

SIT WITH YOUR TEAMS (see chart on whiteboard)

We will announce when food + sign-in are ready!

FOOD PORTION

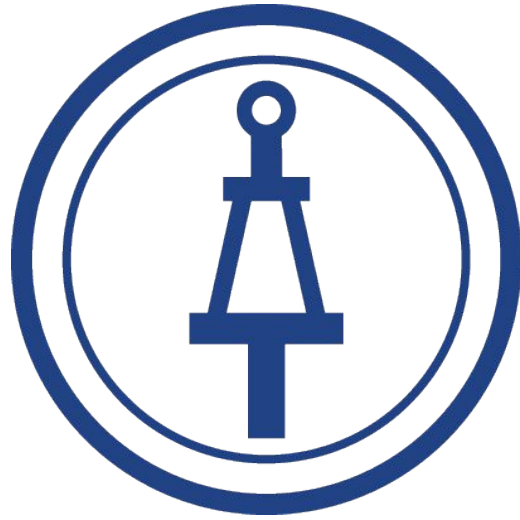
SIT WITH YOUR
TEAMS (see chart
on whiteboard)

GRAB 1:

1. Chicken Shawarma (halal) FIRST 3 TRAYS
 - Spit-roasted chicken in a pita bread w/feta
2. Beef Shawarma (halal) 4TH TRAY
 - Spit-roasted beef, tomatoes, onions, pickles, and tahini sauce (ground sesame seeds) in a pita bread w/feta
3. Kofta Sandwich (halal) 5TH TRAY
 - Ground lamb, tomatoes, onions, pickles, and spices in a pita bread w/feta
4. Falafel Sandwich 6TH TRAY
 - Chickpea fritters and tabbouleh (cracked wheat, tomato & parsley salad) in a pita bread

GRAB 1:

1. Baklava: Layers of phyllo dough with NUTS and honey (ENOUGH FOR EVERYONE)
2. If allergic to nuts: Sugar cookie



Tau Beta Pi

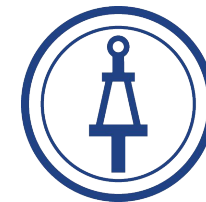
The Engineering Honor Society

Michigan Gamma Chapter Fourth General Meeting

4 November 2025

MEETING AGENDA

1. Chapter Announcements
2. Officer Updates
 - Upcoming events/dates
 - Reminders & Announcements
 - Electee Spotlights
3. Powerpoint Party



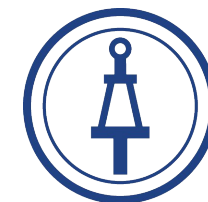
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ANNOUNCEMENTS AND REMINDERS

WEBSITE CREDIT

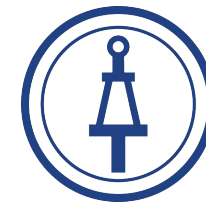
- Most events on the website will not reflect credit after you complete it right away because the project lead has to manually assign hours
- This can take a bit, as we are all students who are very busy!
- Please be patient if you do not see your hours reflected on the website right away
- If you do not see your hours on the website over a week after you completed the event, then reach out to the project lead!
 - With the exception of weekly events that are blocked as a single event, like Officer Meetings or Office Hours!



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TUTORING CREDIT

- You can substitute 1 hour of 1-on-1 tutoring for any service hour
 - MUST STILL BE SIGNED UP FOR TUTORING
- Reach out to Vishal to confirm you are signed up



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BANQUET

The Semesterly Banquet is a celebration of the accomplishments of the chapter and its members from across the semester

- Immediately follows Initiation
 - Saturday December 6th from 5:00 to 9:00 PM
- Website event contains the sign-up form
 - Also at tbpmig.org/banquet
 - DO NOT sign up for the website event
 - Similar to 1-on-1 tutoring website event
 - A refundable deposit is associated with sign-up
- Direct questions to tbp.banquet@umich.edu or Lexi Maxton on Slack!





**Cool kids sign
up for
banquet**



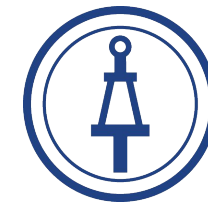
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OFFICER UPDATES

EXECUTIVE TEAM

Vice President – Nick

- Sign up for Initiation!
 - tbpmig.org/initiation
 - If you can't make initiation on Saturday 12/6, let me know ASAP
 - tbpmig.org/pronouncemyname: let us know how to pronounce your full name (REQUIRED FOR INITIATION)
- Sign up for events on the website!!!
 - Check your progress and let me know if anything looks off
- Turn in electee peer interviews and electee exam (due on 12/2 at 5th Gen)! Come to office hours or ask your team leads for help :)
- See Catherine if you did not sign up for TBPals!



