

# Tau Beta Pi

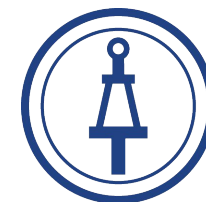
The Engineering Honor Society

Michigan Gamma Chapter  
Second Actives Meeting

3 October 2023

# MEETING AGENDA

1. Officer Updates
  - Upcoming events/dates
  - Reminders & Announcements
2. Review of Voting Procedure
3. Proposed Bylaw Amendments



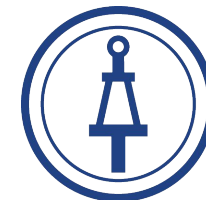
OFFICER UPDATES

# EXECUTIVE TEAM

## President – Ansh

- This is a crucial voting meeting!
- If you are an electee, please leave the room/call!
- Sign in through the link below and remember to sign out using the same link if you have to leave the room at any point.

[tbpmig.org/signin](https://tbpmig.org/signin)



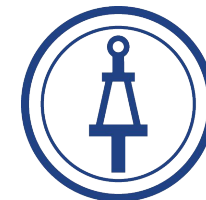
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# EXECUTIVE TEAM

Secretary – Namit

## EMINENT ENGINEER NOMINATIONS

- Looking to initiate outstanding engineering professionals
- 10 yrs + engr. degree OR 15 yrs w/o engr. degree
- E-mail [tbp.secretary@umich.edu](mailto:tbp.secretary@umich.edu)
  - Please put "Eminent Engineer" in subject line
  - Name, reason to nominate (short para), picture, Resumé/CV
  - Do not contact your nominees



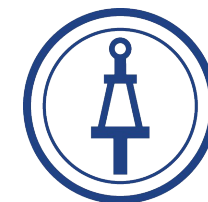
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# EXECUTIVE TEAM

External Vice Presidents – Colin & Kevin

## Order of the Engineer Ceremony

- What is OoE?
  - Affirm your commitment to the engineering profession and receive a ring to symbolize your responsibility as an engineer
  - Tau Beta Pi - Michigan Gamma's first biannual event!
- Event Details
  - December 14th
  - Location TBD
- Volunteer or join the ceremony if you are graduating!



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# EXECUTIVE TEAM

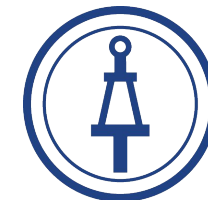
External Vice Presidents – Colin & Kevin

## 2024 EVP Application

- Position
  - Year Long - December 2023 to December 2024
  - Application Deadline: November 5th, 2023, 11:59 PM
- Responsibilities
  - Career Fair
  - Honors Brunch
  - Order of the Engineer



[tbpmig.org/evp-app](https://tbpmig.org/evp-app)

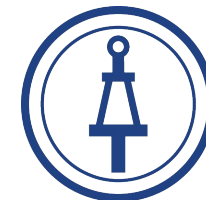


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# EVENTS TEAM

## Upcoming Events

- Social
  - MTG Draft Night - Saturday October 7th
  - Weekly Game Nights Starting - Great opportunity for more social credits!
- Professional Development
  - Sandia Info Session - Oct. 10 at 5pm (1610 IOE)
    - Preferred Majors: Computer Engineering, Computer Science, Electrical Engineering, Mechanical Engineering (non-exhaustive, others considered)
    - Degree Type: Bachelor's/Master's
    - Position: Full Time/Internship



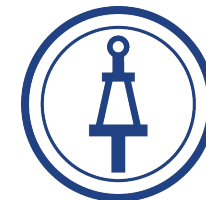
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# EVENTS TEAM

## Cub Scouts Day

- Join us to help run our semesterly Cub Scouts Day! We'll be working with dozens of Cub Scouts to teach them and get them excited about STEM!
  - When: Sunday, November 19th; 10am - 6pm
  - Where: EECS Building
- Sign up for the event AND the training session (Nov 16th; 6-7pm) on the website



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# CHAPTER TEAM

## Membership – Alex L

- Sign up for TBPals!!!
  - Great way to meet our electees this semester and do something fun!
  - Please include your weekly availability so it's easier to match you to others with similar times.
  - \$15/person spending limit!

