

Officer Meeting Agenda

30 September 2018

NII

Updates

(3:00 PM)

Executive Team

President (Kevin)

I.

Vice President (Angelo)

I. 72 Electees (+ 3 sent check-in email)

A. Update the list this week ([mailing list](#))

II. Team Leaders

A. Still need some

1. Currently have 8 (4 teams)

2. Would like 8 more (4 additional teams)

3. Planning on matching officers with teams still

B. Sending another email to actives tonight

III. Interviews start this week

A. More time slots going on the website tonight

Grad Vice President (Andrew)

I. Significant amount of spots open for interviews

A. Angelo needs more help than I

B. Will email actives tomorrow to encourage participation, but help may be needed from officers

Secretary (Adam)

I.

Treasurer (Albert)

I. We can now [accept credit card payments](#) (thanks Kevin)

A. This is for info sessions

B. Count as tax-deductible donations

1. [If the company/donor is getting something tangible out of this, it may not count as tax deductible](#)

C. If needed for something other than info sessions, let me know and I'll clear it with OSA first

External Vice Presidents (Zach & Josh)

I. -

Events Team

Service Coordinator (Eshita)

- I. Sequoia Place I and RMH events went well! Might consider running another RMH event this term
- II. Upcoming service events:
 - A. Sequoia Place II, Wednesday Oct 10th 6pm-8pm
 - B. MHacks 11 Volunteering, Oct 12-14th
 - C. TBP/EGS Special Edition Speaker Series (TBP Grads can be panelists for service credit), Monday Oct 15th and Thursday Oct 18th
 - D. Be the Match, Wednesday, Oct 17th - Oct 19th
 - E. LSNC, Saturday Oct 20th, 9am-12pm

Professional Development (Brendon)

- I. Tentative AMEX Info Session on the 11th.
- II. Started work on planning professional headshots and the career directions panel
 - A. [Will email some of the grad students to garner new ideas](#)
- III. Would like to schedule some time with graduate students to determine how I can best suit their PD needs

Campus Outreach (Caroline)

- I. Had the first Breakfast Party on Monday and it went really well. We ran out of bagels so I'll order more next time
- II. NCSI I is on Thursday

K-12 Outreach (Swetha & Andrej)

- I. Unlikely that we'll have a group YPT this semester
 - A. Possible for future, will work on coordinating that
 1. [We may be able to run it independently if we get the training](#)
 - B. ["Rachel" says it might work. Benson will reach out to her](#)
- II. Website background checks
 - A. Need to clear everyone
 - B. BSA an option as requirement for each event

Activities (Will)

- I. HKN Cantina TG this Friday 10/5 (6:30-8:30 P.M.)
 - A. Planning a future ice skating event with SWE and SGT

Chapter Team

Chapter Development (Mitch)

- I. NI 1 is this Tuesday 10/2
 - A. Taste of India

1. Total was \$430 → budget was \$480
2. Ordered for 40 people
- B. 35 people currently signed up
- C. Planned Discussion Points
 1. What should an active be?

a)

SECTION VIII.1. ACHIEVING ACTIVE STATUS To achieve active status for the current semester, a Michigan Gamma Tau Beta Pi member must satisfy one of the following:

- (a) Be an officer, Distinguished Active, or Prestigious Active,
- (b) Have initiated into the society in the current semester, or,
- (c) Achieve a sufficient level of activity in the society, as defined by the following requirements:
 - (i) Attend, at a minimum, two meetings, both of which must be voting meetings (2nd Actives, 3rd Actives or Officer Elections),
 - (ii) Complete two hours of TBP-sponsored service, and
 - (iii) Attend at least one social event or serve as a mentor in the chapter mentorship program.

b)

c) *we did change this slightly at last week's meeting

2. 7. Chapter Operations from proposed revised 5 year plan
3. DEI ideas

Membership (Reed)

I.

Publicity (Theo)

I.

Historian (Jonathan)

I.

Points for Discussion

(3:30 PM)

I. NCSI Presentation (Benson)

A. Presentation

1. What is it?

- a) Addressing sustainability on North (mirroring Central's initiatives)
- b) Committee chairs determine projects/topics for conversation
- c) There are not too many people, and currently no one from TBP
- d) Jointly funded by (formerly) CoE and (currently) TBP
 - (1) Most money has gone to food in the past
 - (2) Sponsorship is presented verbally, in the email

2. Past Activities

- a) Host and record speakers to talk about sustainability (15-50 minutes)
 - (1) Recordings are hosted on website
 - (2) Professors, students, AA city staff