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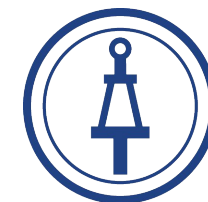
EXECUTIVE TEAM

Vice President – Nick

Undergrad Electee of the Week:

Yagho Franco Grossi Mota

- On track to be a **Distinguished Electee**
- **18.5** service hours
- **2** socials
- **2** PD credits



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EXECUTIVE TEAM

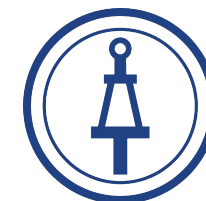
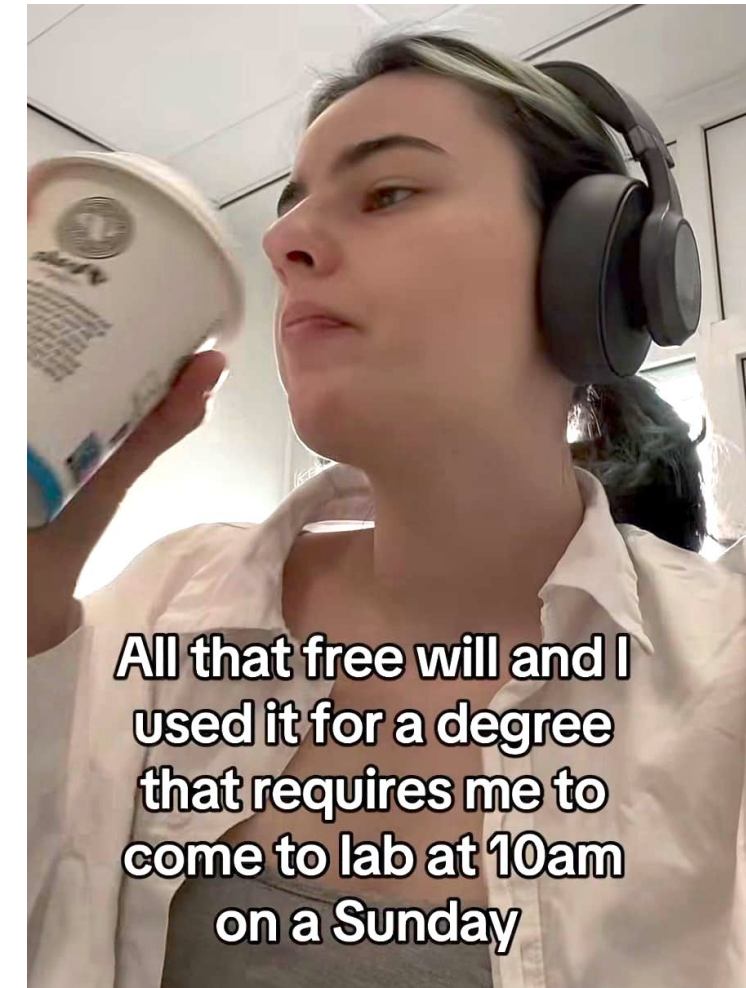
Grad Vice President – Ananya

- Fill out your catalog cards ASAP!
 - Moon's instructions email: "[TBP] Catalog Card portal now open for Grad Elects as well!"
- Completing your grad electing requirements:
 - 2 socials (1 grad social mandatory) + 10 service hours minimum
 - "n" EXTRA SERVICE HOURS for "n" missed General Meetings
- Sign up for grad socials/PD in Nov/Dec:
 - TBPhishing (fishing): Sat Nov 8, 3-5 pm @ a local lake (TBD)
 - Grad Arcade + Hot Choc Night: Sat Nov 15, 6-8 pm @ Pinball Pete's + M-36 Coffee Roasters
 - Careers After Grad School panel: Mon Nov 17, 7-8 pm @ Zoom
 - Grad Bar Crawl: Fri Nov 21, 7-10 pm @ Regents Field (start)

EXECUTIVE TEAM

Grad Vice President – Ananya

- Sign up for initiation (**mandatory**) on the website!
 - Sat Dec 6, 2:30-4:30 pm @ 1500 EECS
 - **Email me ASAP if you cannot attend**
- Sign up for banquet (optional, but super fun):
 - Lexi (Alexandra)'s email: "[TBP] Sign up for F25 Banquet!"
 - Sign up through the Google form (limited space) ASAP, NOT on the website
 - Sat Dec 6, 5-9 pm @ Pierpont Commons East Room



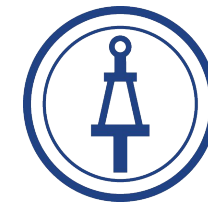
EXECUTIVE TEAM

Grad Vice President – Ananya

Grad Electee of the Week:

ALEXANDRIA BARNARD-DAVIGNON

- On track to be **Prestigious Electee**
- **31.25** service hours
- **3** social/PD credits
- MindSET and CSD Chair



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EXECUTIVE TEAM

Secretary – Moon

- Thanks to those who have filled out their Catalog Cards
- To those who haven't, please do before leaving today!