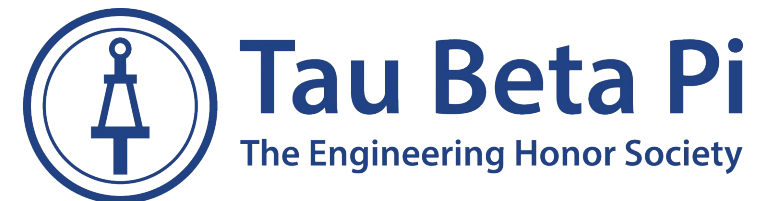


# CHAPTER TEAM

## Publicity – Hunter

TBPhotocomp - [tbpmig.org/photocomp](http://tbpmig.org/photocomp)

Submit photos from events and get entered to win this cup!

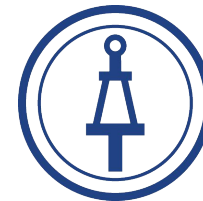


# VOTING PROCEDURE

# ROBERT'S RULES OF ORDER

- Motion - "I move that the chapter [...]"
  - Second
  - Debate
  - Amendment - "I move to amend the motion to read [...]"
    - Debate
    - Amendment
      - Vote
    - Vote
- Vote

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# ROBERT'S RULES OF ORDER

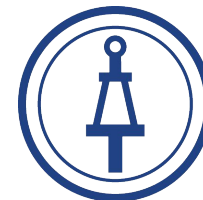
- Interrupt:

- Point of order
  - The chair is doing something procedurally wrong
- Point of personal privilege
  - Text on the screen is too small, Speaker is too quiet

- Speak before others waiting:

- Point of information
  - Factual question, Current state of debate
- Point of parliamentary inquiry
  - Would an amendment be in order? What magic words should I say?

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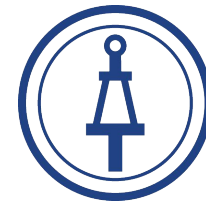


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# VOTING RULES – WHO CAN VOTE?

- Active membership: undergrads + grads + alumni, all of whom have met active requirements either this semester or last semester
- Can make motions, points, and discuss / debate

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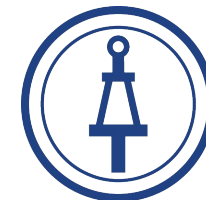


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# VOTING RULES - QUORUM

- We must maintain quorum in order to continue voting. Please stay here until the end!
- If you must leave, sign out with the same google form, or with the officers standing by the door:

[tbpmig.org/signin](https://tbpmig.org/signin)



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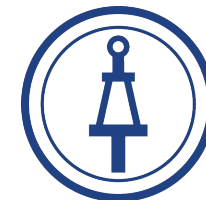
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signin

# VOTING SYSTEM

We will be using Poll Everywhere (Pollev) to cast votes. You can either join the polling site on your phone/tablet/laptop via browser or vote by text message (SMS)

1. Option 1: [pollev.com/michaelbenson715](https://pollev.com/michaelbenson715)
  - Make your name in pollev your uniqname!
1. Option 2: Text **MICHAELBENSON715** to **37607**

If you don't have access to a device that you can vote from, please write your vote on a piece of paper and hand it to Benson



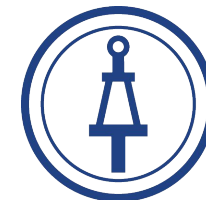
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# TEST VOTING SYSTEM

Test Question: Are you joining this meeting in DOW 1013 or over Zoom?

