



First General Agenda

19 January 2016

Welcome (Jon McCormick - jdmccorm)

Welcome and Overview

- I. **Congratulations** (Jon McCormick - jdmccorm)
- II. **The importance of Tau Beta Pi** (Dean Munson)
- III. **What is Tau Beta Pi and why should I join?** (Jon McCormick – jdmccorm)
- IV. **Officer Introductions** (Jon McCormick – jdmccorm)

Graduate students: please relocate to 1690 BBB.

- V. **Membership in Tau Beta Pi** (Morgan Chencinski - chencmor)
 - a. Eligibility requirements: top 1/8 of junior class or top 1/5 of senior class
 - b. Overview of initiation process

Events

- VI. **Service Coordinator** (David Martel - damartel)
 - a. Event sign-up procedure overview
 - i. Create an account for yourself at tbp.engin.umich.edu
 - ii. Sign up under the “Event List” tab in the Calendar menu
 - iii. Un-sign up if you can no longer attend; email the event leader if you are cancelling your attendance within 3 days of the event
 - b. Service events
 - i. Future service events include Arb Restoration, Hand on Museum, MindSET, Cub Scouts Day and many more!
 - ii. More to come! Projects are being put up on the website so keep checking
 - iii. Sign up and get hours early so there is no last minute scramble around initiation
 - iv. Interested in leading a project? Check out existing projects at tinyurl.com/TBP-Projects; email David (tbp.service@umich.edu) to sign up or if you have any ideas for new projects!
 - c. External service hours
 - i. A maximum of five hours may come from events outside of TBP
 - ii. Service hours counted toward TBP initiation requirements may not be counted toward any other organization
 - iii. Obtain a signed note from the event’s organizer or have the organizer email David (tbp.service@umich.edu)
 - d. Requirements for volunteering with children (MindSET and Cub Scouts Day)
 - i. Turn in a completed Ann Arbor Public School background check to David (tbp.service@umich.edu) by February 5th. The form is included in your packet and can also be found at tinyurl.com/TBP-AAPSbackgroundcheck

- ii. Complete certified training. The Boy Scouts of America's Youth Protection Training can be completed in about 20 minutes: go to tinyurl.com/TBP-boyscoutstraining, create a profile, complete the training, and email David the completed certificate by February 5th. We will also host a training session at Second General, or you can schedule a session at David's office hours.

VII. K-12 Outreach Officers (Shruthi Chandra & Gunseli Onder - shruthic & gunseli)

- a. MindSET - To participate in MindSET you must submit an AAPS Background Check and complete the certified training module.
 - i. MindSET I: March 12th
 - ii. MindSET II: March 19th
 - iii. MindSET III: March 26th
- b. K-12 has expanded to middle school! Science Olympiad Volunteering will be every Wednesday from 2:30-5:00 in Ypsilanti. Previous experience with Science Olympiad not required.

VIII. Campus Outreach Officer (Clark Teeple – cbteeple)

- a. Tutoring by TBP
 - i. One hour of tutoring or flyering is required for TBP initiation
 - ii. Sign up to be a tutor!
 - iii. TBP offers free, one-on-one tutoring in intro classes
 - iv. Very flexible, done on basis of tutoring requests
 - v. Sign-up: tinyurl.com/TBPTutoring-W16
- b. Sign up to flyer and advertise our tutoring services
 - i. Come to the bullpen during any officer's office hours to pick up flyering supplies
 - ii. Put up flyers all around campus, then report your hours
 - iii. Sign-up: tinyurl.com/TBPFlyering-W16
- c. The Breakfast Party
 - i. Free bagels to the North Campus community!
 - ii. Spread awareness of TBP and our tutoring program
 - iii. The (First) Breakfast Party: Tuesday, Feb. 2

IX. Activities Officer (Lauren Liebman – lliebman)

- a. Sign up on the TBP website
 - i. Electee requirement is 2 social or professional development events
- b. Upcoming events
 - i. TBP/HKN Euchre Tournament (this Thursday!)
 - ii. Life Sciences Orchestra Winter Concert (1/24)
 - iii. TG at Buffalo Wild Wings (1/28)
 - iv. Planet Rock Climbing Event (2/6)
 - 1. Join TBP for a FREE night of rock climbing at planet rock from 8:30 – 11:00 PM.
 - v. Future events include bowling, more concerts, IM sports, and lots of free food!

- X. External Vice Presidents** (Alexa Cichon & Phillip Yang - acichon & philyang)
- a. SWE/TBP Career Fair
 - i. Submit a logo design for 1 service hour due by 1/31 on the website.
 - ii. Sign-up to be a committee chair by 2/12. Here's the link:
<http://tinyurl.com/z8aab6m>
 - b. Leaders and Honors Award Brunch Committees
 - i. Committees need a professor, graduate student, and undergraduate student (we're looking for grad/undergrad students).
 - ii. They interview all of the candidates for an award in a 4 hour block of time.
 - iii. If you're interested, sign-up here: <http://whenisgood.net/3a3b9p9>

Chapter

- XI. Chapter Development Officer** (Rachel Nuemann – rlnu)
- a. Purpose of New Initiatives meetings
 - b. Meetings take place on Tuesdays during weeks that lack general body meetings; same time and location
 - c. First meeting: Jan. 26th 6:30 pm 1013 Dow
 - d. Come for dinner and a service hour!
- XII. Membership** (D'Arcy Cook - cookdarc)
- a. We have food at every meeting
 - b. Dietary restrictions
 - c. Compostable Materials
 - d. Food ideas

Other

- XIII. Recommend professors to join TBP as eminent engineers** (Alyssa Woo - wooae)
- a. Practicing engineers (e.g., professors) are eligible for "Eminent Engineer" membership
 - b. All nominations must be reviewed by Advisory Board
 - c. Do not contact the professors yourself
 - d. Submit nominations to tbp.secretary@umich.edu
 - e. Include one to two sentences about why you would like your nominee to become a member
- XIV. Immediate Action Items** (Morgan Chencinski - chencmor)
- a. Make a website profile (<http://tbp.engin.umich.edu>) using your umich unickname
 - b. Interviews
 - c. Sign up on the website
 - i. Complete the electee interview questionnaire on the website under Members :
Electee Resources

Upcoming Meetings

- XV. Next meeting: Tuesday, February 2nd at 6:30pm in 1013 DOW**

XVI. TBP Event Calendars

- a. Most TBP events are posted on one of the Google calendars. Links are available on <http://tbp.engin.umich.edu/calendar/>. Select the desired calendars from the dropdown at the upper right and click the + Google Calendar link at the bottom of the calendar.
 - i. Meeting Calendar: Contains information on general meetings
 - ii. Service Calendar: Contains information on service projects
 - iii. Social Calendar: Contains information on socials like TGs, IM sports, and others
 - iv. Corporate Calendar: Contains information on corporate events like info sessions