[Sara Ablove](#)

[Ashton Boichot](#)

[Audrey Burmeister](#)

[Ryan Davis](#)

[Sophia Chen](#)

[Vrinda Desai](#)

[Bangyan Huang](#)

[Joshua Kowalkowski](#)

[Keyon Mazandarani](#)

[Kaushal Kumar](#)

[Varsha Rajesh](#)

[Maxwell Lin](#)

[Ayush Reddy](#)

[Giovanni Rossi](#)

[Noah Restivo](#)

[Karishma Shah](#)

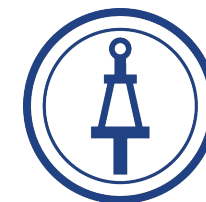
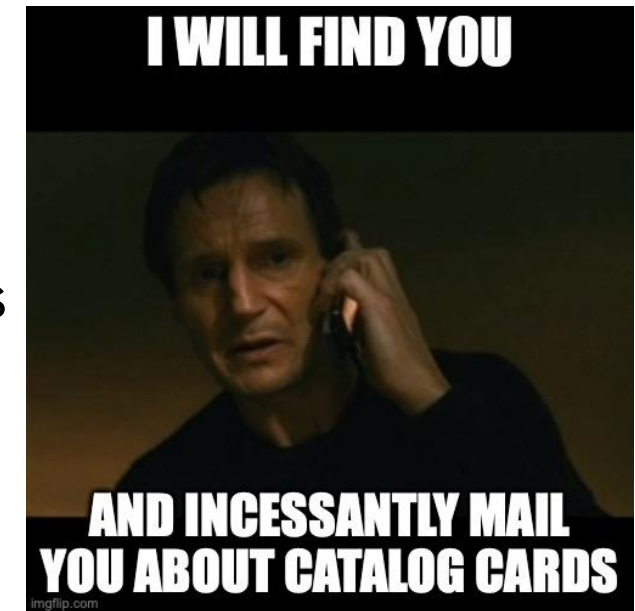
[Putu Sudarsana](#)

[Yu Shin](#)

[Benjamin Walls](#)

[Phurithat Tangsripairoje](#)

[Jathan Yao](#)



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EXECUTIVE TEAM

Treasurer – Jaccob

Electee Dues (\$105) are due by 5th Gen.

We'll be using Nationals' Shopify website to collect dues!

(Use the same name as your Catalog Card.)

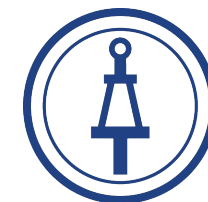
Submit receipt at

tbpmig.org/dues-submission

If the dues pose any financial issues, please reach out to me and Nick/Ananya or use

tbpmig.org/due-waiver.

REDACTED

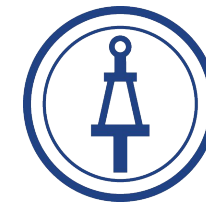
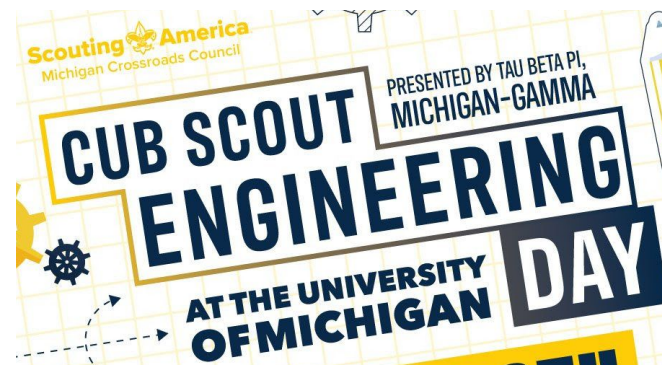
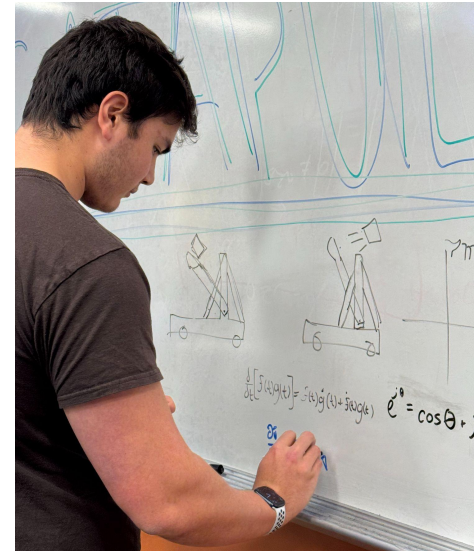
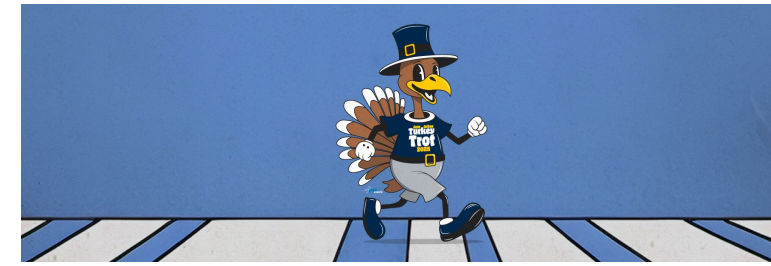


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EVENTS TEAM

Service Coordinator – Cap 🐱

- (Nov. 6) 🌳 Love a Park Day - Beckley Park
- (Nov. 8) 🧑🔬 Engineering Day for Detroit
- (Nov. 9) 🦃 Ann Arbor Turkey Trot
- (Nov. 9) 🧑🔧 MindSET 3
- (Nov. 13) 🧶 Knitwits II
- (Nov. 16) 🐣 Cub Scouts Day
 - (Nov. 12) 📋 Cub Scouts Day Training

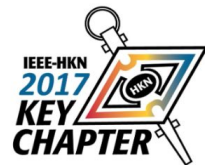
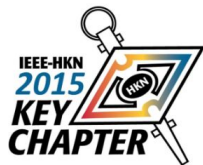
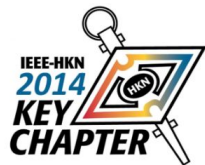


