

Feel free to get some food!

Coming soon from previous NI...

- Service Based Engineering Solutions (ongoing)
- Increasing campus presence: TBPhunrun for charity
 - o pen to all (non TBP) students in March 2024
- Looking into college info session for high schoolers
 - o Likely a one time, virtual session
 - Ann Arbor + Detroit high schoolers
 - Open to parents as well



(NEST)

Empowering Project Leads

- 1) How can we enhance communication and confidence among project leads to ensure a smoother execution of events from start to finish?
- 2) What barriers do members see to becoming a project lead and/or officer?
- 3) In what ways can we provide clear guidelines and proper training on frequently repeated information (ex. making a website event, filling out relevant forms) to empower project leads?
 - a) Examples could include website training or a FAQ document; be sure to list what specifically would be listed in these

Join Jamboard in groups of 4-6: tbpmig.org/ni3

- Form groups of 4-6 (no more than 2 officers in a group together)
- **Discuss until 7:05**, while putting notes on the jamboard
- Send a representative (non officer) for each group to present the top 1-2 ideas to the room while the audience and I will ask further questions about how to execute said ideas

Thanks for cominq!

Sign in Code: TheBestProjectlead



If you could have anyone from history (dead or alive) on your team for a zombie apocalypse, who would it be?

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Please color code by TOPIC

Vance, ME, Tony Pettiti

Ansh, IOE, Connor **Stallions**

If you could have anyone from history (dead or alive) on your team for a zombie apocalypse, who would it be?

Matthew CS, David Goggins

Maggie, ChE, The Rock (I copied Leah)

Leah, ChE, the Rock could save me

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empower project leads? Communication/ **Barriers** confidence Lack of Networking awareness with prior early and project leads mid-semester shadowing program where electees can shadow a project lead w/o getting credit, but they can **Project lead** do it if they want it spotlights starting at 2nd include info gen about projects everyone led during officer

meetings

Training or walkthrough

video + slides

Guidelines

Hierarchy diagram with definition/time commitment

Defining responsibilities of project lead

> Common budget info

Advertise electee team

points!

Namit -BME (Jacob Miller)

Nishant -CS (Genghis Khan) If you could have anyone from history (dead or alive) on your team for a zombie apocalypse, who would it be?

Tony - ChE (Mao ZeDong) Paco -DS (Stalin)

Matt - EE (Che Guevara) Yiran CE (Drake) 1. How can we enhance communication and confidence among project leads to ensure a smoother execution of events from start to finish?

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Enhance communication/clear guidelines For K-12, they have a training session before the event, which is very good because it teaches you what to expect, especially longer events

Having that documentation would help especially if it's your first time with that type of an event Have a list of things like budgeting, how to get reimbursements, how to do project reports - somewhere with guidance on that available to the chapter

Add contacts for whom to ask if you have questions (e.g., about budgeting) Have it be a part of electing requirements

Barriers

Being a project lead feels like committing 6-10 hrs/wk - unclear time commitment and scary if doing it alone

Lack of clarity of what is expected for different events having explicit documentation for this

Barriers to becoming an officer Don't know how it works from the beginning to the end - would help to be here for about a year to know the commitment and responsiblities

Lack of confidence

Alyssa, Aero

Mitra, CS, Karen

If you could have anyone from history (dead or alive) on your team for a zombie apocalypse, who would it be?

Karen, BME -Grace

Aiden, EE

Jacob, CS, Phineas Gage

Grace, DS

Taysia, ChemE 1. How can we enhance communication and confidence among project leads to ensure a smoother execution of events from start to finish?