- Zoom: **Z**
- 1013 DOW: **D**



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PROPOSED BYLAW  
AMENDMENTS

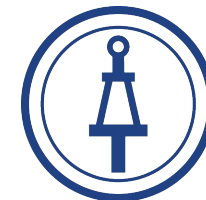
# Bylaw I

## I.1 Chapter Officers

The officers of this chapter are President, Vice President, Corresponding Secretary/Recording Secretary/Cataloguer (hereafter referred to as Secretary), Treasurer, two External Vice Presidents, Service Coordinator, Professional Development Officer, Activities Officer, Graduate Student ~~Coordinator~~ Vice President, Chapter Development Officer, two K-12 Outreach Officers, Campus Outreach Officer, Membership Officer, Historian, Publicity Officer, and all ad hoc officers listed in Appendix [F.4](#). All officers must be members. In addition to the duties specified in the [Tau Beta Pi Association Bylaws 5.03](#), the duties described in Appendix [E](#) are required of the officers.

## I.2 (b) Officer Teams

The officer corps is organized into teams. These teams are the Executive Committee, ~~Professional Development Team~~, Events Team, and Chapter Team. The lead and membership of each team is defined in Appendix [E](#).



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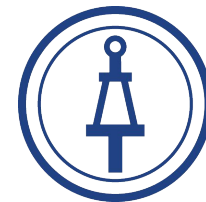
# Bylaw I

## I.5. (b) Standing Committees

The standing committees are the Professional Development Committee, Website Committee, **Book Swap Committee**, and Group Leaders Committee. The membership and duties of each are listed in Appendix [G.2](#).

## I.6. (a) Purpose

Chair positions are intended to be single-purpose leadership roles within the chapter. They are intended to facilitate additional leadership **opportunity opportunities** within the organization, as well as to allow smaller and/or more specific tasks to be carried out by someone not necessarily an officer.

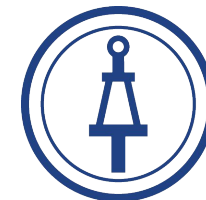


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# Bylaw III

## III.3. Candidate Discussion

Following each speech, the general assembly will engage in discussion concerning the candidate. Since each advisor is treated as its own office, in the event that multiple advisors pursue election in the same term, it is not necessary ~~for~~ ~~that~~ anyone but the candidate in question leave the room for discussion. This discussion must remain strictly confidential and is limited to matters pertaining to an individual's ability to successfully carry out the responsibilities of the office.

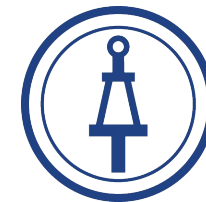


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# Bylaw VI

## VI.1. Process

- ~~(d) Letters from the Dean of the College of Engineering will be sent to each eligible undergraduate student and to the parents of each eligible undergraduate student. Eligible graduate students will receive invitations and information from the Graduate Student Vice President. Eligible~~ students will receive letters from the President and pertinent information from their respective Vice President.
- (f) Each electee member must complete the minimum set of requirements as specified in Appendix [A](#) or [B](#) as appropriate. Where circumstances merit, the Vice President or Graduate Student ~~Coordinator~~ Vice President may choose to allow any electee to substitute one form of requirement for another, provided that the total number of hours completed is not diminished as a result of this. In exceptional circumstances, the Advisory Board may, by a 5/7 vote, waive any such requirement for any electee.

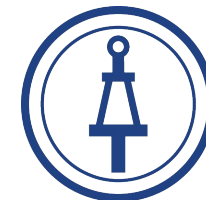


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# Bylaw VII

## VII.2. Authorized Signers

The chapter President, the Treasurer, and the Secretary will be signers on the chapter's Student Organization Account Services (SOAS) account. A fourth signer on the account, *as well as any additional signers*, will be either an officer or advisor and designated at the discretion of the other three signers.



