

Intermission

Graduate Students: Please relocate to **1006 Dow** at this time.

GRADUATE REQUIREMENTS



Membership in Tau Beta Pi

Eligibility requirements:

- Distinguished Scholarship
 - Assessed by GPA - top $\frac{1}{5}$ of engineering graduate students (must have half of your program requirements completed)
- Exemplary Character
 - Assessed with a character interview and questionnaire

*TBP Slang:

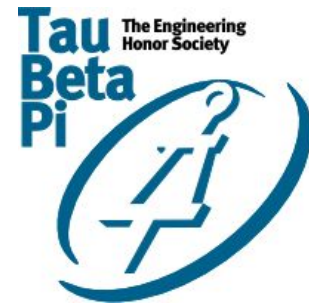
“Gen” or “General” refers to meetings where joining and active members may attend

“Actives” meeting refers to meetings that joining members **may NOT** attend, only active members

“Electee” refers to someone going through the electing process to join TBP



Graduate Requirements Overview



I. GENERAL

- **Meeting attendance :**
 - All general meetings (5)
 - Elections I
 - Initiation
- **Forms**
- **One-time membership fee (\$100)**

III. SERVICE

Minimum TEN

Flexible

- Community, University, Chapter, K-12
- Can complete in bulk or evenly spread out (or combination!)

GRADUATE STUDENTS

II. CHARACTER EVALUATION

- **Electee Questionnaire**
 - Online
- **Character Interview**
 - In-person

IV. SOCIAL

- **TWO socials**
 - ONE of these - grad social
- **TWO electee team meetings**
 - First (Sept. 14) is **mandatory**



Graduate requirements




Graduate Forms

Graduate Advisor Form (included in packet)

- Confirms eligibility
- Completed by advisor and returned to Grad VP
- Due before October 9th

Online Graduate Education Form

- Completed online (link in packet)
- Due before October 9th



To: Andrew Di Mauro
Graduate Student Vice President
Tau Beta Pi – Michigan Gamma
1226 EECS

From: _____
(Advisor's Name)

Re: Tau Beta Pi Candidacy of

(Applicant's Name)

I certify that the above named graduate student in Engineering at the University of Michigan has completed or will complete prior to induction (December 8, 2018) at least 50% of his/her

Master's Ph.D. (please circle one)

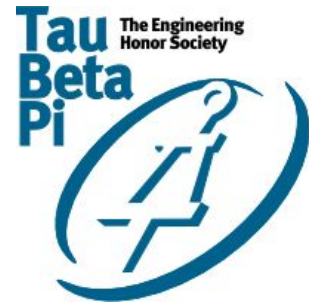
degree requirements including both coursework and research. Based upon the student's academic performance, I recommend his/her induction into Tau Beta Pi – The Engineering Honor Society.

(Advisor's Signature)

Return this form to Andrew Di Mauro , MI-G Graduate Student Vice President, at 1226 EECS before October 9, 2018 .



Graduate requirements



Graduate Activities

- Graduate socials
 - At least ONE social must be grad social
 - Coffee/tea series Part I
 - 9/22, Sunday (Tentative)
- Graduate electee team meetings
 - Equivalent to “peer mentoring”
 - Must attend at least TWO team meetings
 - First meeting is mandatory
 - 9/14, Friday 7:30-8PM, 1014 Dow



Requirements Summary



Use your checklist to stay on track with all the requirements!



GRADUATE ELECTEE CHECKLIST – Fall 2018

Use this quick checklist to stay organized with all the requirements and deadlines for the TBP electing process!

Done?	Date Due	Requirements
_____	Sept 11, Tuesday	First General Meeting**
_____	Sept 14, Friday	First grad electee team meeting**
_____	Sept 17, Monday	Create profile on website
_____	Oct 9, Tuesday	Second General Meeting**
_____		Submit AAPS, Advisor, and OGEF forms
_____		Online electee questionnaire
_____		Sign-up for interview
_____	Oct 23, Tuesday	Second Actives [DON'T ATTEND!]
_____		Complete interview
_____		One grad electee team meeting
_____		3 service hours total (recommended)
_____	Oct 30, Tuesday	Third General Meeting**
_____		Youth Protection Training
_____	Nov 6, Tuesday	Third Actives [DON'T ATTEND!]
_____		5 service hours total (required)
_____		1 social event total (required)
_____	Nov 20, Tuesday	Fourth General Meeting**
_____		Complete catalog card
_____	Nov 27, Tuesday	Elections**
_____	Dec 4, Tuesday	Fifth General Meeting**
_____		Complete 10 service hours total
_____		Complete 2 social hours total (one grad social)
_____		Attend 2 grad electee team meetings total
_____		Pay \$100 dues to Treasurer
_____	Dec 8, Saturday	Initiation** and Banquet