- (3) Previous talks have had 50% attendance by students
 - (4) Feed people
 - b) Many topics from weather, climate, recycling, sustainable living, environmental justice, among others
 - c) Attendance is around 40-100 attendees
- 3. Future plans
 - a) Lunch presentations during Fall and Winter
 - b) Funded solely by TBP
 - c) Would like Tau Bates on the steering committee
 - d) Want to extend activities from just talks (sustainability tours, student projects, cooperation with city of AA, student contests, etc.)
- 4. TBP
 - a) Membership
 - b) Extending awareness of sustainability
 - c) Venue for participation and collaboration
 - d) Sponsors are recognized in the presentations verbally
 - (1) Can be changed if need be
 - (2) Website is available, presentation slides, banner could be used
- 5. Advertising
 - a) Emailed a mailing list
 - b) Used to flyer (haven't for years)
 - c) Email North Campus schools (CoE, Architecture, SMTD)
 - d) Social media
 - e) CoE calendar (added separately from TBP)
 - (1) Should go into student next day calendar
 - (2) Currently publicized to current TBP members
- 6. Email: lep@umich.edu

B. Discussion

1. Kevin - How do you advertise? I probably wouldn't know about this if I weren't in TBP
 - a) Add to CoE calendar (but this hasn't gone out in announcement emails to students)
 - b) Used to do flyers and bus advertisements, but haven't done this in a couple years
2. Brendon - Spending on their events seems to be very high
 - a) Benson - One of their goals is to use sustainable caterers/foods/dishes, which comes at a cost. If we are the sole sponsor, we can gain more say in the matter. Food seems to be the

initial attractant. Turnout seems to be spotty based on the topic of conversation

- b) Kevin - The university has done a lot about sustainable catering, have they checked in with that?
 - (1) Benson - No
- 3. Andrej - Have they been having trouble with funding?
 - a) Benson - They were notified about a week ago that CoE will not be funding them. They have just started looking for funding in earnest
 - b) Andrej - It might be better if they had something concrete to present if they want to find funding from other sources. It might something that we can direct for their future. We have the human resources to help them
- 4. Brendon - What is the funding timeline like?
 - a) Benson - They are currently funded through the end of December. Delaying our decision on funding may push their events back further. It may be a good idea to watch one of their presentations to get a feel for their program before making a decision.
 - b) Andrej - How much are we providing them?
 - (1) Benson - \$4,000 a year for the past few years. Currently, we are funding them \$4,000 for this semester.
- 5. Andrej and Mitch - What else are we doing for sustainability? Where else can we put our funding?
 - a) Benson - We do 0 waste (compostable) flatware/silverware at meetings
- 6. Joanna - Sustainability is great and very important. But, haven't gone to a lot of these, I've mostly seen staff members and a few students. I'm not sure that there is a lot of benefit to us funding this. There is also a lack of organization to these meetings. I'm not sure that many of these initiatives have impacted the university. If we want to fund them again, they need to show us tangible results. We have to set up some kind of accountability with our funding
 - a) Benson - There is a lot of unorganization within the people who have run this in the past. As far as attendance, they have records of attendance that we can pull up and analyze for future reference
 - b) Pritpaul - Not all results are tangible/expressible on a graph.
- 7. Tabled for future meeting
 - a) Benson - If we do choose to fund them, what do you want this to look like? What role should our chapter have in supporting it? (think independently)

b) Swetha - Might be good to include Caroline in the conversation more

II. Email List Moderation (Jo)

- A. We didn't do this the right way last year
- B. Kevin - I looked into this, and it's a mess
- C. Currently, anyone can email the listserv.
- D. Pritpaul - It may not be necessary at this stage
 - 1. Benson - We could have future correspondence go to the officers, but that's for the future. Instead, let's announce standards of use first and then address problems if they arise. I regret to say it, but I agree with Pritpaul
 - 2. Kevin - This seems to have been an anomalous week.
 - 3. Eshita - Maybe don't make an announcement at this general meeting so it doesn't seem like we are calling someone out
 - 4. Benson - We should email all the grad students who were added to the actives list but haven't made profiles on the website yet
- E. Benson - Do we want to make the cleanout a semesterly thing or a yearly thing?
 - 1. Eshita - We can always make a disclaimer on our correspondences
 - 2. Kevin - Once a year seems fine
 - 3. Reed - I can run a form to check if people want to be removed

III. Selection of Apparel Chair (Eshita)

- A. Discussion
 - 1. Good with brainstorming ideas, but the follow through was lacking probably because the project was not too large. I believe that she would do well
 - 2. Does she have designing experience?
 - a) The chair doesn't have to design things, they just have to process them/work with the officer. The officer corps will handle final decisions
 - 3. Motion: Appoint her as chair
 - a) Motion passes with no objections

Ying Liu contacted me about any available chair positions that she could fill, and she said she would be interested in being Apparel Chair.

Her statement: *"I want to be apparel chair because I want to participate in designing our TBP MI-G branded apparel for our members, adding some of the trending element on it if possible. Also, I was initiated last Fall and has been stayed active (DA) since then. I have been to many events like other DA members, such as volunteering at Convention, Leslie Science and Nature Center, career fair, breakfast parties, Sequoia Place, knitwit and Grad student speaker series(speaker), plant tour, many socials, all kinds of meeting (general, new initiatives, voting), and interviews of electees and award candidates in CoE. Last winter, I served as a Professional Development Chair, during which time, I helped hold some company info session with*

Kevin and started the TBP mentorship program with Joanna.”

Open Floor

(3:50 PM)

- I. Electee requirements (Andrej)
 - A. Kevin - add this to discussion points for next week