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# Appendix F

## F.1. Executive Committee

### (a) President

The President is the official representative, spokesperson, chief executive officer and chief operating officer of Tau Beta Pi Michigan Gamma. He/she, with the assistance of Team Leads, ensures that each officer and chair is provided with a written list of all duties for which he/she is responsible and sees that they are fulfilled. He/she must also ~~cause to be obtained~~ request a list of eligible candidates for election prior to the beginning of each term. He/she must also prepare a meeting schedule at the beginning of the term and is responsible for scheduling rooms for the general meetings. The President serves as the lead for the Executive Committee.

## F.2. Events Team

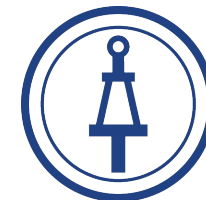
### (c) ~~The~~ Campus Outreach Officer

The Campus Outreach Officer seeks and coordinates opportunities for outreach to College of Engineering students, including, but not limited to, coordinating a tutoring program and promoting outreach programs to the engineering campus. He/she is also in charge of planning the topics for the MLK Luncheons.

## F.3. ~~The~~ Chapter Team

### (c) Publicity Officer

The Publicity Officer is responsible for all internal and external chapter publicity, including the weekly announcements, social media presence (e.g. Facebook, Twitter), college-wide announcements, ~~flyer~~ flier generation, and any other publicity deemed necessary.

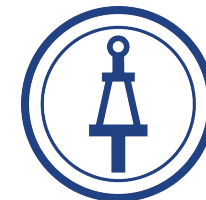


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# Bylaw VII

## VII.5. Spending Authority

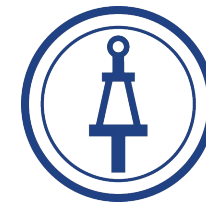
~~No expenditures, in addition to the approved budget, will be made against the Chapter's accounts without the approval of the Treasurer and 5/7 of the Advisory Board or their designee. All~~ expenditures must be made in accordance with the Chapter's Financial Policies; the Chapter's Financial Policies must be approved by the Advisory Board.



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Sign in code

TBylawsP



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## Proposed Bylaw Amendments

**Motion:** Move that the chapter adopt the proposed bylaws changes below save for VII.5

### I.1 Chapter Officers

The officers of this chapter are President, Vice President, Corresponding Secretary/Recording Secretary/Cataloguer (hereafter referred to as Secretary), Treasurer, two External Vice Presidents, Service Coordinator, Professional Development Officer, Activities Officer, Graduate Student ~~Coordinator~~ Vice President, Chapter Development Officer, two K-12 Outreach Officers, Campus Outreach Officer, Membership Officer, Historian, Publicity Officer, and all ad hoc officers listed in Appendix [F.4](#). All officers must be members. In addition to the duties specified in the [Tau Beta Pi Association Bylaws 5.03](#), the duties described in Appendix [E](#) are required of the officers.

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### III.3. Candidate Discussion

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## VI.1. Process

- (d) ~~Letters from the Dean of the College of Engineering will be sent to each eligible undergraduate student and to the parents of each eligible undergraduate student. Eligible graduate students will receive invitations and information from the Graduate Student Vice President.~~ Eligible students will receive letters from the President and pertinent information from their respective Vice President.
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## VII.2. Authorized Signers

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## VII.5. Spending Authority

~~No expenditures, in addition to the approved budget, will be made against the Chapter's accounts without the approval of the Treasurer and 5/7 of the Advisory Board or their designee.~~ All expenditures must be in accordance with the Chapter's Financial Policies.