**indicates REQUIRED MEETING. If you cannot attend a meeting, please inform the Graduate Vice President.



Membership in Tau Beta Pi

Eligibility requirements:

- Distinguished Scholarship
 - Assessed by GPA - top $\frac{1}{5}$ of graduate class
- Exemplary Character
 - Assessed with a character interview and questionnaire

*TBP Slang:

“Gen” or “General” refers to meetings where joining and active members may attend

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Requirements Overview

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- **Forms**
- **One-time membership fee (\$100)**

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Minimum TEN

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GRADUATE STUDENTS

II. CHARACTER EVALUATION

- **Electee Questionnaire**
 - Online
- **Character Interview**
 - In-person

IV. SOCIAL

- **TWO socials**
 - ONE of these - grad social
- **TWO electee team meetings**
 - First (Jan 19th) is **mandatory**



Requirements

- Attend General Meetings (5) & Elections (1)
- Complete Questionnaire & Interview
- Complete 12 Hours of Service
 - 2 hours for career fair
 - 2 hours for convention
- Attend 2 Social Events
 - At least 1 Graduate Student Social Event
- Forms
 - Graduate Advisor Form
 - Others
- Membership Fee (\$90)
- Attend Initiation



I. General

1. Meeting Attendance (page 3)

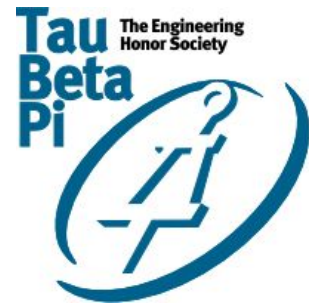
Important Dates

September				
→	11	First General	6:30 pm	1013 DOW
→	14	Grad Team meeting	7:30 pm	
	26-28	Interviews	By Appointment	Duderstad Conf. A,B,
October				
→	2	New Initiatives I	6:30 pm	1013 DOW
→	9	Second General	6:30 pm	1013 DOW
	16	New Initiatives II	6:30 pm	1013 DOW
→	30	Third General	6:30 pm	1013 DOW
November				
→	13	New Initiatives III	6:30 pm	1013 DOW
→	20	Fourth General	6:30 pm	1013 DOW
→	27	Elections	6:30 pm	1013 DOW
December				
→	4*	Fifth General	6:30 pm	1013 DOW
	8	Initiation	4:00 pm	1500 EECS
→	8	Banquet	6:00 pm	TBA
	11	New Initiatives IV	6:30 pm	1013 DOW

* Deadline to complete all electee requirements



I. General



2. Forms & Paperwork (page 5)

The sign-in when you picked up your packet

VI. FORMS & PAPERWORK

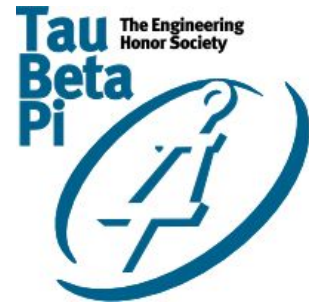
- i. Submit the Student Information Form by September 11, 2018
- ii. Submit the following **THREE** completed forms before October 9, 2018 :
 - (a) Graduate Electee Advisor Form* (copy included in packet)
 - (b) The University of Michigan Background Check Survey Screenshot
 - (c) Online Graduate Education Form* (http://tbp.engin.umich.edu/members/electees/submit_education_form)

*If you are a PhD student but will be receiving a Masters degree along the way (check with you program's Graduate Coordinator!), please circle "Masters" in Form (a), & in Form (c) list both Masters and PhD under the "Degrees" section. **If you will NOT be receiving a Masters degree along the way of you PhD, please email the Graduate Vice President.**

- iii. **Complete the Youth Protection Training by October 30, 2018 .** Please see the "MINORS ON CAMPUS POLICY" section of this packet for more details.
- iv. **Complete the Catalog Card online before November 20, 2018 .** More details will be provided by the Secretary (Adam Ley) later.