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β.In what ways can we provide clear guidelines and proper training on frequently

repeated information (ex. making a website event, filling

em ct leads?

have officer/active as a resource

not sure if it would fit in schedule

don't know details/how to sign up

> "it could be anything" anything is too vague

benefits of project leading aren't clear event request form allow people to submit an idea without having to be a project lead

follow up on it more throughout the semester (ex. in weekly announcements)

include submitted ideas in weekly announcements to look for project leads document detailing a specific example of leading a project

put info on the website and link the form somewhere on the website (under one of the tabs, not just on the home page)

provide a list of events (social and service) that have been done in the past

bonus: tell people what food is ahead of time! written
information
sent out with
information
on how to
project lead

Varun -EECS, My Dog

> Colin -ChE, General Patton

Avaneesh
- CS Ghengis
Khan

Zijie, ME, Monkey king If you could have anyone from history (dead or alive) on your team for a zombie apocalypse, who would it be?

Ben - ChE, Andre the Giant

> Fernando, ME. John Lennon

Anish -CS, Ghengis Khan 1.How can we enhance communication and confidence among project leads to ensure a smoother execution of events from start to finish?

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Officers show interest and promote more events over slack

Develop a template for assigning tasks at the start: outreach, logistics, engagement, etc Communicate
everyone's
expectations on level
of
involvement/commit
ment in the beginning

Non-Paid Intern/Assistant for project lead

2)

Time

Onboarding process for project leads, maybe a mentor.

Coms

Program to assign a project lead mentor for incoming project leads

Social anxiety over doing something new, want to inspire more confidence

3)

Relevant documents for project leads as part onboarding process Provide centralized location for any document useful for a project lead.

Use website to link to a shared drive with access to tbp.all

Aditya - CSE

Yunseok -Aero

Jacob -ChE

Bradley -Aero

Zahraa -Robotics

Eric -Aero

Andrea MechE

1.How can we enhand a smoother execution

2.What barriers do me

3.In what ways can we

Having to know officers - Do a better job of socializing with actives or electees

TBPals - Make

sure officers in

each group

Project Leading is the cocaine of TBP - Bradley

Event **Template**

> Post TBPals somewhere to make sign-ups easier make it easier to do multiple events

and confidence among project leads to art to finish?

coming a project lead and/or officer? idelines and proper training on frequen...

site event, filling out relevant forms) to

Make it easier to find co-leads to help lead events - Repurpose TBPlayground into TBPiazza as a central QA system to post event ideas and help people collaborate

Reward people at end of semester if they attended every event they signed-up for

Explore

Tentative

Sign-up

button

How-to **Guide for** running events

Include Field for when event will close and when unsignup closes

Fear that no one will show up

Responsibility and Committement

Puppy Social for Campus Outreach plus cats, and 1 parakeet (TBPuppies, TBPheline. TBParakeet)

Shubham. EE

Sritoma **ECE**

Daphne, EE

If you could have anyone from history (dead or alive) on your team for a zombie apocalypse. who would it be?

Ishaan, EE

Chelsea NAME

Drew. ME

Abdul Sayeed Khan (NAME)

Steven. Aero

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empower project leads?

Comm.

Slack notification workshop

Barriers

Guidelines

Coffee chats w/ events officers

Communicating big events at general/actives meetings

Small

general

project

meetings

Being an officer is intimidating, maybe create a list of "entry-level" officer positions

Lack of

of tasks

organization

Unknown time commitments

Lack of

the front

confidence in

leading from

Detailed events guides for popular events

incentives for complying with the guidelines..???

Some

Workshops, demos etc.

Feedback from similar event participants and implementing the feedback from previous semsters/years.

Exclusive "TBP Project Lead* t-shirt

Event planning tagalong

Directly reach out to people and tell them they will be a good project lead

Give website permissions to project leads

Poor networking

Priority spreadsheet Meeting with previous project leads of similar events

Service hour multiplier for being a lead (1.25X - 1.5X)

Misc.

