It’s almost time for elections!!

And although elections aren’t technically for another two weeks, I thought it would be a good idea to give the electees a little bit of background into what each position entails. Remember ALL electees are encouraged to run for an officer position.

This Cornerstone should help you to decide a roll in TBP, if you so desire to have one. Within these pages you will find small tidbits and descriptions of what each officer is responsible for. (Side note: These are from two semesters ago...so pardon my reuse of articles and not all positions are offered for next term). If you would like more information please see the bylaws, which contain full descriptions. Hopefully, this will be of assistance to you when you are creating your speech for why we should vote for you!

Of course, I would hope you know what I do by now, but, in case you do not, as a historian chair, I am primarily responsible for creating, editing, and getting the Cornerstone out to our members! I also publish the Alumni letter for the chapter, which is a similar but more formal version of The Cornerstone. Feel free to contact me if you are interested in knowing more. Now go out there and VOTE!

Obligatory Plug: Make sure you email me (tbp.historian@umich.edu) with anything for The Cornerstone! You can provide articles/comics/puzzles/etc.

Sincerely,
your Historian,
Gina Calco
**President**

*Kristin Graf*

The president is obviously in charge of the entire chapter operations. Specifically, they run officer and general meetings, meet with the advisory board, and work with all the officers to make sure everyone has the resources they need. There's a lot of email involved. The president also represents TBP to the College, including attending UMEC meetings, working with the Office of Student Affairs, and going to events such as Leaders and Honors Brunch.

**Vice President**

*Ryan Chen*

The Vice President is responsible for keeping track of the electees and their progress toward completing all of their requirements. This task breaks down into sub-tasks:

- Soliciting actives to be group leaders (and then coordinating them throughout the semester)
- Organizing character interviews
- Organizing electee games for each meeting
- Keeping an updated spreadsheet of electee progress for use at voting meetings (2nd & 3rd Actives)
- Contacting electees as necessary if they are behind on their requirements progress
- Tracking electee group points throughout the semester
- Choosing an outstanding electee and electee group
- Create end-of-semester review slideshow for banquet

**Secretary (year-long)**

*Chris McMullen*

While it doesn't have all of the glitz and glamor of some of the other officer positions, Secretary is a critical officer position for the success of the chapter. At the most basic level, the Secretary is responsible for filing a series of reports to the TBP headquarters office in Knoxville. Additionally, the Secretary fills a number of administrative roles in the officer corps: from booking rooms, to taking meeting minutes, to managing calendars, to assisting the President with their day-to-day responsibilities. The Secretary is also one of the four officer positions that sits on the Advisory Board, meaning that the Secretary gets to take part in chapter policy planning at an even higher level than most officers.

The role of Secretary carries a lot of responsibility and is fairly autonomous. Candidates for this position should be very organized, self-driven, and committed to the chapter. Also, be sure that you are available for the entire academic year--this is a two-term position! Despite all of the work, Secretary is still a very rewarding officer experience. You will develop your organizational skills, learn about organizing and managing an organization/team, become intimately familiar with the workings of Tau Beta Pi at a chapter and at a national level, and will experience the satisfaction of knowing you were an integral part of the chapter's successful operation. (Side note: I personally think this is the best position to prepare you for the presidency, if you are interested in that route.) I look forward to seeing some exciting, new candidates for this position. Please feel free to get in touch with me if you want to know more!
Hey Tau Bates! My name is Eamonn Shirey, and I'm your corporate relations officer. My job is to maintain our database of corporate contacts and serve as recruiters' point of contact for MI-G. Basically, I'm responsible for organizing all of the information sessions, tech talks, and corporate outreach events that we host. It's a great way to meet recruiters and to help your fellow members do the same. You should run for Corporate Relations if you want to develop your soft skills, if you're looking for a job/internship soon, or if you like free food (most of the events have it in abundance). The time commitment varies on a weekly basis, but I like to think that it falls somewhere in the middle of the pack as far as officer positions go. If you're interested in running, but aren't sure or want more information, feel free to reach out to me. See you all at elections!

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**Service Coordinator**

*Maria Schneider*

Being the Service Coordinator is a very rewarding position. As Service Coordinator, you get to oversee all the service projects for our chapter. You get to recruit Project Leaders to plan service events and send them the information they will need. In the planning, you will need to help them set dates for the events to have a good distribution of events throughout the semester and avoid service projects conflicting with other events. You also get to work with some other societies on campus to jointly run a few projects.

Another large aspect of being the Service Coordinator is overseeing Book Swap. You and a committee will plan and run the TBP Book Swap for the College of Engineering. Although this is a large event, the great thing is the timing: it occurs at the beginning of the semester, so most of the planning can be done at your leisure over the summer and the event happens before classes ramp up.

If you have any interest in being the Service Coordinator or just want more information on the position, please shoot me an email or find me on campus. I would love to discuss it with you!

