



The Cornerstone Fourth General

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Letter From the Editor

Hello TBPeople!

Were so close to another break...you can almost taste the turkey, mashed potatoes, and gravy. But before you start thinking about Thanksgiving, I would like all of you to think about running for officer positions! One of the best parts of TBP are all of the opportunities for leadership, and running for and officer position is the perfect opportunity to get even more from your TBP experience.

This edition of the Cornerstone lists each of the positions and describes their responsibilities. I encourage you to look over all of the positions and think about which ones might be suitable for you. Also, don't be afraid to run just because you don't have prior experience as an officer in TBP; many of the positions are perfect for electing members. So if you think you are interested in any of the positions, I highly encourage you to reach out to the current officer and ask about his or her experiences in that position.

As a reminder, we are coming up to the end of the semester, so make sure you are keeping track of requirements for electing, DA, or PA status online at the website, and also make sure to continue to sign up for events! If you have any questions about the Historian position or would like to ask about my experience as an officer, feel free to stop by my office hours.

Sincerely,
Patrick McCauley

Fourth General Agenda

tinyurl.com/tbpmig4gf16

Announcements :

Events Team

Chapter Team

Executive Team

Upcoming Events

All meetings are at 6:30pm and are in 1013 DOW unless otherwise noted on the calendar.

Yoga	Nov. 21
New Initiatives	Nov. 22
Elections	Nov. 29
Fifth General	Dec. 6
Initiation	Dec. 10

Electee Reminders

Undergraduate Electees:

- ⚠ All requirements due by December 6th
- ⚠ \$90 membership fee due by December 6th
- ⚠ Initiation is December 10th

Elections

- ⚠ Elections will be held on November 29th
- ⚠ Consider running for a position!



Undergraduate Electees of the Week:

Angelo Vozza

Major: Computer Science Engineering

Favorite Bagel: Everything Bagel with cream cheese

Why he's awesome: Angelo has volunteered in a lot of different events such as Arb Restoration and Leslie Science Center.



Katelyn Kaniewski

Major: Chemical Engineering

Favorite Kind of Bagel: An everything bagel from New Jersey with pork roll, egg, and cheese

Why she's awesome: Katelyn has already finished all of her service hour requirements and volunteered at events such as Blood Drive, Tech Day, and Leslie Science Center



Navish Agarwal

Major: Manufacturing Engineering

Favorite Bagel: Asiago Cheese and Everything

TBP Acronym: Thigh and Back Pain

Why he's awesome: Navish has dedicated second most total hours/events to Chapter activities (23.25) of all grad electees (including 19.25 hours of service)



Ramprasad Nambisan

Major: Electrical Engineering

Favorite Bagel: Sesame

TBP Acronym: The Blackhole Paradox

Why he's awesome: Ramprasad has dedicated the second most total hours/events to Chapter activities (23.5) of all grad electees (including 19.5 hrs of service)

Officer Position Descriptions

Executive Committee

President

The President is responsible for overall chapter operations. This includes setting agendas for and running the general, officer, and advisory board meetings. It also includes ensuring that all of the officers are fulfilling their duties and have access to the resources they need. The President also serves as the face of TBP to the College, which involves working with the Office of Student Affairs and giving speeches at events such as the Leaders and Honors Brunch. Finally, it is critical for the President to engage in strategic planning and brainstorm new ways to move the chapter toward its vision of greater involvement and expanded presence on campus. The president is a facilitator; previous TBP officer experience is highly recommended.

Vice President

The main role of the Vice President is to oversee the electees during their electing process and is second in command to the president. This involves sending, receiving, and responding to numerous emails a day; keeping track of the electees to make sure they are completing their requirements; and generally being the go-to person for anything involving the elect-ee process. It takes up a lot of time and effort, especially during the beginning of the semester, but is a very rewarding experience. It is an opportunity to contribute a lot to Tau Beta Pi and personally get to know the new members.

Knowledge of the electee process and internal workings of TBP is a big plus, and organizational and people skills are a must.

Graduate Student Vice President

The main role of the Grad Student VP is to oversee the graduate electees during their electing process and organizes all graduate socials. It is an opportunity to contribute a lot to TBP and personally get to know the graduate electees. The grad VP has all of the same responsibilities as the regular VP, but with slightly less work involved.

Secretary (not up for re-election)

The Secretary is responsible for a lot of the behind the scenes logistics of the chapter. The Secretary is a main point of communication for the chapter with the National Organization and must complete all of the required reports to keep the chapter running. Within the chapter, the Secretary reserves rooms for events, facilitates the recruitment of Eminent Engineers, takes minutes at the officer meetings, and handles the catalogue cards. Responsibility, organizational skills, and an enthusiastic interest in the behind-the-scenes working of the Chapter are a must.

Conventions Arrangement Officer

The Conventions Arrangement Officer is a year long position for the next calendar year to prepare for the 2017 national convention that will be held here at Michigan!