I. General




Graduate Forms

Graduate Advisor Form (included in packet)

- Confirms eligibility
- Completed by advisor and returned to Grad VP
- Due before January 30th

Online Graduate Education Form

- Completed online (link in packet)
- Due before January 30th



To: Eshita Khera
Graduate Student Vice President
Tau Beta Pi – Michigan Gamma
1226 EECS

From: _____
(Advisor's Name)

Re: Tau Beta Pi Candidacy of _____
(Applicant's Name)

I certify that the above named graduate student in Engineering at the University of Michigan has completed or will complete prior to induction (April 14, 2018) at least 50% of his/her

Master's Ph.D. (please circle one)

degree requirements including both coursework and research. Based upon the student's academic performance, I recommend his/her induction into Tau Beta Pi – The Engineering Honor Society.

(Advisor's Signature)

Return this form to Eshita Khera , MI-G Graduate Student Vice President, at 1226 EECS before January 30, 2018 .



I. General

K-12 Forms and Training

- **Background Check**

- Survey will be sent to you
- See minors on campus policy - page 12
- Due before Oct 9th

- **Youth Protection Training**

- Due before Oct 9th
 - <http://myscouting.org/>

Submit background check info and Youth protection training screen shots to <http://tinyurl.com/tbp-k12vol>

Both required to volunteer at K-12 service events



I. General

3. One-time membership fee (\$100)

- Due at Fifth General Meeting
- Paid to the Treasurer (Albert Cai)
- Covers your national membership, personal engraved Bent, etc.
- If you think this will be a burden talk to me , the VP or the president ASAP



II. Character Evaluation

Electee Questionnaire

- Complete on website (due September 24th)
 - Part I: Get to Know You Questions- 4
 - Part II: Short Essay (<150 words)- 3
 - Part III: Essay (<750 words)- 4

Character Interview

- In person (TBD)
- Sign up on website
- Get to know you, questionnaire, and ethics case study.
- Recommended electee/active mixer



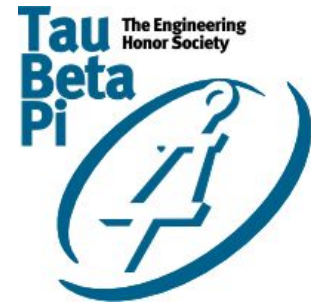
III. Service

We host a range of service events!

- **University:** Leaders & Honors Brunch, Graduate speaker series(New!), etc.
- **Community:** Arb restoration, Cancer center, Knitwits, etc.
- **Chapter:** New initiatives, cleaning/decorating the bent, etc.
- **K-12:** MindSET, Cub Scouts Day, etc.
- **Outreach:** Breakfast parties, Pi(e) day, etc.



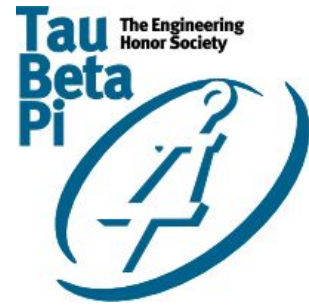
III. Service



- **Event sign-up procedure overview**
 - Create an account for yourself on the website (tbp.engin.umich.edu)
 - Sign up under the “Event List” tab in the Calendar menu
 - Un-sign up if you can no longer attend; e-mail the event leader if you are cancelling your attendance within 48 hours of the event
- **Lead a service project!**
 - Talk to Eshita (tbp.service@umich.edu)



III. Service



External service hours

- Up to three hours may come from events outside of TBP
- Events counted toward TBP initiation requirements may not be counted toward any other organization
- Signed note or email from event organizer
- Email Eshita at tbp.service@umich.edu



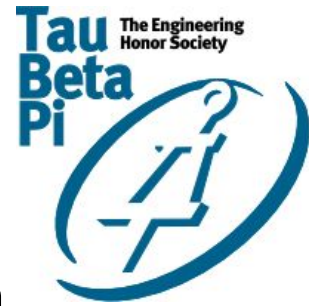
IV. Social

Must attend minimum of TWO socials

- Coffee and Tea
 - 9/23, Sunday (Tentative, TBD time)
- BWW TG I
 - 9/13, Thursday 7p-9p
- Many More!