- Person: Benson
- Second: Kyle

- Result: Nobody opposed to the motion

**Motion:** Amend motion to add editorial authorities for the Advisory Board to edit these amendments if needed

- Person: Benson
- Second: Kyle
- Result: Riley opposes

**Debate:**

- Riley withdraws opposition after Benson's clarifications
- Harkirat opposes adopting motion
- Harkirat: Appendix F.1 in Executive Committee part a Presidnet - pronouns use he/she which are not gender neutral
- Kyle: Can make pronoun updates at elections or Thid Actives for the whole document (since it is used throughout)
- Harkirat: That is friendly
- Result: Nobody opposes motion

**Vote Tallies:**

- Yes, adopt specified bylaws (Y) - 43
- No, not in favor (N) - 0
- Result: Motion passes unanimously

**Motion:** Move that the chapter amend Bylaw VII.5 to read as below" and further that should this amendment be adopted, a NI meeting should be held this semester to discuss the chapter's financial operations and policies and any oversight which the chapter should hope to include.

- Person: Benson
- Second: Riley
- Result: Kyle objects for the sake of discussion, Kyle withdraws objection

VII.5. Spending Authority

~~No expenditures, in addition to the approved budget, will be made against the Chapter's accounts without the approval of the Treasurer and 5/7 of the Advisory Board or their designee.~~ All expenditures must be made in accordance with the Chapter's Financial Policies.

**Motion:** Move to amend motion to add the term, "; the Chapter's Financial Policies must be approved by the Advisory Board" after "Policies"

- Person: Benson
- Second: Riley
- Result: Advika objects to the motion

**Debate:**

- Advika: not necessarily opposed, but more of a discussion for Actives and maybe not for New Initiatives

- Karen: helpful to introduce electees to financial policies - could limit scope
- Kate: couple semesters back when we drafted new financial policies - used NI as a platform to get feedback on new financial policies (has been done in past successfully, especially with how simple current Financial Policies are)
- DFM: Held separate town hall meetings to discuss policies explicitly, including tutorial on financial policies and how we manage money
- Benson: Said NI intentionally b/c don't want to go line-by-line but rather want to go high level on chapter's financial policies (and how we spend money) - electees are coming in cold and will have a perspective that we do not have, wouldn't suggest NI as a meeting to draft bylaws but can use multiple NIs to discuss different pieces (has been very helpful to discuss with actives and electees)
- Benson: Question - should there be additional oversight over our financial policies? Have additional ideas at NI all the time - some are in an idea bank and some are implemented. We should provide some insight into the chapter, and NI is a good forum for that
- Jed: from other AB members, will there be enough AB members knowledgeable about financial policies at NI meeting?
  - Benson: can speak for myself - so long as I know by Officer Meeting or week before, will be there

Result: Advika withdraws her motion

**Motion:** Move to amend to grant Advisory Board editorial authority on this amendment

- Person: Benson
- Second: Riley (friendly)
- Result: Nobody opposes this motion

**Debate:**

- Harkirat: why not vote on this in Third Actives and after NI meeting?
  - Ansh: purpose isn't to vote this in and revisit in but rather discuss how the chapter feels about potential additional checks
- Harkirat: want more in-depth knowledge about financial policy and to leave for Third Actives

**Motion:** Cut the part about adopting the text (keep the text as such) but keep the NI meeting about discussing financial policies, and come back to this amendment during Third Actives

- Person: Harkirat
- Second: Kate
- Result: Benson opposes

**Debate:**

- Riley: will vote no on this amendment because it is imperative to
- Kyle: more inclined to have people vote on more conservative options and have more precise text on what is/isn't allowed by policy document and AB at a later meeting

**Vote Tallies:**

- Yes, amend the motion to strike text (Y) - 13
- No, not in favor (N) - 24
- Result: Amendment to motion fails to pass

**Vote Tallies:**

- Yes, adopt specified bylaws (with editorial authorities) and schedule a NI meeting (Y) - 31
- No, not in favor (N) - 6
- Result: Motion does not reach approved threshold and fails

Motion: Move that the Chapter Development Officer to schedule an NI meeting where we would discuss chapter financial policy

- Person: Benson
- Second: Mitra
- Result: No objections, motion passes

**Open Floor**

- Benson: plan to move to reconsider at next voting meeting (Thirds Actives)