Texel - texel)

1. Thursday, April 11, 6:30 pm, 1014 Dow

XIII. Cornerstone (Gina Calco - gcalco)

1. Write for the Cornerstone and earn group points!
2. Send to TBPcornerstone@umich.edu
3. Incentive: Ice Cream at next meeting if you submit an article (really!)

XIV. Graduation Cords and Stoles (Matthew Khoo - khoowx)

1. Email Matt or come to the TBP office (1226 EECS) to place an order.
 - You can wear a TBP stole if you have been a DA at least once (including this semester).
 - You can purchase TBP cords just for being a member for \$11.

XV. Application to be Website Chair (Arthur Shih - ajyshih)

1. Apply here: <http://tinyurl.com/tbpweb>
2. Applications are due by Monday, April 8th at 8:00am.
3. Any questions can be directed to Arthur at ajyshih@umich.edu

Presentation

Roberts Rules of Order (Mike Hand - mikehand and Elson Liu - eyliu)

Official Business

Officer Election Process (Mike Hand - mikehand)

** Note: Please stay for the duration of elections to maintain quorum and ensure valid elections. Additional leadership opportunities will be discussed after elections, please stay if interested.

Nominations

The floor will be open for nominations between individual elections. You are encouraged to nominate yourself and others.

Order of Voting

The President, VP, and Secretary will be voted on first in that order. The other positions will be voted on in the order they are listed in the chapter bylaws (Team Leads first). Motions may be made to change the order of the elections, but the Lead must be the first member of the Team elected.

Speech and Q&A

For any officer position, candidates will speak one at a time with all other candidates outside. Each candidate will have a maximum total time for a speech and Q&A, with a maximum time on the speech.

For the various positions, the limits are as follows:

- President, V.P.: 3 minutes for speech, 5 total
- Team Leads: 2 minutes for speech, 3.5 total
- Everyone Else: 1.5 minutes for speech, 2.5 total

If the speech ends before the allowed time, the Q&A will begin immediately and can continue until the overall time has elapsed. If the Q&A ends early, the candidate is finished. These limits may be extended by motion from the floor, provided the extension affects each position equally.

Discussion

Discussion is opened for any comments regarding the candidates. The moderator will ask for any serious concerns to be mentioned first. Then, the moderator will open the floor to discussion for or against any of the candidates. Discussion will continue until there are no more comments or a successful motion to limit debate is made. There is a limit of 1 minute of discussion per comment. The outgoing president and, following his/her election, the incoming president may not take part in the discussion of candidates. Incoming Team Leads may not take part in the discussion of candidates for their Team.

IMPORTANT

We need a quorum of the attending members to elect next term's officers. Do not leave until elections are finished!

Keep what is said during candidate discussion strictly confidential. What happens in elections stays in elections.

Newly elected officers and current officers please stay after to get pictures and plan transitions.

Leadership Opportunities

XVI. Indicate interest in other leadership opportunities after meeting

1. There are many other leadership opportunities available in TBP
 - Professional Development Committee: Help organize information sessions, Engineering Futures sessions, MLK Luncheons, and get some experience interacting with companies and recruiters.
 - Electee Group Leaders: Assist the Vice President with coordinating the electee process. Committed group leaders are integral to a positive experience for new members.
 - Service Project Leaders: Plan and run a service event to help give back to the community.
 - Website: Help build and maintain the new chapter website. You don't have to have extensive experience; all we need is a willingness to learn and contribute.
2. If you are interested in any of these opportunities, the officers will be available to answer questions or note interest after the election proceedings.

Next Meetings

XVII. E/A III 9 April (Tues.), 6:30pm, 1013 Dow

XVIII. Initiation 14 April (Sun.), 4:00pm, 1109 FXB

XIX. Banquet 14 April (Sun.), 5:30pm, Campus Inn