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EVENTS TEAM

(Nov. 5-9) ⚡ IEEE-HKN Student Leadership Conference

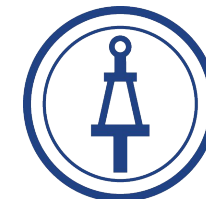
- Sign up on TBP website AND fill out sign up sheet
- volunteer shirts provided
- Tasks
 - Escort student tours
 - Set up breakout rooms
 - Check in attendees



- 🕶️ HKN is super cool!! 🍕
- ⚡ Open to CS, CE, EE, DS, and ROB 🤖
- 🍩 dB Cafe opening soon ☕
- 📺 Cantina co-hosts 🌮



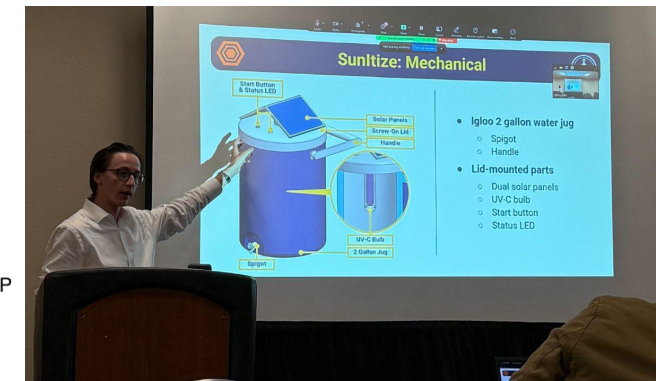
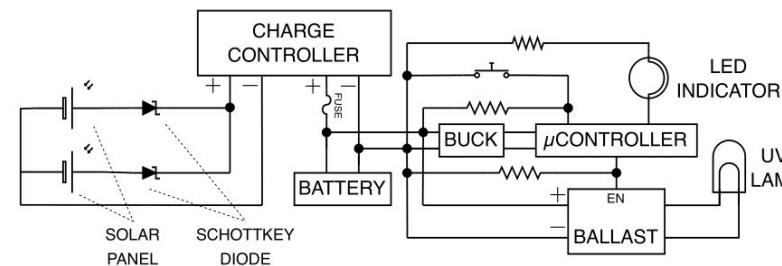
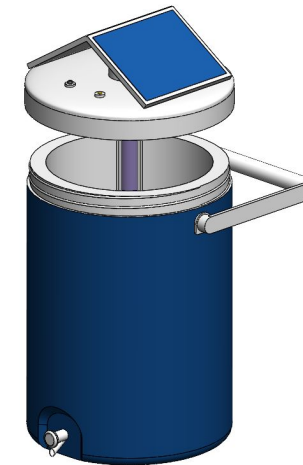
Student Leadership CONFERENCE



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EVENTS TEAM

- (Nov. 7) 🏠 NEST SolidWorks Workshop (PD)
- (Nov. 11) 🌋 NEST 2025/26 Competition Reveal (Service)
- (TBD) ⚡ NEST PCB Design Workshop (PD)
- 🏅 2025 Resource Insecurity Competition
- 🏅 2024 Waste Management Competition
- Join our Slack Channels
 - nest-resource-insecurity
 - nest-natural-disasters
- We are looking for Chairs!

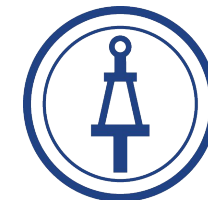


EVENTS TEAM

Activities – Lexi

- Unitea Boba Social 🧋
 - Thursday 11/6 from noon-1pm
- Clash Royale Tournament 🏆
 - Friday 11/7 from 5-7pm, compete or spectate!
- TBPhishing Fishing Social 🎣
 - Saturday 11/8 from 3-5pm
 - Please read website description so you are prepared for the event
- Blazin Coop Social 🐔
 - Wednesday 11/12 from noon-1pm
- Jasmine Bubble Tea Boba Social 🧋
 - Thursday 11/13 from 4:30-5:30pm
- Cantina (sign up now live!) 🍺
 - Friday 11/14 from 6-8 pm
 - You are still more than welcome to show up and enjoy food even if on the waitlist!
- Matilda Musical 🎭
 - Sunday 11/23 from 2-5pm
- And more in the works 👁️

Sign up for banquet! 🎉 tbpmig.org/banquet



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CHAPTER TEAM

Chapter Development - Caroline

- NI-3 is next Tuesday @ FMCRB 1060 from 6:30-7:30 PM
 - 1 service hour, Food will be provided
 - TBP National Convention Debrief
 - If time left we will discuss amendments to the bylaws
- Leadership Panel next Wednesday @ EECS 1012 & Zoom from 4:45-5:45 PM
 - 1 PD credit, food will be provided
 - Learn about the leadership journeys of chapter leaders before elections!
 - If you've been an officer/chair/team lead/project lead and want to be a panelist, fill out tbpmig.org/leadership-panel

