

The Cornerstone

Volume 20, Issue 8

March 27th, 2018



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Agenda:

Elections...duh ☺

Welcome to Elections!!! ☺

Hello TBPersons,

Tonight, we will be electing our officers for the upcoming semester/year. We encourage all members that want to be more involved in our society to run for a position. If you weren't nominated for a position please feel free to nominate yourself during this meeting—even if you only decided to run in the last few minutes.

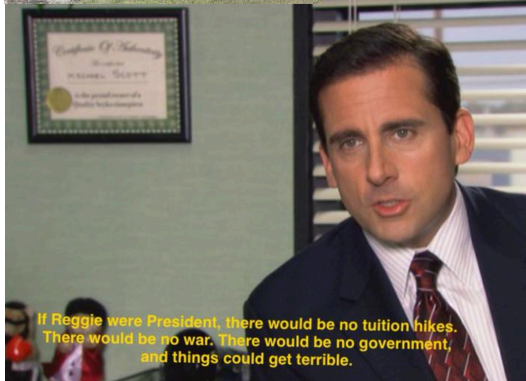
The election process is long and is described in further detail later in the cornerstone (we will also cover it during the meeting). There are two very important rules: everything said about the candidates is confidential and you must sign in and out as you enter/leave the room.

This is going to be a long meeting. There will be snacks throughout; we thank you for your participation and wish all the candidates good luck.

Mitch Coon

Upcoming Events:

- Pinewood Derby (3/29)
- IM Sports (3/29)
- Inter-society Airtime (3/29)
- New Initiatives (4/03)
please sign up if you are going to come
- Knitwits (4/03)
- Fifth General (3/10)**
- Banquet (3/14)**

