Welcome and Overview

I. Congratulations (Jon McCormick - jdmccorm)
II. The importance of Tau Beta Pi (Dean Munson)
III. What is Tau Beta Pi and why should I join? (Jon McCormick – jdmccorm)
IV. Officer Introductions (Jon McCormick – jdmccorm)

Graduate students: please relocate to 1690 BBB.

V. Membership in Tau Beta Pi (Morgan Chencinski - chencmor)
   a. Eligibility requirements: top 1/8 of junior class or top 1/5 of senior class
   b. Overview of initiation process

Events

VI. Service Coordinator (David Martel - damartel)
   a. Event sign-up procedure overview
      i. Create an account for yourself at tbp.engin.umich.edu
      ii. Sign up under the “Event List” tab in the Calendar menu
      iii. Un-sign up if you can no longer attend; email the event leader if you are cancelling your attendance within 3 days of the event
   b. Service events
      i. Future service events include Arb Restoration, Hand on Museum, MindSET, Cub Scouts Day and many more!
      ii. More to come! Projects are being put up on the website so keep checking
      iii. Sign up and get hours early so there is no last minute scramble around initiation
      iv. Interested in leading a project? Check out existing projects at tinyurl.com/TBP-Projects; email David (tbp.service@umich.edu) to sign up or if you have any ideas for new projects!
   c. External service hours
      i. A maximum of five hours may come from events outside of TBP
      ii. Service hours counted toward TBP initiation requirements may not be counted toward any other organization
      iii. Obtain a signed note from the event’s organizer or have the organizer email David (tbp.service@umich.edu)
   d. Requirements for volunteering with children (MindSET and Cub Scouts Day)
      i. Turn in a completed Ann Arbor Public School background check to David (tbp.service@umich.edu) by February 5th. The form is included in your packet and can also be found at tinyurl.com/TBP-AAPSbackgroundcheck
ii. Complete certified training. The Boy Scouts of America’s Youth Protection Training can be completed in about 20 minutes: go to tinyurl.com/TBP-boyscoutstraining, create a profile, complete the training, and email David the completed certificate by February 5th. We will also host a training session at Second General, or you can schedule a session at David’s office hours.

VII. K-12 Outreach Officers (Shruthi Chandra & Gunseli Onder - shruthic & gunseli)
   a. MindSET - To participate in MindSET you must submit an AAPS Background Check and complete the certified training module.
      i. MindSET I: March 12th
      ii. MindSET II: March 19th
      iii. MindSET III: March 26th
   b. K-12 has expanded to middle school! Science Olympiad Volunteering will be every Wednesday from 2:30-5:00 in Ypsilanti. Previous experience with Science Olympiad not required.

VIII. Campus Outreach Officer (Clark Teeple – cbteeple)
   a. Tutoring by TBP
      i. One hour of tutoring or flyering is required for TBP initiation
      ii. Sign up to be a tutor!
      iii. TBP offers free, one-on-one tutoring in intro classes
      iv. Very flexible, done on basis of tutoring requests
      v. Sign-up: tinyurl.com/TBPTutoring-W16
   b. Sign up to flyer and advertise our tutoring services
      i. Come to the bullpen during any officer’s office hours to pick up flyering supplies
      ii. Put up flyers all around campus, then report your hours
      iii. Sign-up: tinyurl.com/TBPFlyering-W16
   c. The Breakfast Party
      i. Free bagels to the North Campus community!
      ii. Spread awareness of TBP and our tutoring program
      iii. The (First) Breakfast Party: Tuesday, Feb. 2

IX. Activities Officer (Lauren Liebman – Iliebman)
   a. Sign up on the TBP website
      i. Electee requirement is 2 social or professional development events
   b. Upcoming events
      i. TBP/HKN Euchre Tournament (this Thursday!)
      ii. Life Sciences Orchestra Winter Concert (1/24)
      iii. TG at Buffalo Wild Wings (1/28)
      iv. Planet Rock Climbing Event (2/6)
         1. Join TBP for a FREE night of rock climbing at planet rock from 8:30 – 11:00 PM.
      v. Future events include bowling, more concerts, IM sports, and lots of free food!
X. External Vice Presidents (Alexa Cichon & Phillip Yang - acichon & philyang)
   a. SWE/TBP Career Fair
      i. Submit a logo design for 1 service hour due by 1/31 on the website.
      ii. Sign-up to be a committee chair by 2/12. Here’s the link:
          http://tinyurl.com/z8aab6m
   b. Leaders and Honors Award Brunch Committees
      i. Committees need a professor, graduate student, and undergraduate student
         (we’re looking for grad/undergrad students).
      ii. They interview all of the candidates for an award in a 4 hour block of time.
      iii. If you’re interested, sign-up here: http://whenisgood.net/3a3b9p9

Chapter

XI. Chapter Development Officer (Rachel Nuemann – rlneu)
   a. Purpose of New Initiatives meetings
   b. Meetings take place on Tuesdays during weeks that lack general body meetings; same
time and location
   c. First meeting: Jan. 26th 6:30 pm 1013 Dow
   d. Come for dinner and a service hour!

XII. Membership (D’Arcy Cook - cookdarc)
   a. We have food at every meeting
   b. Dietary restrictions
   c. Compostable Materials
   d. Food ideas

Other

XIII. Recommend professors to join TBP as eminent engineers (Alyssa Woo - wooae)
   a. Practicing engineers (e.g., professors) are eligible for “Eminent Engineer” membership
   b. All nominations must be reviewed by Advisory Board
   c. Do not contact the professors yourself
   d. Submit nominations to tbp.secretary@umich.edu
   e. Include one to two sentences about why you would like your nominee to become a
      member

XIV. Immediate Action Items (Morgan Chencinski - chencmor)
   a. Make a website profile (http://tbp.engin.umich.edu) using your umich uniqname
   b. Interviews
   c. Sign up on the website
      i. Complete the electee interview questionnaire on the website under Members :
         Electee Resources

Upcoming Meetings

XV. Next meeting: Tuesday, February 2nd at 6:30pm in 1013 DOW
XVI. **TBP Event Calendars**

a. Most TBP events are posted on one of the Google calendars. Links are available on [http://tbp.engin.umich.edu/calendar/](http://tbp.engin.umich.edu/calendar/). Select the desired calendars from the dropdown at the upper right and click the + Google Calendar link at the bottom of the calendar.

   i. Meeting Calendar: Contains information on general meetings
   
   ii. Service Calendar: Contains information on service projects
   
   iii. Social Calendar: Contains information on socials like TGs, IM sports, and others
   
   iv. Corporate Calendar: Contains information on corporate events like info sessions