Mentorship Program

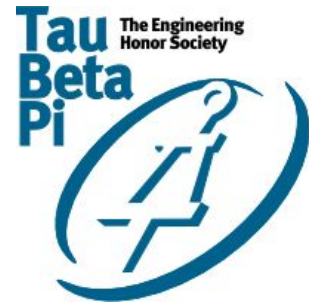


Must participate in mentorship program

- You will be paired with an active to meet up with at least once during the semester.
- Meeting must take place outside of scheduled TBP events
- Reimbursement will be provided for food/drinks (no alcohol) (Limit -TBD)



IV. Social



Graduate Activities

- Graduate socials
 - At least ONE social must be grad social
 - Coffee/tea series Part I
 - Espresso Royale
 - 1/20, Saturday 2-3PM
- Graduate electee team meetings
 - Equivalent to “peer mentoring”
 - Must attend at least TWO team meetings
 - First meeting is mandatory
 - 1/19, Friday 7:30-8PM, 1014 Dow
 - Navigating the TBP website

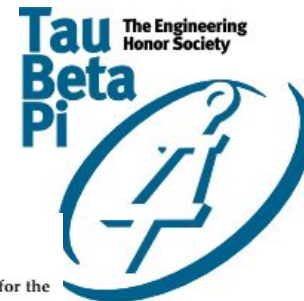


Initiation & Banquet

- To become an active member of TBP, electees must attend the Initiation Ceremony (Dec 8th)
- Banquet after Initiation to celebrate the semester!
- **If you are unable to attend Initiation, please inform us ASAP.** We can make alternate arrangements!



Requirements Summary



Use your checklist to stay on track with all the requirements!



GRADUATE ELECTEE CHECKLIST – Winter 2018

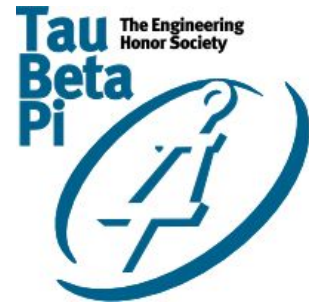
Use this quick checklist to stay organized with all the requirements and deadlines for the TBP electing process!

Done?	Date Due	Requirements
<input type="checkbox"/>	Jan 16, Tuesday	First General Meeting**
<input type="checkbox"/>	Jan 19, Friday	First grad electee team meeting**
<input type="checkbox"/>	Jan 20, Saturday	Create profile on website
<input type="checkbox"/>	Jan 30, Tuesday	Second General Meeting**
<input type="checkbox"/>		Submit AAPS, Advisor, and OGEF forms
<input type="checkbox"/>		Online electee questionnaire
<input type="checkbox"/>		Sign-up for interview
<input type="checkbox"/>	Feb 13, Tuesday	Second Actives [DON'T ATTEND!]
<input type="checkbox"/>		Complete interview
<input type="checkbox"/>		One grad electee team meeting
<input type="checkbox"/>		3 service hours total (recommended)
<input type="checkbox"/>	Feb 20, Tuesday	Third General Meeting**
<input type="checkbox"/>		Youth Protection Training
<input type="checkbox"/>	Mar 13, Tuesday	Third Actives [DON'T ATTEND!]
<input type="checkbox"/>		5 service hours total (required)
<input type="checkbox"/>		1 social event total (required)
<input type="checkbox"/>	Mar 20, Tuesday	Fourth General Meeting**
<input type="checkbox"/>		Complete catalog card
<input type="checkbox"/>	Mar 27, Tuesday	Elections**
<input type="checkbox"/>	Apr 10, Tuesday	Fifth General Meeting**
<input type="checkbox"/>		Complete 10 service hours total
<input type="checkbox"/>		Complete 2 social hours total (one grad social)
<input type="checkbox"/>		Attend 2 grad electee team meetings total
<input type="checkbox"/>		Pay \$100 dues to Treasurer
<input type="checkbox"/>	Apr 14, Saturday	Initiation** and Banquet

**indicates REQUIRED MEETING. If you cannot attend a meeting, please inform the Graduate Vice President.



Electee Trivia



- OPTIONAL!
- Fun way to learn more about Tau Beta Pi and the Michigan Gamma Chapter
- Officer fun facts!



Why you should join!