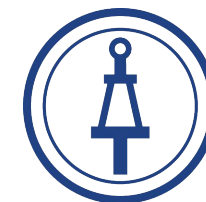
CHAPTER TEAM

Membership – Catherine

- T-shirt  vote ! 
- TBPals: (UG) REQUIREMENT FOR ELECTING!
 - 1 hour , grab a snack    with other electees + 1 or 2 actives 
 - Sign up  for ONE slot here: 
 - If you are unable to attend any of the slots, Slack/email  Prachi Tilwankar or myself



tbpmig.org/teeBP

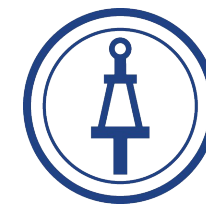
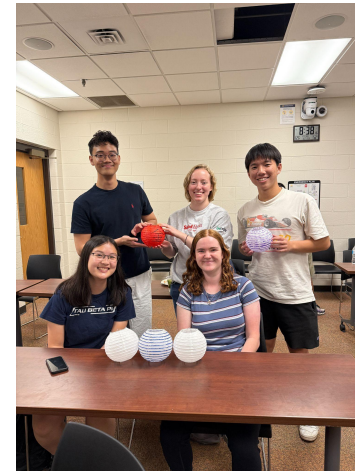


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CHAPTER TEAM

Publicity – Elizabeth

- Photo Competition
 - tbpmig.org/photocomp
 - Easy service hours!! Chance to win a prize!
- Follow Our Social Media!
 - TBP LinkedIn Page: <https://www.linkedin.com/company/tbp-mi-g/>
 - Instagram & Tiktok: @tbpmig
- Fill Out Form in the Weekly Email! (fun questions!)
 - Come see me to get candy!



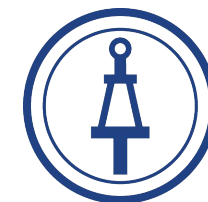
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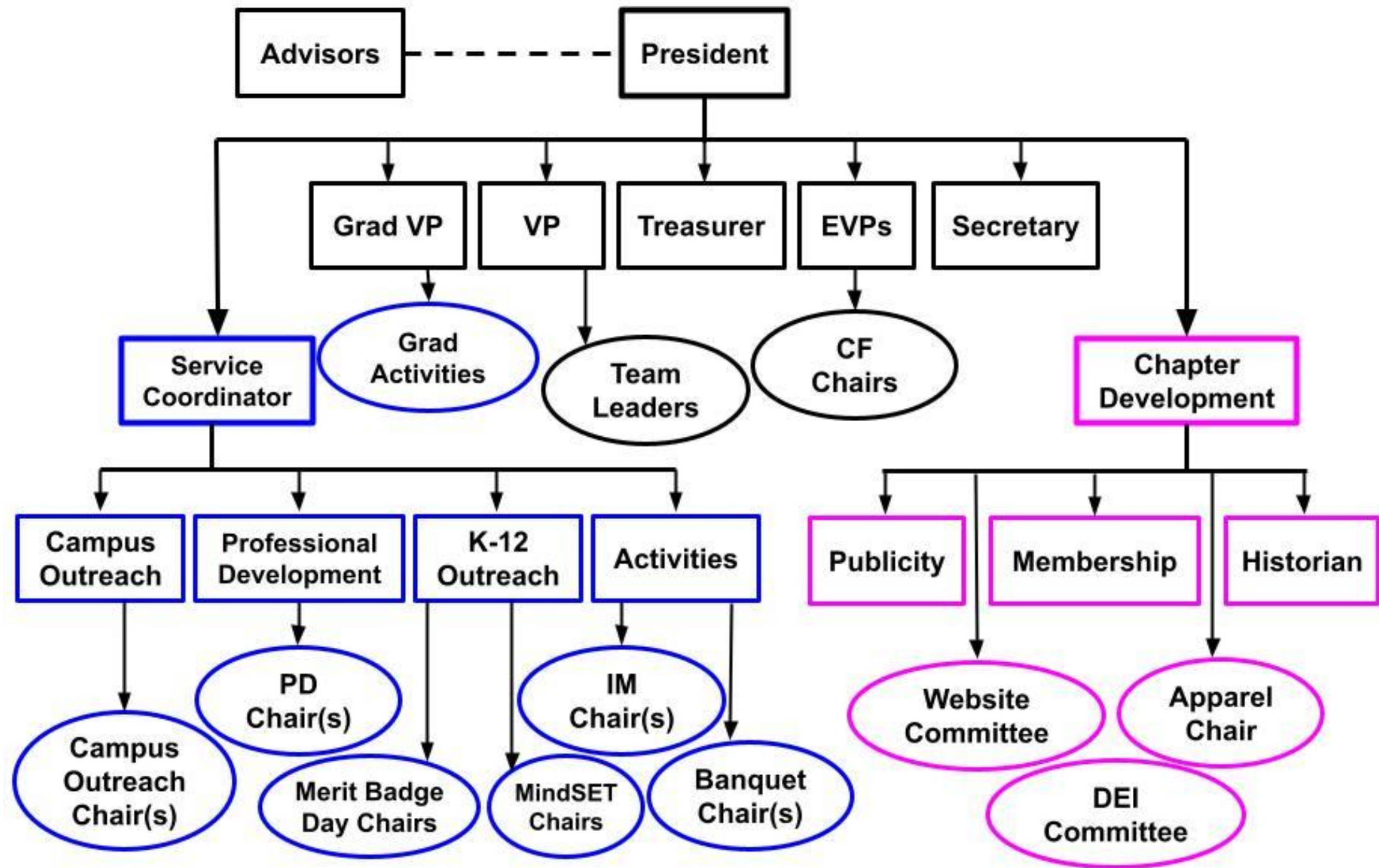
OFFICER SPOTLIGHTS

OFFICER CORPS STRUCTURE

- Team Structure
 - Executive
 - Events
 - Chapter
- Each team has a team lead, they assist and directly oversee the officers in their team
- Lots of officers, lots of support in the role
- Chair positions:
 - Career Fair, Professional Development, Campus Outreach, Website, Banquet, DEI and more!