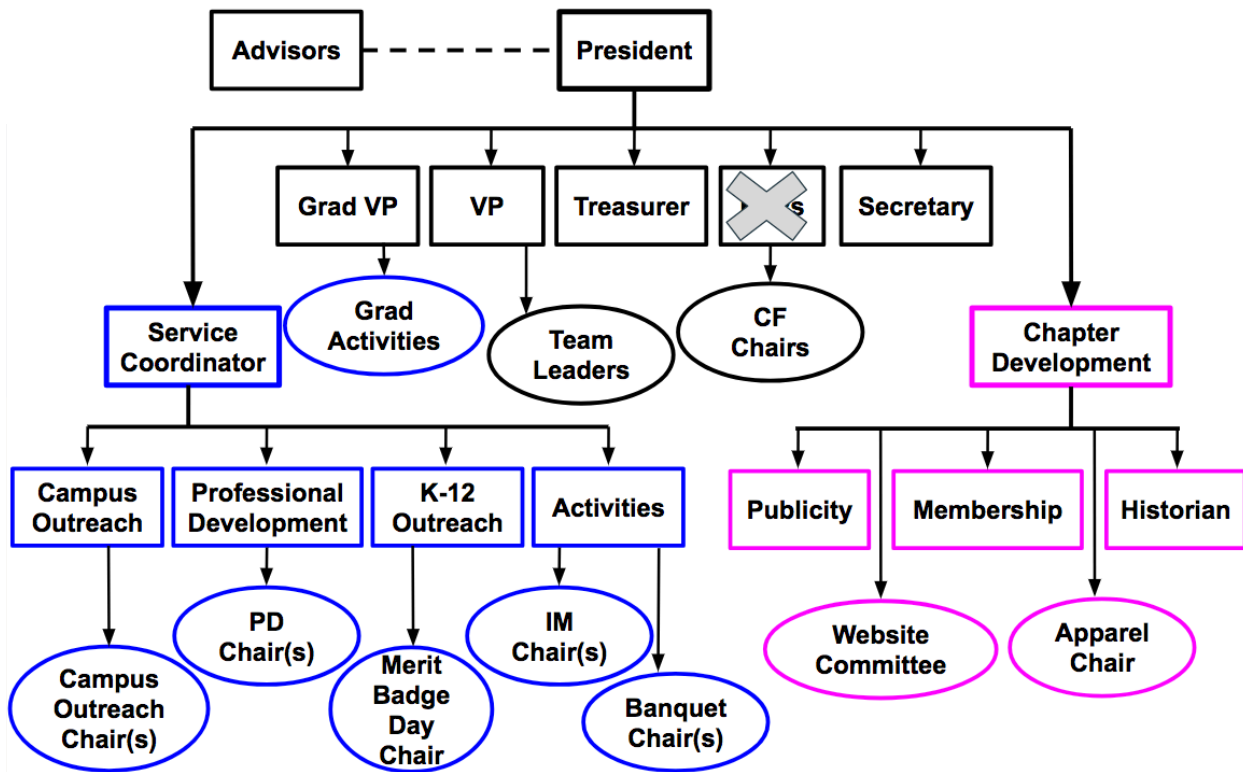


Anybody remember that meme going around after bowl games?



None of these memes are original works of Mitchel Coon

Officer Corps Structure



Section II.5. Election Order

“The order of election must begin with President, Vice President, Graduate Student Vice President, Secretary (Winter term), and Treasurer (Fall term). After these elections, the default order is first the election of all remaining Team Leads...and then the remaining elected offices...Following the four listed positions, the remaining order can be changed from the default by motion from the floor; however, a Team Lead must be elected prior to anyone else on that Team.”

Officer Position Descriptions

President

The President is responsible for overall chapter operations. This includes setting agendas for and running the general, officer, and advisory board meetings. It also includes ensuring that all of the officers are fulfilling their duties and have access to the resources they need. The President also serves as the face of TBP to the CoE. The president also creates a plan to move the chapter toward greater campus involvement.

Graduate Vice President and Vice President

The main role of the Vice President is to oversee the electees during their electing process. This involves sending, receiving, and responding to numerous emails a day; keeping track of the electees to make sure they are completing their requirements; and generally being the go-to-person for anything involving the electee process.

Secretary

The Secretary is responsible for a lot of the behind the scenes logistics of the chapter. The Secretary is a main point of communication for the chapter with the National Organization and must complete all the required reports to keep the chapter running. Within the chapter, the Secretary reserves rooms for events, facilitates the recruitment of Eminent Engineers, takes minutes at the officer meetings, and handles the catalogue cards. Being Secretary is a great way to be very involved in the happenings of the chapter.

Treasurer (Usually a fiscal year position)

The main role of the Treasurer is to keep track of the finances for the chapter. This involves setting the budget at the beginning of each semester and keeping track of daily expenses for the chapter. The Treasurer must go to SOAS 1-2 times per week to process reimbursements for the chapter. Furthermore, the Treasurer must also register with CSG before the fall semester. Additionally, the Treasurer is also responsible for collecting all the electees dues. This officer position lasts two semesters and when the second semester is completed the treasurer will complete the tax return for the chapter.

External Vice Presidents (2 semesters)

The External Vice Presidents are responsible for coordinating interviews for the College of Engineering Leaders and Honors Awards to be presented at Honors Brunch. Additionally, they serve as two of the directors for the annual SWE/TBP Career Fair along with counterparts from the Society of Women Engineers. If interested, you must apply on the website (application is not up yet).

Service Coordinator

The Service Coordinator is responsible for finding project leaders to plan service events and help them through the planning process when necessary. You are also responsible for working with other organizations who contact TBP looking for volunteers at various community service events. The Service Coordinator is additionally tasked with selecting the Book Swap Chairs and helping run the Book Swap at the beginning of the semester.

Professional Development Officer (2 semesters)

The Professional Development Officer is responsible for running the professional development committee which plans PD events. The biggest component of this position is planning Corporate Information Sessions and communicating with the chapter president and companies. The PD officer also announces PD events weekly.

Activities Officer

The Activities Officer is in charge of organizing social events, running the IM Sports teams, and coordinating the end of semester banquet. A car makes this position easier, but is not required. Social events include TG's, IM Sports, Game Nights, Intersociety Events, etc.

K-12 Outreach Officers

K-12 Outreach officers organize MindSET modules, communicate with schools, coordinate volunteers, purchase supplies, and organize rides. We are also working to start new K-12 Projects and incorporate a K-12 Outreach Committee.

Campus Outreach Officer

The main responsibility of the campus outreach officer is to coordinate TBP's free one-on-one tutoring service. This position involves checking your email as often as possible. A new responsibility for campus outreach is coordinating the Hot Chocolate Effect. You set up and organize volunteers to promote TBP while providing free hot chocolate to students who are getting out of their Engr 101 exams. The officer also looks for new tutoring opportunities and tries to implement any that are feasible.