**Opportunity to be productive outside
research and the lab!**

**Meet people and make friends from
across all of engineering!**

Participate in fun and valuable events!

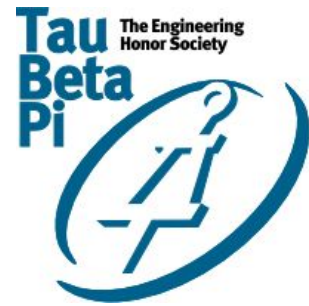
Opportunity to build leadership skills!

**Network with accomplished students
and alumni through professional
development!**

**Recognition, esteem, and benefits from
being a Tau Bate!**



Important Action Items and Requirements Summary!!

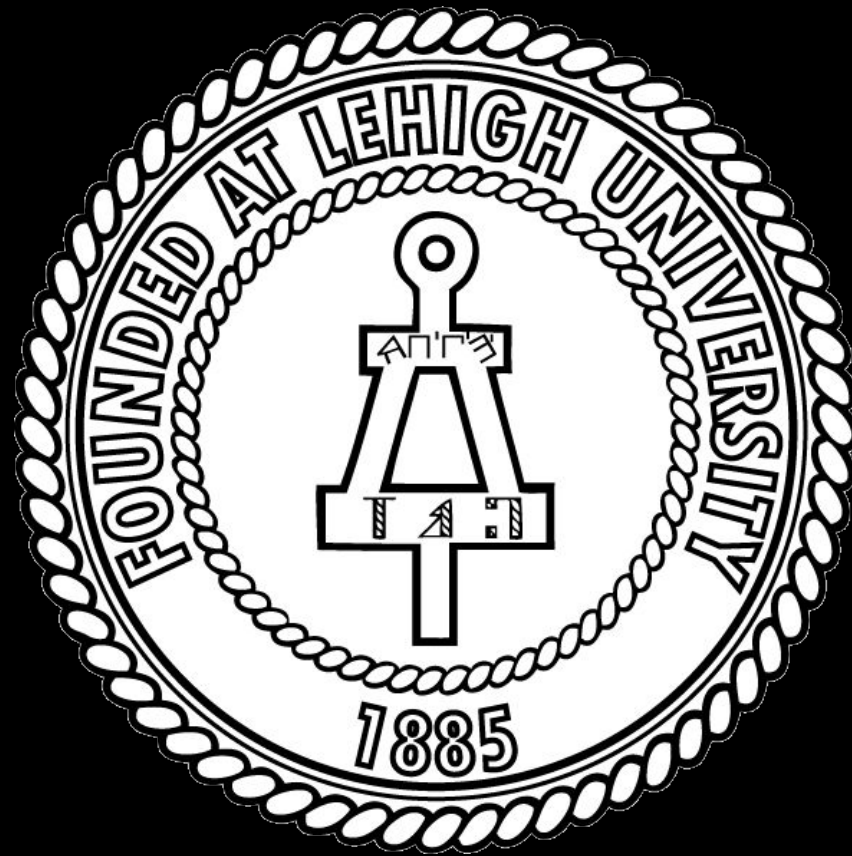


GRADUATE ELECTEE CHECKLIST – Fall 2018

Use this quick checklist to stay organized with all the requirements and deadlines for the TBP electing process!

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<input checked="" type="checkbox"/>	Sept 11, Tuesday	First General Meeting**
<input type="checkbox"/>	Sept 14, Friday	First grad electee team meeting**
<input type="checkbox"/>	Sept 17, Monday	Create profile on website
<input type="checkbox"/>	Oct 9, Tuesday	Second General Meeting**
<input type="checkbox"/>		Submit AAPS, Advisor, and OGEF forms
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<input type="checkbox"/>		Sign-up for interview
<input type="checkbox"/>	Oct 23, Tuesday	Second Actives [DON'T ATTEND!]
<input type="checkbox"/>		Complete interview
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<input type="checkbox"/>	Nov 27, Tuesday	Elections**
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<input type="checkbox"/>		Complete 10 service hours total
<input type="checkbox"/>		Complete 2 social hours total (one grad social)
<input type="checkbox"/>		Attend 2 grad electee team meetings total
<input type="checkbox"/>		Pay \$100 dues to Treasurer





Dinner

Please join us in the **BBB Atrium** for dinner!
Wear a name tag, it's your ticket for food.