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**New Initiatives Officer**

*Jacob Texel*

As the New Initiative chair, my job is fairly straightforward. I attend general and officer meetings and keep track of what topics people want to talk more about that don't really belong in other meetings. Then, every few weeks I organize a short meeting (new initiatives) where people can discuss these topics give ideas and feedback. After the meeting, I organize notes on the important points of the meeting, and submit them to be placed on the website. All in all the position is a good way to get introduced to working with the officer core in TBP.
**Activities Officer**

*Shannon Liu*

Enjoy your meeting food so far? I certainly hope so. I am Shannon Liu, Activities Chair, and I am the person buying awesome food for all the meetings. I also hope you like all the social events so far because I arrange all those too! and don’t tell me you don’t enjoy FREE Buffalo Wild Wings because I know that’s a lie. So be an Activities Chair if you want to have fun!

**K-12 Officer**

*Marissa Lafata*

The K-12 Outreach Officer is responsible for running events such as MindSET and Family Engineering. The K-12 Outreach position is a yearlong commitment. One new K-12 Officer is elected each semester, in order to stagger a “new” and “old” officer each semester. The K-12 Outreach Officers’ responsibilities include:

- Contacting the appropriate people at the Center for Engineering and Diversity Outreach (CEDO) to plan MindSET and Family Engineering. This includes choosing appropriate dates for both the volunteers and students, and choosing which schools to work with each semester.
- Ensuring an appropriate number of volunteers attend each module and that they have appropriate transportation to North Campus in the morning. If TBP cannot provide enough volunteers the K-12 Officers are responsible for reaching out to other student organizations
- Preparing for modules by reviewing module PowerPoint’s, and worksheets, as well as collecting the necessary supplies.
- Running the modules, finding speakers for the presentations, ensuring the modules run smoothly.

**Campus Outreach Officer**

*Laura Kruger*

Main Duties: attending officer meetings and general meetings, organizing tutoring and advertising volunteer operations, setting up students with appropriate tutors, managing volunteer hours, creating and putting up flyers, coercing volunteers to help flyer, creating spreadsheets for keeping track of available volunteers and flyering locations and hours, creating a list of target locations and classes for flyering, purchasing candy and other materials for advertising, coordinating with advising offices and the Science Learning Center for advertising privileges.

**Membership Officer**

*Matt Khoo*

Being a Membership Chair has really been an eye-opening experience. While most of the other officer positions focus on one aspect of the Chapter, the Membership Chair has to take care of many different aspect of the Chapter. Some examples are managing the email list, keeping track of DA/PA status and getting t-shirts as well as graduation stoles. Although being the Membership Chair will not grant you as much face time with the electees/actives, it will give you a more intimate look into the behind-the-scene inner workings of the Chapter. Not to mention that you get to make up interesting questions on the meeting sign-in form and reading the entertaining answers some people offer. (Jokes about my mom never gets old)
Co-Publicity Chair
Joshua Kempfer

The main task of this position is organizing the weekly announcements. The publicity co-chair has to organize the other officers messages and put them in one email. Another important task involves publicity for TBP events throughout the college. This includes getting on the college announcements and flyering when necessary. If you have any questions talk to Joshua Kempfer or email him at jkempfer@umich.edu

Intersociety Chair
Jason Cassell

As Intersociety Chair you are responsible for organizing many of the chapter's social events such as Rock 'n Bowl, Laser Tag, Nerf Gun Wars, and intramural sports. Most of the time you will be trying to make sure that we have enough people for the intramural sports. When registering for IM sports all regular season games are played on the same day of the week, but the playoffs are completely random, with you selecting one date from a bracket style format. So getting enough people for playoffs always seems to be a struggle. As far the other events go, you will have to coordinate with other societies such as HKN, SWE, IEEE, or SGT in organizing the above listed events. Overall, you will do fine in this position if you have good communication skills and are able to recruit as many people as you can to go to your events.

Grad Coordinator
Kyle Lady

Grad Coordinator = VP + Activities - Undergrads.
From Previous Experience

Mike Hand

Being President:
President, as one might imagine, is a lot of work (though some of that should be lessened by the recent restructuring). Work for the president falls often into one of two categories: making sure what's supposed to happen happens and finding new things to make happen. Though both of these are your responsibility, you really only can do one of them at a time, and so it's important to develop systems to help you with the former (email scheduling, working ahead during dead-time, etc.). If you have a motivated group of officers (especially the Team Leads) you should be able to avoid having to spend a ton of time putting out fires in the officer corps, but it still happens. You should expect to spend a lot of time and brain-space on being president, as the rest of the officers will take their cue from you, and you have the ability to make a really strong positive impact.

Being Corporate:
Now let me preface, this is going to change a bit with the restructuring. Corporate is largely a reaction-based position. Company email comes in—you deal with it. I expect this should be a very rewarding opportunity under the new system as you'll have committee members to help out with some of the tasks (so that the peaks get spread out a little bit). And you'll also be able to mentor some future leaders in the organization. This position isn't as stressful (especially with the move away from actual resume CDs in favor of hosting on the website. But it has a lot of potential to keep improving, and you can get some good experience and make a positive impact in moving it forward.

Being EVP:
I found this to be an incredibly rewarding position, despite the time commitment. Yes it's a year. Yes it's as much if not more of a time commitment as being president. Yes you give up decent chunks of your time to the planning and operation of the Career Fair. But. Believe me, all of that is a wonderful experience. Answers for interview questions abound in this high-commitment, high-impact, high-reward position. Experience with the Career Fair is helpful but not required. Application every Fall.
Sudoku Puzzles