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OFFICER CORPS STRUCTURE

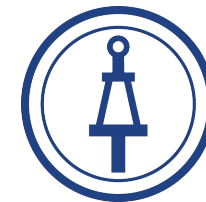
Run for any position!

- Grads can run for any position
- Undergrads can run for any position
- This semester's officer corps is a collection of grads and undergrads!
 - This semester has 14 undergrad students and 3 grad students



~~"ANYONE CAN COOK!"~~

BE AN OFFICER!



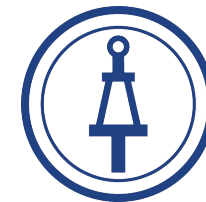
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WHY SHOULD YOU BE AN OFFICER?

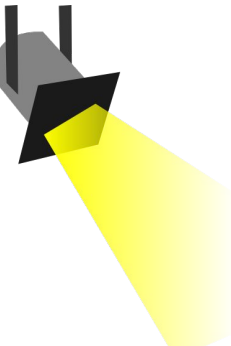
- Immense personal and professional growth, including development of leadership and communication skills
- Work with a talented, motivated group of diverse individuals
- Lots of opportunities for networking and building relationships
- Get to know and hang out with other officers regularly
- Have an impact on one of the largest and most active chapters of Tau Beta Pi!

HOW TO RUN FOR AN OFFICER POSITION

- Elections are on Tuesday, November 18th
- You can nominate yourself or accept a nomination from someone else
 - Can be done via the website or at the Elections meeting
 - Nominations are open!
 - For Members -> Elections
- At elections, nominees will give a short speech and Q&A
 - President, VP, GVP: 3 min speech, 2 min Q&A
 - Service Coord, Chapter Dev: 2 min speech, 1.5 min Q&A
 - All others: 1.5 min speech, 1 min Q&A
- Nominees leave the room for discussion and vote
- K-12 Officers and EVPs require an application



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EXECUTIVE TEAM

President

1 semester position + restriction on incumbent eligibility

Responsibilities:

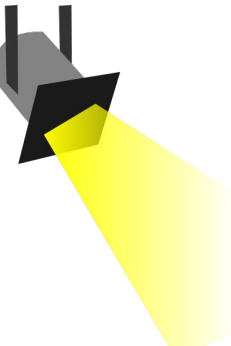
- CEO & COO of Tau Beta Pi - Michigan Gamma
- Planning, scheduling, and running chapter, officer, and Adv. Board meetings
- Overseeing Executive team and rest of officer corps
- Ensure all officers have the resources to be successful
- Long-term changes & planning for the chapter
- President + Treasurer oversee financial health of chapter
- Mailout printed invitations and emails to eligible candidates
- Liaison with faculty advisor + University
- Voting delegate to Convention, planning for MI-G convention delegation (fall semester only)



Skills:

- *(strongly recommended)* Prior experience in at least 1 officer position
- Excellent communication + planning
- Resilience and willingness to tackle issues as they arise

Best Part: Working with so many wonderful people in the officer corps to ensure a great semester and ensuring the chapter is stable for semesters to come



EXECUTIVE TEAM

Vice President

1 semester position

Biggest Responsibility:
Undergraduate Electees

- Update/create electee resources + set requirements
- Run character interviews with the Grad VP
- Organize the teams and help out team leads
- Check on all electees' progress throughout semester
- Run the electee games and get to know a whole lot of people

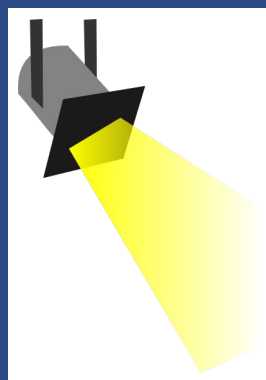


Additional Responsibilities: Voting member of the advisory board

Skills:

- Time management
- Enjoy talking to people (you will have many a conversation :D)

Best Part: Getting to know all of the electees and working with other actives and officers to make gen meetings fun! Lots of leadership development opportunities, including attending TBP National Convention and District 7 Regional Conference.