Service hours for leading more than one event (leadership credit first, service hours after)

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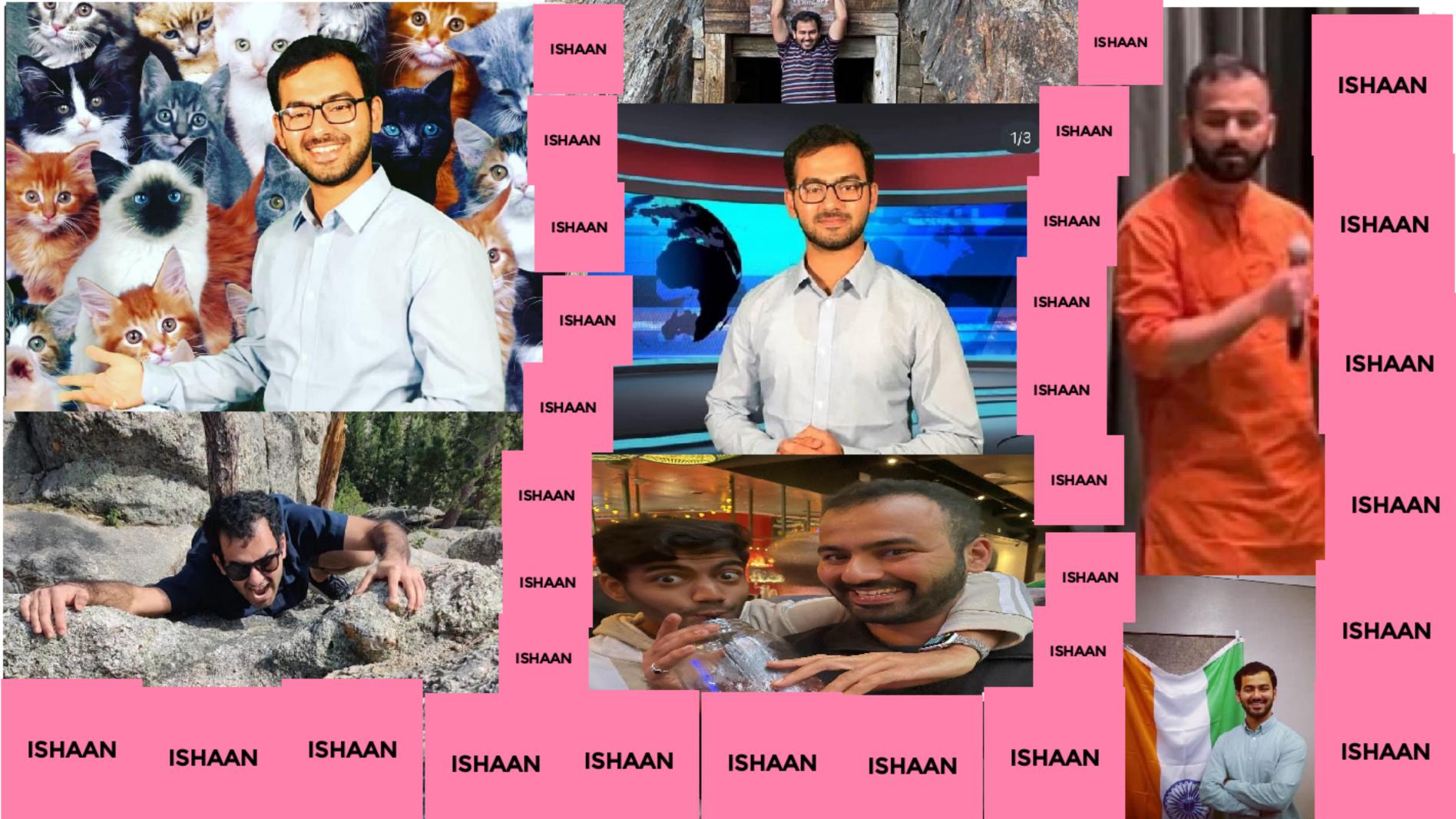
empower project leads?