Chapter Development

The Chapter Development Officer is responsible for pursuing new opportunities and investigating new ideas to improve the chapter and positively impact the community. This also involves running New Initiatives meetings, where members of the chapter discuss ways we can improve Michigan Gamma. Recent topics of discussion include brainstorming new K-12 Outreach initiatives and ways to improve interchapter relations

Publicity

The Publicity Officer sends out the weekly announcements. Other responsibilities include managing the Facebook Instagram, Flickr, and Twitter pages, and designing posters and flyers for TBP events.

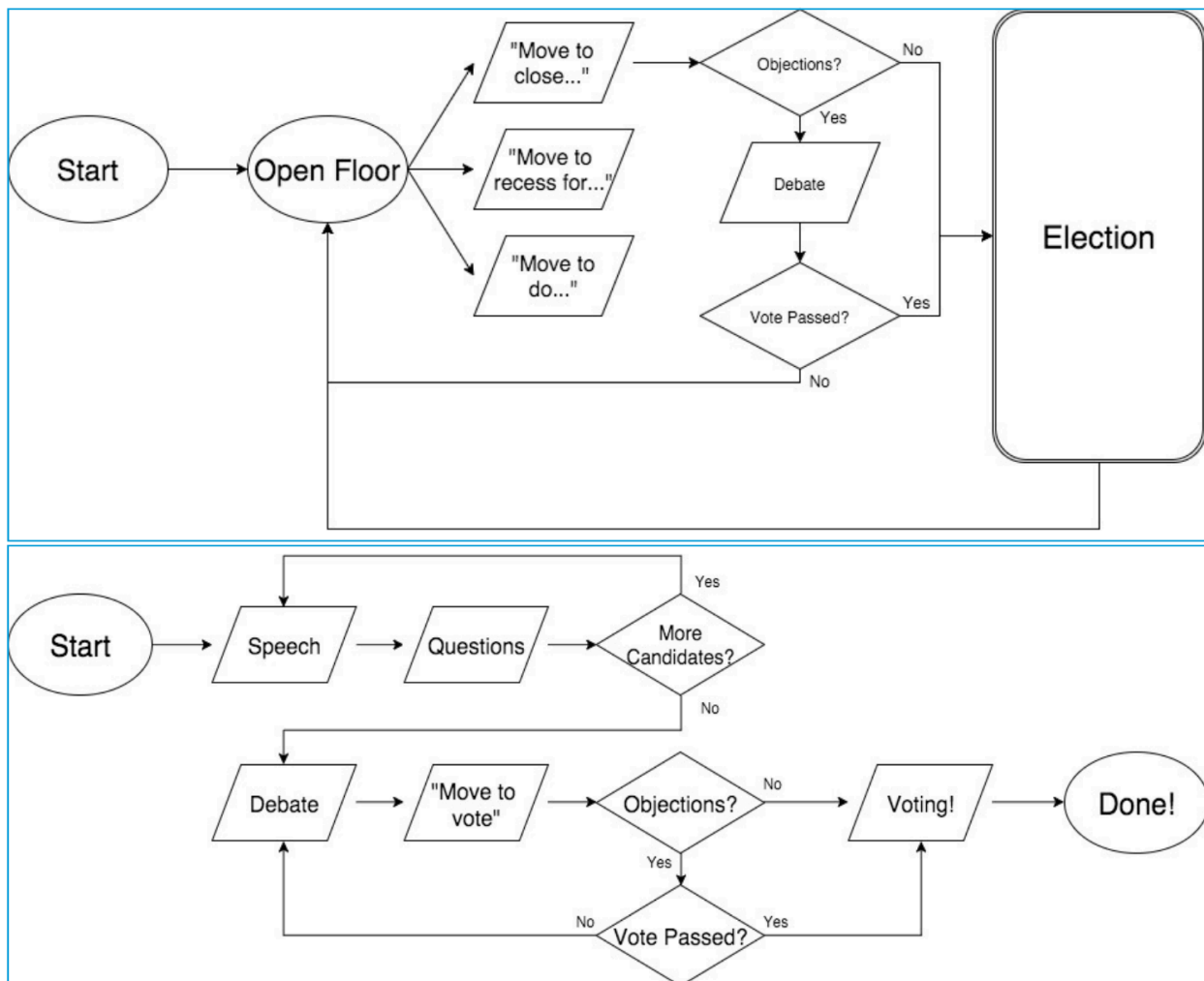
Membership

The Membership Officer has one of the most important roles for meetings: ordering food! Membership also keeps track of DA/PA status and their gifts, designing and ordering apparel, creating meeting sign-ins and managing the chapter's email lists.