EXECUTIVE TEAM

Graduate Student Vice President

1 semester position

Biggest Responsibility: Graduate Electees

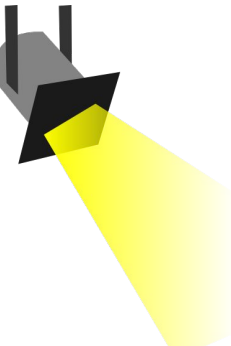
- Help grad electees make progress and initiate
- Host grad socials/PD with GSACs
- Run interviews with VP at start of sem

Skills:

- Time management (≤ 6 hours per week)
- Micromanagement (near 2nd Actives, 3rd Actives, and Initiation)

Best Parts: Touch grass! :P





EXECUTIVE TEAM

External Vice Presidents

Full Year Position (Jan - Dec)
not elected, application-based



Winter Responsibilities:

Organize Leaders & Honors Awards and plan for Career Fair

Summer and Fall Responsibilities:

Plan and Operate Career Fair

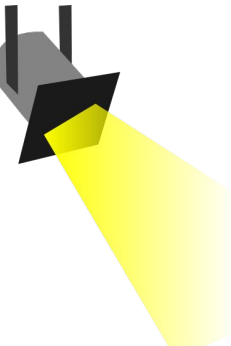
- Work with SWE, ECRC, and OSA
- Oversee the event responsible for most of the chapter's income

Other responsibilities: Order of the Engineer, non-voting member of the advisory board

Skills:

- Facilitation and delegation
- Understanding the bigger picture
- Time management
- Communication

Best Part: Seeing hard work come to fruition and making a positive impact on the CoE community. Also, having another EVP to work with.



EXECUTIVE TEAM

Secretary

Full Year Position (May - April)



Act as the bridge between the chapter and the national organization

- Keeping track of who is electing and ensuring they are recognized by nationals
- Acts as a voting member of the advisory board

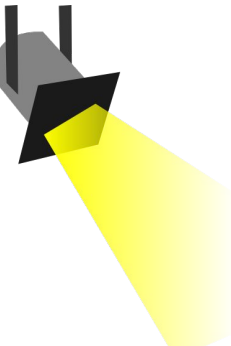
Responsible for minutes at meetings and booking rooms

- Take notes during Advisory Board, Officer, and Actives Meetings
- Make meeting minutes available to the active membership on the website
- Book rooms for all on-campus events and meetings

Skills Required:

- Detail oriented
- Self-directed

Best Part: The opportunity to learn how chapter operates in tandem with national organization



EXECUTIVE TEAM

Treasurer

Full Year Position (Jan - Dec)

Responsibilities:

Oversee all of the Chapter's finances

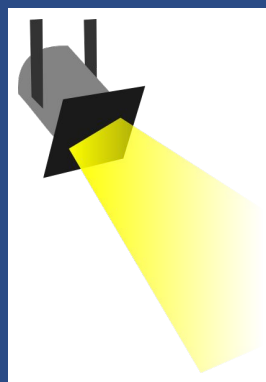
- Prepare each semester's budget and present to the AB
- Work with all officers to manage finances
- Submit reimbursements to SOAS
- File chapter's taxes at the end of your term
- Non-voting member of advisory board + attend AB meetings

Skills:

- Basic understanding of managing finances is preferred
- Time Management + communication

Best Part: Getting a keen awareness of our chapter's operations and financial standing, learning to manage numerous tasks and responsibilities, and working with pretty much everyone in the chapter!





EVENTS TEAM

Service Coordinator

1 semester position

Responsibilities:

Oversee Chapter's Service Events and Lead the Events Team

- Organize and manage volunteers for multiple events per week
- Create and discover diverse service opportunities
- Recruit project leads to help put on events
- Support and regularly meet with Events Team officers
- Create SERVE and NEST projects and manage leads/mentors
- Advertise upcoming events every week

Skills Required:

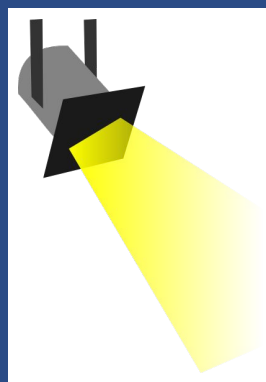
- Absolutely *love* community service and attending our events
- Be a good recruiter and work well with others
- Excellent communication, proactiveness, and imagination

Time Commitment:

- 4-14 hours per week (dependent on timing, planning, and personal event attendance)

Best Part: Seeing others try new things and become more involved with serving their community!





EVENTS TEAM

K-12 Outreach Officer (Co-Position)

Full Year Position (January-December)
not elected, application-based



Responsibilities:

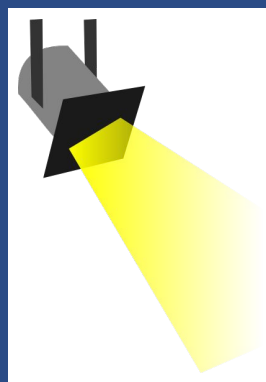
- Expose our youth to the ~joys~ of STEM and put your passion on display to be an inspiration to the next generation of engineers!
- Coordinate event planning amongst a variety of different K-12 events with their own project leaders/chairs
- Manage K-12 documents and trainings

Skills Required:

- Excellent communication skills (w/ parents, volunteers, kids, etc)
- Passionate about working with children
- Organization and creativity for development/implementation of modules

Best Part: Serving the local community by providing children with hands-on engineering experiences + growing your ability to plan and organize events

Apply at: tbpmig.org/k12-apply (Due Nov. 21st, after elections)



EVENTS TEAM

Activities Officer

1 Semester position



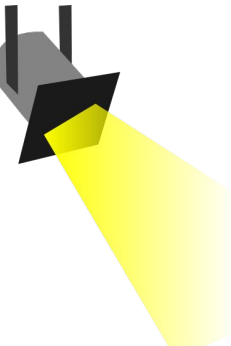
Responsibilities:

- Plan fun social events (& help others run events)
 - Lots of freedom to run whatever events you want
 - Examples: Boba Runs, Coffee Runs, Cantina Night, Ice Skating, BWW, Tailgates, Holiday Parties
- End of Semester Banquet
 - Oversee organization/execution of Banquet

Skills Required:

- Creativity
- Coordination
- Communication

Best Part: Getting to meet new people and learning how to run large-scale events (+ free food!)