Guidelines/training

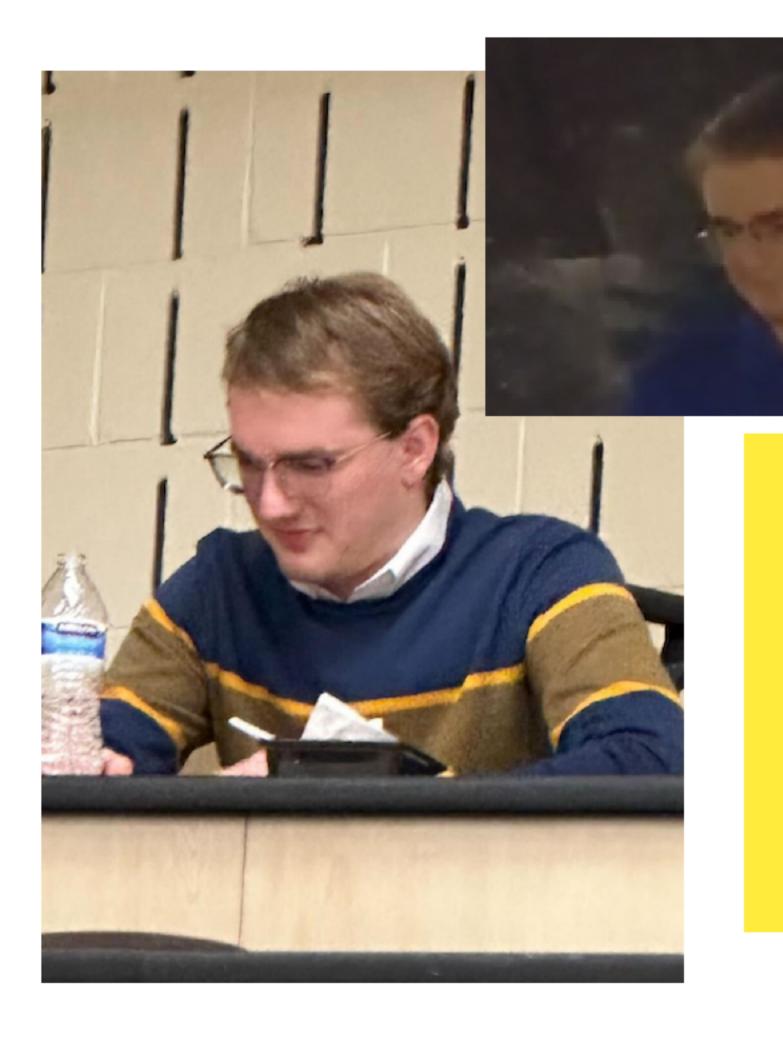
Comm./Confidence

BARRIERS

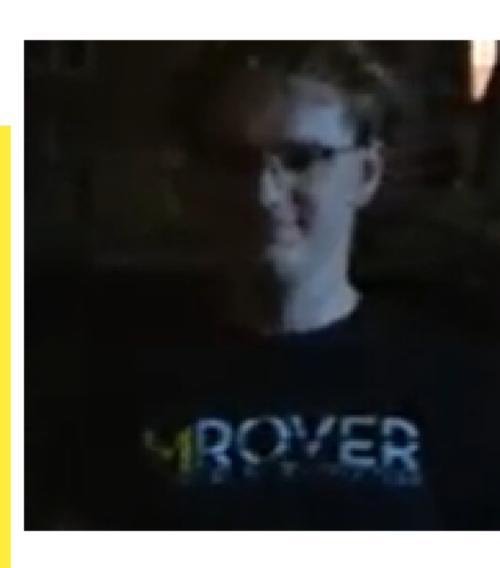
TIME is by far the biggest barrier for project leading – personally, I prioritize my academic stuff more







Sack?



How to motivate people to project lead TBPleaseclick

https://youtu.be/5-sfG 8BV8wU?si=IroE_7oek VPTBddJ