Officer Position Descriptions Cont'd

Executive Committee

Treasurer

The Treasurer is responsible for managing the Chapter's finances and day-to-day monetary transactions. The Treasurer is also the primary liaison between SOAS and TBP. This position requires excellent organizational and book-keeping skills and an interest in learning about the Chapters finances. The treasurer creates and administers the budget each semester and promptly processes reimbursements and scholarship awards through SOAS. Additionally, the Treasurer is responsible for collecting all of the electees dues. When the second semester is completed the treasurer will complete the tax return for the chapter.

External Vice President (2-calendar year term)

The External Vice-Presidents, with their counterparts from SWE, plan and run the SWE/TBP Career Fair in the Fall and organize the CoE Leaders and Honors Brunch in the Winter. The Career Fair is the largest and most important event run by the Chapter. These officers must have excellent organizational skills and must be willing to put in a lot of time to ensure the success of the Fair. The EVPs must also oversee the selection of outstanding students for recognition at the Honors Brunch. They should have strong PR skills as they get to work with leaders in the College of Engineering and corporate

Chapter Team

Chapter Development Officer

The Chapter Development Officer is responsible for pursuing new opportunities and investigating new ideas to improve the chapter and positively impact the community. This also involves running New Initiatives meetings, where members of the chapter discuss ways we can improve Michigan Gamma.

Historian

The Historian is responsible for writing and publishing editions of the Cornerstone (the thing you're reading). The Historian also publishes an alumni newsletter. Historian is a great, low-time commitment position for those who are interested in writing. This position is also a great first leadership position to get introduced to the officer corps *glares at electees.*

Publicity Officer

The Publicity officer is in charge of making sure everything TBP does is publicized to the appropriate audience. This includes emailing weekly announcements to the chapter and managing the chapter social media accounts.

Membership Officer

The membership chair is the counterpart to the VP for active members. Organizational skills are a must. This officer also is responsible for logistics for chapter general meetings (like selecting food!). Access to a car is very valuable (borrow one or own one). The membership officer also tracks and manages PA and DA status of members, and handles ordering of gifts.

Officer Position Descriptions Cont'd

Events Team Descriptions

Service Coordinator

The Service Coordinator is in charge of overseeing all service projects done by the Chapter. He/She must communicate with the many project leaders to ensure the success of the events. The Service Coordinator is the leader of the Events Team, and will work closely with the K-12 Outreach Officers, the Campus Outreach Officer, and the Activities Officer. Tasks of the Service Coordinator include recruiting project leaders to run each service project, coordinating the scheduling of service projects with project leads. He or she should have an outstanding interest in community service and great organizational skills.

K-12 Outreach Officer

The K-12 Outreach Officers are responsible for the Chapters engineering outreach within the community. This consists largely of the MindSET outreach program but may be expanded in the future. The position requires working with both the Chapter and the community. Both officers should be comfortable reaching out to local schools and publicizing MindSET.

Campus Outreach Officer

The Campus Outreach Officer is in charge of Chapter efforts related to outreach on campus. This consists largely of tutoring, but new outreach programs that utilize our resources are also encouraged. The position requires interest in expanding and improving our academic presence on campus. Some of the current efforts are the ever popular breakfast party, tutoring/flyering, and recently collaboration with the Sustainability Institute.

Activities Officer

The Activities Officer is responsible for the Chapters social events, including intersociety events, and the Initiation Banquet. The Activities Officer organizes a majority of the social events for the Chapter. This position is an excellent way to meet people and great for outgoing and creative personalities.

Professional Development Officer

The Professional Development Officer serves as a liaison to the cooperate world. He or She organizes cooperate info-sessions and networking events for the Chapter. Also he or she Arranges for industry representatives to give corporate presentations at meetings. This position continues to expand its role in the Chapter (thanks to our current Professional Development Officer!), so someone with a lot of big ideas about how to expand professional development in TBP is encouraged to run!

Sudoku Puzzles

7						8		
		1						6
				3		4		
	2		9			6	4	
9		7					2	
1			8		2		5	
	6			8	7			
3						1		
		5						

		6	7			2		4
1					4			
	8						7	
		9						
			2	3			6	
5			6	7				9
	5						2	
7				4			3	
8			5					

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Sudoku Solutions

7	9	3	2	6	4	8	1	5
4	5	1	7	9	8	2	3	6
6	8	2	5	3	1	4	7	9
5	2	8	9	7	3	6	4	1
9	4	7	6	1	5	3	2	8
1	3	6	8	4	2	9	5	7
2	6	4	1	8	7	5	9	3
3	7	9	4	5	6	1	8	2
8	1	5	3	2	9	7	6	4

9	3	6	7	1	8	2	5	4
1	7	5	9	2	4	6	8	3
2	8	4	3	5	6	9	7	1
3	6	9	4	8	5	7	1	2
4	1	7	2	3	9	8	6	5
5	2	8	6	7	1	3	4	9
6	5	3	1	9	7	4	2	8
7	9	1	8	4	2	5	3	6
8	4	2	5	6	3	1	9	7

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