EVENTS TEAM

Professional Development Officer

Full Year Position (Jan - Dec)



Responsibilities:

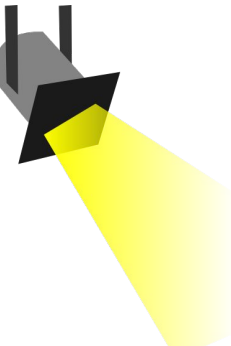
- Corporate information sessions
 - Communicate with company representatives and organize events
- Miscellaneous PD events and workshops
 - Engineering Futures workshops, resume workshops, graduate school panels, DEI speakers, etc.
- Oversee PD Chairs + Committee and delegate tasks

Skills Required:

- Organization, persistence, good time management, professionalism
- Good communication skills - Fast response to emails

Best Part:

- Grow/develop excellent event management, recruiting, and communication skills
- Help Tau Bates find professional opportunities!



EVENTS TEAM

Campus Outreach Officer

1 Semester position

Responsibilities: Expanding and improving our presence on campus

- Managing tutoring (1-on-1 and NROTC)
- Breakfast Parties
- Pi Day event
- Conducting outreach to first-year students
- Anything else you think would help meet this goal!

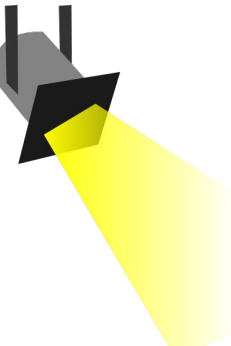
Skills Required:

- Organization, proactivity, good time management, professionalism
- Communication and collaboration other officers/organizations/etc.

Best Part: Talking to students about everything we do at TBP



**Up for
election!**



CHAPTER TEAM

Chapter Development Officer

1 Semester position



**Up for
election!**

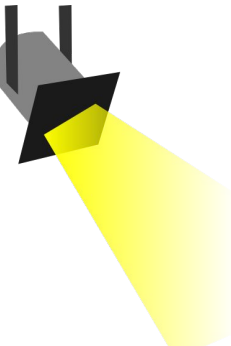
Responsibilities:

- Work to improve the chapter and implement new ideas
 - Takes many forms! Could be hosting new events, improving processes, finding what helps members engage with the Chapter, or more
- Plan and run the New Initiatives meetings
- Lead and the Chapter Team, and support/oversee the operations of the DEI Committee

Skills Required:

- Initiative to implement changes
- Planning & prioritizing effectively to carry out ideas
- Delegation of tasks and consistent communication with rest of officers
- Ideas for improvements

Best Part: Seeing people's ideas come to life!



CHAPTER TEAM

Membership Officer

1 Semester position

Responsibilities:

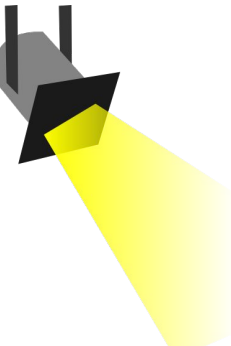
- Track status for all active members
- Responsible for meetings logistics and catering
- Manage email lists for all of TBP
- Track DA/PA status for all members and handle gifts
- TBPals & other projects to increase active engagement

Skills Required:

- Coordinating with others / communication
- Coming up with and putting new ideas in motion
- Access to a car

Best Part: You choose what we eat for the semester + lots of opportunities to work with actives!





CHAPTER TEAM

Publicity Officer

1 Semester position

Responsibilities:

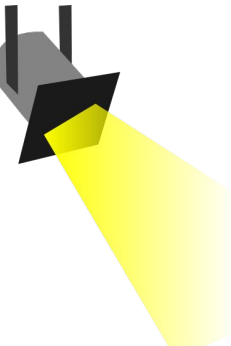
- Sending weekly emails
- Managing social media
- Organizing semester photo competition
- Advertising TBP public events

Skills Required:

- Familiarity with social media
- Good communication
- Creativity!

Best Part: Tie between writing the Chive for the weekly emails & seeing people submit such fun photos!





CHAPTER TEAM

Historian

1 Semester position

Responsibilities:

- Create Cornerstones for General and Active Meetings
- Send out an Alumni Newsletter
- Take/collect pictures of TBP events

Skills Required:

- Organization
- Creativity

Best Part: Creative potential for any and all publications you want to put out there and working with all the other officers



**Up for
election!**



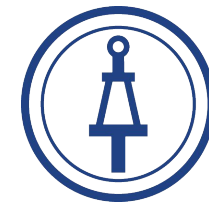
POWERPOINT TIME!

tbpmig.org/powerpoints

PIE THE PRESIDENT!

Sign in code

TBPowerpoint



Tau Beta Pi
The Engineering Honor Society