Historian

Historian oversees compiling and publishing The Cornerstone for all meetings. In addition, the Historian also publishes the Alumni Newsletter for each month. This position is great for someone with a slightly creative side and who loves to write and edit. It is also a great way to become introduced to the officer corps.

Roberts Rules



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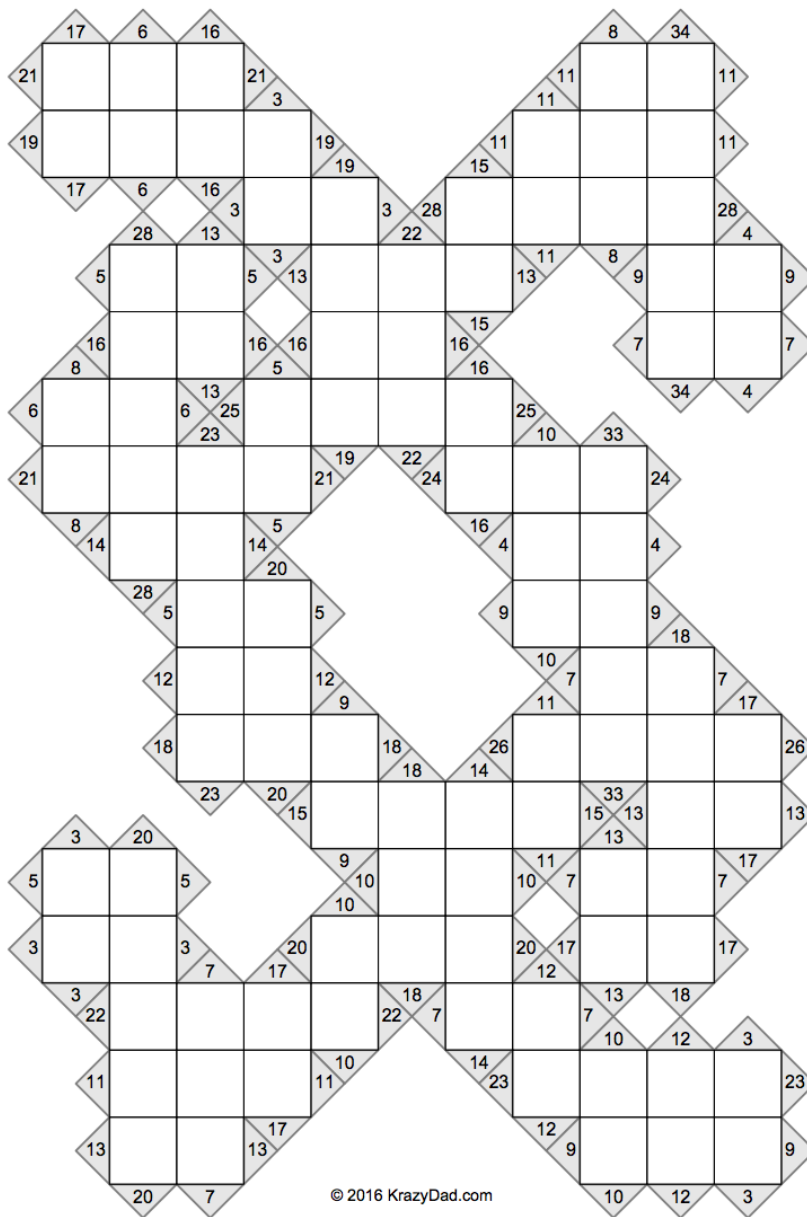
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Kakuro #1

11x17 Kakuro Puzzles by KrazyDad, Volume 14, Book 27



I am a computer. I am dumber than any human and smarter than any administrator.

